104-10224-10012

MATERIAL REVIEWED AT CIA HEADQUARTERS BY
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

SECRET

FILE TITLE/NUMBER/VOLUME: WIGREN, Lee H.

INCLUSIVE DATES: 11 Sept 1950 - 12 JAN 1978

CUSTODIAL UNIT/LOCATION: Office of Personnel

ROOM: 5E 13

DELETIONS, IF ANY:

DATE RECEIVED	DATE RETURNED	REVIEWED BY (PRINT NAME)	SIGNATURE OF REVIEWING OFFICIAL

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SECRET

WIGREN LEE H
024-14-4073

ADMINISTRATIVE
INTERNAL USE ONLY

12 January 1978

MEMORANDUM FOR: Lee H. Wigren

VIA : Head of Career Service

FROM : B. DeFelice
Acting Director of Personnel

SUBJECT : Retirement Planning

1. In order to assist employees in planning for their eventual retirement, it is the practice of the Agency to inform each employee, well in advance of retirement, of the services the Agency provides for retirement planning.

2. The prospect of retirement deserves serious thought and careful planning so that you may make the transition to the next phase of life with purpose and confidence. To assist you in this regard, the Agency offers various resources which are attuned to the needs of prospective retirees. You will, in the future, be invited by a Retirement Counselor to an individual pre-retirement counseling session, or more than one if you wish. This phase of retirement planning will be tailored solely to your own particular situation and circumstances and will be within the context of the retirement system under which you will retire. The individual counseling sessions are intended to give you a wide range of information on such matters as estimates of your annuity, survivor benefits, life and health insurance, Social Security, taxes, and assistance in obtaining other employment. In addition, you will be invited to attend a Retirement Information Seminar that will be offered in the autumn of 1978.

3. Experience has amply demonstrated that advance preparation eases the transition to retirement. I recommend, strongly, that you avail yourself of the services the Agency offers you in planning your own retirement.

B. DeFelice

ADMINISTRATIVE
INTERNAL USE ONLY

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 19 AUGUST 1976

1. SERIAL NUMBER: 006198
2. NAME (Last-First-Middle): WIGREN, LEE H.
3. NATURE OF PERSONNEL ACTION: REASSIGNMENT
4. EFFECTIVE DATE REQUESTED: MONTH 08 DAY 29 YEAR 76
5. CATEGORY OF EMPLOYMENT: REGULAR
6. FUNDS: XX V TO V | V TO CF | CF TO V | CF TO CF
7. FAN AND NSCA: T227-0171 0002
8. LEGAL AUTHORITY (Completed by Office of Personnel):
9. ORGANIZATIONAL DESIGNATIONS: DDO/CI STAFF
RESEARCH AND ANALYSIS GROUP
OFFICE OF THE CHIEF
10. LOCATION OF OFFICIAL STATION: WASH., D.C.
11. POSITION TITLE: OPS OFFICER SAS (14)
12. POSITION NUMBER: EQ15
13. CAREER SERVICE DESIGNATION: DAA
14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS
15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 14 5
17. SALARY OR RATE: $30,441
18. REMARKS:

FROM: CIS EQ27

18A. SIGNATURE OF REQUESTING OFFICIAL: M.D. MCCALLUM, C/CI/SG — DATE SIGNED: 08/23/76
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: C/CI/14 — DATE SIGNED: 8/24/76

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. HOURS CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
37	10	3560	CIS	25013		1	12 10 23		

28. NTE EXPIRES | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA (1-CS, 2-OTHER, 3-FICA, 5-NONE) CODE | 31. SEPARATION DATA CODE | 32. CORRECTION/CANCELLATION DATA | EOD DATA | 33. SECURITY REQ. NO. | 34. SEX

35. VET. PREFERENCE CODE (0-NONE, 1-5 PT, 2-10 PT) | 36. SERV. COMP. DATE | 37. LONG COMP. DATE | 38. CAREER CATEGORY (CAR/RESV PROV/TEMP) CODE | 39. FEGLI/HEALTH INSURANCE CODE (0-WAIVER, 1-REG, 2-REG/OPT, 3-INELIGIBLE) HEALTH INS. CODE | 40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE (0-NO PREVIOUS SERVICE, 1-NO BREAK IN SERVICE, 2-BREAK IN SERVICE (LESS THAN 3 YEARS), 3-BREAK IN SERVICE (MORE THAN 3 YEARS)) | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA: FORM EXECUTED (1-YES, 2-NO) CODE, NO. TAX EXEMPTIONS | 44. STATE TAX DATA: FORM EXECUTED (1-YES, 2-NO) CODE, NO TAX EXEMP., STATE CODE

45. POSITION CONTROL CERTIFICATION: 31 AUG 1976 — 8-25-76
46. OP APPROVAL: [signature] — DATE APPROVED: 08/31/76

FORM 8-72 1152 USE PREVIOUS EDITION

SECRET

E-2, IMPDET CL. BY: 007622 (4)

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 23 MARCH 1976

1. SERIAL NUMBER	2. NAME (Last-First-Middle)
006198	WIGREN, LEE H.

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE REQUESTED (MONTH / DAY / YEAR)	5. CATEGORY OF EMPLOYMENT
PROMOTION	03 / 28 / 76	REGULAR

6. FUNDS				7. COST CENTER NO. CHARGEABLE	8. LEGAL AUTHORITY (Completed by Office of Personnel)
XX	V TO V		V TO CF	6227-0171 0002	
	CF TO V		CF TO CF		

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDO/CI STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH	WASHINGTON, D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION
~~OPERATIONS~~ OPS OFFICER CH (15)	EQ27	DAA

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	14 5	$ 30,441

18. REMARKS

from GS-13/8

18A. SIGNATURE OF REQUESTING OFFICIAL	DATE SIGNED	18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER	DATE SIGNED
N. D. McCallum N.D. MCCALLUM, C/CI/SG	03/24/76	Richard L. Schmidt CMG/13	4 March 1976

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20 EMPLOY. CODE	21 OFFICE CODING NUMERIC	ALPHABETIC	22 STATION CODE	23 INTEGREE CODE	24 HQTRS CODE	25 DATE OF BIRTH MO. DA. YR.	26 DATE OF GRADE MO. DA. YR.	27 DATE OF LEI MO. DA. YR.
30	10	31500	CIS	2520		1	12 01 23	03 28 76	03 28 76

28 NTE EXPIRES MO. DA. YR. | 29 SPECIAL REFERENCE | 30 RETIREMENT DATA (1—CSC, 2—OFGR, 3—FICA, 4—NONE) CODE | 31 SEPARATION DATA CODE | 32 CORRECTION/CANCELLATION DATA TYPE MO. DA. YR. | EOD DATA | 33 SECURITY REQ. NO. | 34 SEX

35 VET PREFERENCE CODE (0—NONE, 1—5 PT, 2—10 PT) | 36 SERV. COMP. DATE MO. DA. YR. | 37 LONG COMP. DATE MO. DA. YR. | 38 CAREER CATEGORY (CAR/RESV, PROV/TEMP) CODE | 39 FEGLI, HEALTH INSURANCE CODE (0—WAIVED, 1—REG, 2—REG/OPT, 3—INELIGIBLE) HEALTH INS. CODE | 40 SOCIAL SECURITY NO.

41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE (0—NO PREVIOUS SERVICE, 1—NO BREAK IN SERVICE, 2—BREAK IN SERVICE (LESS THAN 3 YEARS), 3—BREAK IN SERVICE (MORE THAN 3 YEARS)) | 42 LEAVE CAT CODE | 43 FEDERAL TAX DATA: FORM EXECUTED (1—YES, 2—NO), CODE, NO. TAX EXEMPTIONS | 44 STATE TAX DATA: FORM EXECUTED (1—YES, 2—NO), CODE, NO. TAX EXEMP, STATE CODE

45 POSITION CONTROL CERTIFICATION	46 O.P. APPROVAL	DATE APPROVED
OK 3/25/76	[signature]	3/26/76

FORM 7-73 1152 USE PREVIOUS EDITION

SECRET

E-2, IMPDET CL. BY: 007622 (4)

14-00000

CONFIDENTIAL

75-67...

21 NOV 1975

MEMORANDUM FOR: John P. O'Reilly
Lee H. Wigren

SUBJECT : Letter of Commendation

We have just completed a high level, sensitive conference of considerable importance to both this Directorate and the Agency. You had the responsibility for virtually every aspect of its organization and administration. The planning and execution had to be done with comprehensive attention to detail without losing sight of our overall objectives. For weeks in advance and, particularly, during the conference itself you carried out your duties with energy, skill and competence which have reflected very creditably upon the Agency. You showed considerable tact and alertness in anticipating problems before they could arise. The close and cooperative relationship you established with the command and support personnel at the meeting site, and your obvious rapport with our various guests, also contributed to the efficient yet cordial environment in which the conference was conducted. You faced demanding and often complex responsibilities, and I commend you for your excellent performance in meeting them.

/s/ William E. Nelson

William E. Nelson
Deputy Director for Operations

CONFIDENTIAL

E2 IMPDET
CL BY 365248

SECRET

24 DEC 1975

CI 535-75

MEMORANDUM FOR: Chairman, DDO Evaluation Boards

FROM : Chief, Counterintelligence Staff

SUBJECT : Promotion Recommendation for Lee H. Wigren

1. I recommend that Lee H. Wigren be promoted from GS-13 to GS-14. Mr. Wigren has been in grade since May 1962 and is now a GS-13, Step 8. He currently occupies a GS-15, Operations Officer, Branch Chief position.

2. Mr. Wigren was born 1 December 1923. He received a BA degree in Russian Studies from Yale University in 1947 and an MA degree in History from Harvard University in 1950. He entered on duty with CIA as a GS-06 clerk in March 1951. He subsequently attained professional status as an Intelligence Officer in 1952 and since that time has served variously as Intelligence Officer, Area Operations Officer, Biographics Officer, Instructor, and Operations Officer in DIV/D, Europe Division, SE Division, OTR, and since 1968 the Counterintelligence Staff.

3. Most of Mr. Wigren's career has involved CE and CI matters. He has been primarily concerned with various aspects of the Counterintelligence research and analysis activity of SE Division and, since 1968, the Counterintelligence Staff. In the course of his various assignments, he has developed a broad and deep substantive knowledge of the Soviet intelligence and security organs and their activities which has made him one of our more knowledgeable and effective CI analysts. He is careful and thorough in his research, he writes well, and he has an established reputation within and without CIA as an interesting and effective lecturer concerning counterintelligence matters. His career record reflects a consistently professional performance of above-average quality in his various CIA assignments. Additionally, that record is documented by several letters of appreciation from other US Government agencies and foreign liaison services for the highly professional assistance provided them by Mr. Wigren in the counterintelligence field.

2 IMPDET CL BY 012205

SECRET

4. Mr. Wigren is currently Chief of the External Research Branch of the CI Research and Analysis Group. He is performing the duties and responsibilities of this GS-15 position in a satisfactory manner. He manages the complex activities of six staff officers and nine contract personnel associated with this Branch and is responsible for the several research programs in which they are involved. He strives to direct and combine the best talents of the personnel under his supervision toward the achievement of his Branch's objectives while remaining sensitive to the personal and career interests of his employees. He is especially effective in dealing with the several contract personnel (including former defectors) under his supervision who, because of their professional status and diverse ethnic backgrounds, sometimes require especially understanding treatment.

5. In summary, Mr. Wigren is effectively and satisfactorily performing the duties of a GS-15 Branch Chief in a position which requires specialized substantive knowledge and the ability to manage activities and supervise personnel. I believe that his demonstrated ability in this position and his sustained record of job performance at an above-average level since his last promotion clearly merit his promotion to GS-14 at this time.

George T. Kalaris
Chief
Counterintelligence Staff

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 28 NOVEMBER 1975

1. SERIAL NUMBER: 006198
2. NAME (Last-First-Middle): WIGREN, LEE H.
3. NATURE OF PERSONNEL ACTION: DELEGATION OF NSCA
4. EFFECTIVE DATE REQUESTED: MONTH 11 | DAY 28 | YEAR 75
5. CATEGORY OF EMPLOYMENT: REGULAR
6. FUNDS: XX V TO V | CF TO V | V TO CF | CF TO CF
7. FAN AND ...: 6227-0170 0002
8. LEGAL AUTHORITY (Completed by Office of Personnel)
9. ORGANIZATIONAL DESIGNATIONS:
DDO/~~CI STAFF~~ CIS
RESEARCH AND ANALYSIS GROUP
EXTERNAL RESEARCH BRANCH
10. LOCATION OF OFFICIAL STATION: WASHINGTON, D.C.
11. POSITION TITLE: ~~OPERATIONS~~ OPS OFFICER CH (15)
12. POSITION NUMBER: EQ27
13. CAREER SERVICE DESIGNATION: DAA
14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS
15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 13 8
17. SALARY OR RATE: $ 28,254
18. REMARKS

13A. SIGNATURE OF REQUESTING OFFICIAL: M.D. MCCALLUM, C/CI/SG
DATE SIGNED: 11/28/75
13B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: CMG/13
DATE SIGNED: 28/11/75

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20 EMPLOY CODE	21 OFFICE CODING NUMERIC	ALPHABETIC	22 STATION CODE	23 INTEGREE CODE	24 ... CODE	25 DATE OF BIRTH	26 DATE OF GRADE	27 DATE OF LEI
37	10	31500	CIS	75813		1	12 01 23		

28 NTE EXPIRES (MO. DA. YR.) | 29 SPECIAL REFERENCE | 30 RETIREMENT DATA (1—CSC, 2—OBGH, 3—FICA, 5—NONE) CODE | 31 SEPARATION DATA CODE | 32 CORRECTION, CANCELLATION DATA (TYPE, MO. DA. YR.) | EOD DATA | 33 SECURITY REQ. NO | 34 SEX

35 VET PREFERENCE CODE (0—NONE, 1—5 PT., 2—10 PT.) | 36 SERV COMP DATE (MO. DA. YR.) | 37 LONG COMP DATE (MO. DA. YR.) | 38 CAREER CATEGORY (CAR. RESV PROV./TEMP, CODE) | 39 FEGLI HEALTH INSURANCE (CODE: 0—WAIVED, 1—REG, 2—REG/OPT, 3—INELIGIBLE; HEALTH INS. CODE) | 40 SOCIAL SECURITY NO

41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE (0—NO PREVIOUS SERVICE, 1—NO BREAK IN SERVICE, 2—BREAK IN SERVICE (LESS THAN 3 YEARS), 3—BREAK IN SERVICE (MORE THAN 3 YEARS)) | 42 LEAVE CAT. CODE | 43 FEDERAL TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO. TAX EXEMPTIONS) | 44 STATE TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO. TAX EXEMP; STATE CODE)

45 POSITION CONTROL CERTIFICATION: 12-2-75 [signature] 03 DEC 1975
46 APPROVAL: [signature] Rasmussen
DATE APPROVED: 12/2/75

FORM 1152 USE PREVIOUS EDITION

SECRET

E-2, IMPDET CL. BY: 007622

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

Field	Entry
DATE PREPARED	15 SEPTEMBER 1975
1. SERIAL NUMBER	006198
2. NAME (Last-First-Middle)	WIGREN, LEE H.
3. NATURE OF PERSONNEL ACTION	REASSIGNMENT AND CANCELLATION OF NSCA
4. EFFECTIVE DATE REQUESTED (Month / Day / Year)	09 / 15 / 75
5. CATEGORY OF EMPLOYMENT	REGULAR
6. FUNDS	XX
7. FAN AND NSCA	6227-0170 0000
8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS	DDO/CI STAFF RESEARCH & ANALYSIS GROUP EXTERNAL RESEARCH BRANCH
10. LOCATION OF OFFICIAL STATION	WASHINGTON, D.C.
11. POSITION TITLE	~~OPERATIONS~~ OPS OFFICER CH (15)
12. POSITION NUMBER	EQ27
13. CAREER SERVICE DESIGNATION	DAA
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	GS
15. OCCUPATIONAL SERIES	0136.01
16. GRADE AND STEP	13 8
17. SALARY OR RATE	$ 26,905
18. REMARKS	
18A. SIGNATURE OF REQUESTING OFFICIAL	M.D. MCCALLUM, C/CI/SG
DATE SIGNED	09/15/75
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER	CMG/13
DATE SIGNED	17/9/75

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING (Numeric / Alphabetic)	22. STATION CODE	23. INTEGREE CODE	24. HQTRS. CODE	25. DATE OF BIRTH (Mo. Da. Yr.)	26. DATE OF GRADE	27. DATE OF LEI
37	10	31500 CIS	75013		1	12 01 23		

28. NTE EXPIRES (Mo. Da. Yr.) — 29. SPECIAL REFERENCE — 30. RETIREMENT DATA (1—CSC, 2—OTHER, 3—FICA, 4—NONE; CODE) — 31. SEPARATION DATA CODE — 32. CORRECTION CANCELLATION DATA (Type, Mo. Da. Yr.) — EOD DATA — 33. SECURITY REQ. NO. — 34. SEX

35. VET. PREFERENCE (CODE: 0—NONE, 1—5 PT., 2—10 PT.) — 36. SERV. COMP. DATE (Mo. Da. Yr.) — 37. LONG. COMP. DATE (Mo. Da. Yr.) — 38. CAREER CATEGORY (CAR/RESV, PROV/TEMP; CODE) — 39. FEGLI/HEALTH INSURANCE (CODE: 0—WAIVED, 1—REG, 2—REG/OPT, 3—INELIGIBLE; HEALTH INS. CODE) — 40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE: 0—NO PREVIOUS SERVICE, 1—NO BREAK IN SERVICE, 2—BREAK IN SERVICE (LESS THAN 3 YEARS), 3—BREAK IN SERVICE (MORE THAN 3 YEARS)) — 42. LEAVE CAT CODE — 43. FEDERAL TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO. TAX EXEMPTIONS) — 44. STATE TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO TAX EXEMP.; STATE CODE)

45. POSITION CONTROL CERTIFICATION: 9-18-75 [signature] 03 OCT 1975

46. O.P. APPROVAL: [signature] — DATE APPROVED: 10/03/75

FORM 8-72 1152 USE PREVIOUS EDITION

SECRET

E-2, IMPDET CL. BY: 007622

CONFIDENTIAL

DDO 24-6456

DEPARTMENT OF DEFENSE
DEFENSE INTELLIGENCE SCHOOL
NAVAL DISTRICT WASHINGTON
WASHINGTON, D. C. 20374

OFFICE OF THE COMMANDANT

C-2037/IS-2

25 JAN 1974

Mr. William E. Nelson
Deputy Director for Operations
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Nelson:

(C) It is a distinct pleasure for me to express my sincere appreciation to Messrs. Raymond Rocca, William Decker, William Donnelly, John Bogart, Joseph Flaherty, Lee Wigren, Robert Thomas and Paul Johnson, all members of your staff, for their outstanding participation and support of our new "Soviet Intelligence Elective Seminar." This seminar provided an in-depth examination of the Soviet Intelligence and Security Services for twelve graduate degree candidates enrolled in the School's new Masters Degree Program in Strategic Intelligence.

(U) Each Agency participant displayed a thorough knowledge of the subject interlaced with personal experiences and analyses which made each presentation unique and extremely valuable for the seminar members. In addition to the participants' formal presentations, they also spent valuable time informally talking with individual members of the seminar and faculty. Our students and faculty were enthusiastic in their praise of all aspects for the program; and they especially appreciated the candid discussions of the problems Soviet intelligence poses both for the Agency and the Intelligence Community. Please convey to each participant our sincere thanks for his outstanding presentation and his interest in the School's Graduate Program.

(U) Your continued cooperation in assisting this School to educate students whose intelligence capabilities will be an asset to the Services and Intelligence Community is deeply appreciated.

Sincerely,

W. J. Furnas

W. J. FURNAS
Captain, USN
Commandant

Classified by IS-2
EXEMPT FROM GENERAL DECLASSIFICATION
SCHEDULE OF EXECUTIVE ORDER 11652
EXEMPTION CATEGORY Two (2)
DECLASSIFY ON cannot be determined
"Derivative information from material governed by CIA Regulation 10-29"

CONFIDENTIAL

14-00000

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 20 June 1968

1. SERIAL NUMBER: 006198
2. NAME (Last-First-Middle): WIGREN, LEE H.
3. NATURE OF PERSONNEL ACTION: REASSIGNMENT
4. EFFECTIVE DATE REQUESTED: MONTH 07 | DAY 14 | YEAR 68
5. CATEGORY OF EMPLOYMENT: REGULAR
6. FUNDS: X V TO V | V TO CF | CF TO V | CF TO CF
7. FINANCIAL ANALYSIS NO. CHARGEABLE: 9 8227-0170
8. LEGAL AUTHORITY (Completed by Office of Personnel)
9. ORGANIZATIONAL DESIGNATIONS: DDP/CI STAFF, RESEARCH AND ANALYSIS GROUP
10. LOCATION OF OFFICIAL STATION: WASH., D.C.
11. POSITION TITLE: OPS OFFICER (14)
12. POSITION NUMBER: 0213
13. CAREER SERVICE DESIGNATION: D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS
15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 13 5
17. SALARY OR RATE: 16329
18. REMARKS

FROM: DDS/OTR (Position No. 1238)

CONCUR: [signature]

OTR/Personnel

cc: Finance & Security

Security Approval Granted by Pers. SD/OS 6-24-68

Ue 7-10 68

18A. SIGNATURE OF REQUESTING OFFICIAL: Byron B. Burnes — CI STAFF — DATE SIGNED: 20 June 68

18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: [signature] — DATE SIGNED: 27 JUN 1968

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. HOOERS CODE	25. DATE OF BIRTH MO. DA. YR.	26. DATE OF GRADE	27. DATE OF LEI
37	10	31500	C I	75313			12 10 23		

28. NTE EXPIRES — 29. SPECIAL REFERENCE — 30. RETIREMENT DATA (1—CSC, 2—OTHER, 3—FICA, 5—NONE) CODE — 31. SEPARATION DATA CODE — 32. CORRECTION, CANCELLATION DATA — EOD DATA — 33. SECURITY REQ. NO. — 34. SEX

35. VET. PREFERENCE (0—NONE, 1—5 PT., 2—10 PT.) — 36. SERV. COMP. DATE — 37. LONG. COMP. DATE — 38. CAREER CATEGORY — 39. FEGLI, HEALTH INSURANCE (0—WAIVED, 1—YES) HEALTH INS. CODE — 40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (0—NO PREVIOUS SERVICE, 1—NO BREAK IN SERVICE, 2—BREAK IN SERVICE (LESS THAN 3 YEARS), 3—BREAK IN SERVICE (MORE THAN 3 YEARS)) — 42. LEAVE CAT CODE — 43. FEDERAL TAX DATA (FORM EXECUTED 1—YES 2—NO, CODE, NO. TAX EXEMPTIONS) — 44. STATE TAX DATA (FORM EXECUTED 1—YES 2—NO, CODE, NO TAX EXEMP., STATE CODE)

45. POSITION CONTROL CERTIFICATION: From OTR — CE 28-68 [illegible]

46. OP APPROVAL: [signature] — DATE APPROVED: 6/24/68

FORM 3-67 1152 USE PREVIOUS EDITION

SECRET

GROUP 1 — EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

(4)

Executive Registry
67-1576

South African Police Headquarters,
Private Bag 94,
Pretoria.

17th March, 1967.

Mr. R. Helms,
Central Intelligence Agency,
WASHINGTON D.C.

Dear Mr Helms,

During a recent conversation with one of my officers in connection with the visit of Mr. Henry Plaasko and Mr. Leo Wigren, it suddenly dawned on me that although I had, at the time, requested both Mr. John Mortz and Messrs. Plaasko and Wigren to convey my sincere thanks and good wishes to you - which I am sure they did - I had not yet written to you personally in connection with the matter.

Hank and Lee, as we affectionately remember them, proved themselves to be most worthy ambassadors of your country, as well as your service and I feel convinced that they left behind them a number of sincere new friends. They are both obviously experienced officers with a wide and thorough knowledge of their respective fields and we found their lectures highly instructive.

Fortunately, circumstances permitted the majority of my senior officers to attend the course in Pretoria and the lucid manner in which Hank and Lee delivered their lectures, brought us all under a new and deeper awareness of the vital role being played by the United States in the struggle against international communism, and for the very great need of unity and closer co-operation amongst the peoples of the free world if the communist onslaught is to be successfully withstood.

Please once again accept my sincere thanks for having made two such able and experienced officers as Hank and Lee available for the purpose of lecturing to us.

Kindest regards,
Sincerely,

[signature]

---------------------- Major-General.
H.J. VAN DEN BERGH.

/RVZ

DEPARTMENT OF THE ARMY
U. S. ARMY INTELLIGENCE SCHOOL
FORT HOLABIRD MARYLAND 21219

IN REPLY REFER TO:

15 March 1967

Mr. John H. Richardson
Director of Training
Central Intelligence Agency
Langley, Virginia 20505

Dear Mr. Richardson:

It is a pleasure to express the appreciation of the Staff and Faculty of the U. S. Army Intelligence School for the presentation by Mr. Lee A. Wigren, at Fort Holabird, on 8 March 1967, to personnel attending Class 67-SO-2 of the Senior Foreign Officer Intelligence Course.

Mr. Wigren's discussion of current trends in Soviet foreign policy was factual and timely. His examples of Soviet activity in the foreign policy sphere in Vietnam, the Middle East and Africa were of definite value to this class. The talk was highly interesting and was enthusiastically received.

Thank you for your continued cooperation in our guest speaker program. Would you please convey to Mr. Wigren the appreciation of the Staff and Faculty.

Sincerely,

RICHARD S. SMITH
Colonel, AIS
Commandant

14-00000

S E C R E T
(When Filled In)

MEMORANDUM FOR: Mr. Lee H. Wigren 8 August 1966

THROUGH : Head of CI Career Service

SUBJECT : Notification of Non-eligibility for Designation as a Participant in the CIA Retirement and Disability System

1. As you may know, we are in the process of reviewing the employment history and current career field of all employees in the Agency to identify those who are eligible for designation as a participant in the new CIA Retirement and Disability System. In this process, the initial review of each case is made by the individual's Career Service. If the Head of his Career Service nominates him for participation in the System, this nomination is reviewed by the CIA Retirement Board which recommends final action to me. However, if the Head of the Career Service advises that the employee does not meet the basic requirements of HR 20-50 for participation, I have accepted this finding without further review by the CIA Retirement Board. This practice has been adopted in the interest of expediting this screening process so that those employees who are eligible to participate in the System may be designated participants as soon as possible.

2. In your case, the Head of your Career Service has advised me that you do not meet the requirements of HR 20-50 for designation as a participant and I have accordingly made the formal determination required by the regulation that you are not eligible for designation. From a review of your record it appears that the decision of your Career Service was based upon the fact that you have 15 years or more of Agency service, but have not as yet performed 60 months of qualifying service as required by regulation. My determination that you are not eligible at this time for designation in no way affects your current status under the Civil Service Retirement System, nor does it preclude reconsideration of your eligibility to participate in the CIA System if you should meet the requirements for designation in the future.

3. Should you desire further information concerning the requirements for designation as a participant in the CIA Retirement System, I suggest that you read paragraph e of HR 20-50 and paragraph 5 of the Employee Bulletin dated 30 July 1965, entitled "Public Law 88-643, The Central Intelligence Agency Retirement Act of 1964 for Certain Employees."

4. It is always possible that the records upon which the determination made in your case may have been incomplete or inaccurate regarding your actual employment history with the Agency. If, after studying the materials cited above, you have questions regarding the determination that you are not eligible to participate in the CIA Retirement System, please feel free to contact officials of your Career Service. They are familiar with the details of your case and will gladly discuss them with you. In addition, you may wish to discuss your case with the CIA Retirement Staff located in Room 205, Magazine Building (extension 2847). If such discussions do not resolve any questions you have regarding your eligibility, you may request that your case be formally considered by the CIA Retirement Board. However, this request must be made within 30 days of the date of this memorandum.

Emmett D. Echols
Emmett D. Echols
Director of Personnel

GROUP 1
Excluded from automatic downgrading and declassification

S E C R E T

14-00000

ORIGINAL	SERVICE COMPUTATION DATE (Mo.-Da.-Yr.)
CORRECTION	
THIS DATE	SIGNATURE (Office of Personnel)

FORM 171 CONFIDENTIAL GROUP 1

SECRET

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 7 April 1965

SERIAL NUMBER	006198
2. NAME (Last-First-Middle)	WIGREN, Lee H.
3. NATURE OF PERSONNEL ACTION	Reassignment
4. EFFECTIVE DATE REQUESTED (Month / Day / Year)	65
5. CATEGORY OF EMPLOYMENT	Regular
6. FUNDS	X V TO V
7. COST CENTER NO. CHARGEABLE	5275-2500
8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS	DDS/OTR School of International Communism Faculty
10. LOCATION OF OFFICIAL STATION	Washington, D. C.
11. POSITION TITLE	Instructor Intel (13)
12. POSITION NUMBER	1238
13. CAREER SERVICE DESIGNATION	D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	GS
15. OCCUPATIONAL SERIES	1712.31
16. GRADE AND STEP	13 3
17. SALARY OR RATE	$12075 12915

18. REMARKS

Security Approval Granted by Pers. SD/OS 4/14/65

Vice Henry Samoriski

CONCUR: [signature] CSPO/A 4/20/65

CONCUR: [signature] SR Personnel 4-19-65

CONCUR: CSPO/B

Recorded by CSPO

1cc forwarded to Payroll; 1 cc forwarded to Security

18A. SIGNATURE OF REQUESTING OFFICIAL | DATE SIGNED | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: MATTHEW BAIRD, Director of Trng | DATE SIGNED

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. HOURS CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
37	10	17500	OTR	7561		1	12 01 23		

28. NTE EXPIRES · 29. SPECIAL REFERENCE · 30. RETIREMENT DATA (1—CSC, 3—FICA, 5—NONE) · 31. SEPARATION DATA CODE · 32. CORRECTION CANCELLATION DATA · EOD DATA · 33. SECURITY REQ NO. · 34. SEX

35. VET. PREFERENCE (0—NONE, 1—5 PT., 2—10 PT) · 36. SERV. COMP. DATE · 37. LONG. COMP. DATE · 38. CAREER CATEGORY · 39. FEGLI HEALTH INSURANCE · 40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA (0—NO PREVIOUS SERVICE, 1—NO BREAK IN SERVICE, 2—BREAK IN SERVICE (LESS THAN 3 YEARS), 3—BREAK IN SERVICE (MORE THAN 3 YEARS)) · 42. LEAVE CAT CODE · 43. FEDERAL TAX DATA · 44. STATE TAX DATA

45. POSITION CONTROL CERTIFICATION: SR [signature] · 46. O P APPROVAL: [signature] · DATE APPROVED: 4-21-65

FORM 6-63 1152 USE PREVIOUS EDITION

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 9 May 1962

1. SERIAL NUMBER: 006195
2. NAME (Last-First-Middle): WIGREN, LEE H.

3. NATURE OF PERSONNEL ACTION: Promotion
4. EFFECTIVE DATE REQUESTED: MONTH 05 DAY 13 YEAR 62
5. CATEGORY OF EMPLOYMENT: Regular

6. FUNDS: X V TO V | V TO CF | CF TO V | CF TO CF
7. COST CENTER NO. CHARGEABLE: 2234 1000 1000
8. LEGAL AUTHORITY (Completed by Office of Personnel)

9. ORGANIZATIONAL DESIGNATIONS:
DDP/SR
Chief, Operations and Plans
Counterintelligence Branch
Research Section

10. LOCATION OF OFFICIAL STATION: Washington, D. C.

11. POSITION TITLE: Ops Officer (CH)
12. POSITION NUMBER: 351
13. CAREER SERVICE DESIGNATION: D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS 14
15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 13 1
17. SALARY OR RATE: 10635

18. REMARKS:

From same slot.

VS

18A. SIGNATURE OF REQUESTING OFFICIAL: ANDREW L. RUSBY, C/SR/PERSONNEL
DATE SIGNED:
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: [signature]
DATE SIGNED: 5/10/62

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. HDQTRS. CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
22	10	60050	SR				12/23		

28. EXPIRES | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA (1 = CSC, 2 = FICA, 3 = NONE) | 31. SEPARATION DATA CODE | 32. CORRECTION/CANCELLATION DATA | EOD DATA | 33. SECURITY REQ. NO. | 34. SEX

35. VET. PREFERENCE (0 = NONE, 1 = 5 PT., 2 = 10 PT.) | 36. SERV. COMP. DATE | 37. LONG. COMP. DATE | 38. MIL. SERV. CREDITED (1 = YES, 2 = NO) | 39. FEGLI / HEALTH INSURANCE | 40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA (0 = NO PREVIOUS SERVICE, 1 = NO BREAK IN SERVICE, 2 = BREAK IN SERVICE (LESS THAN 12 MOS.), 3 = BREAK IN SERVICE (MORE THAN 12 MOS.)) | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA | 44. STATE TAX DATA

45. POSITION CONTROL CERTIFICATION: [signature] 5-16-62
46. O.P. APPROVAL: [signature]
DATE APPROVED: 5/10/62

SECRET

SECRET

5 March 1962

MEMORANDUM FOR: Clandestine Services Career Service Board, Secretary

SUBJECT : Promotion Recommendation for Mr. Lee H. Wigren

1. In recommending most strongly Mr. Wigren's promotion from GS-12 to GS-13, I feel it is only necessary to emphasize Mr. Wigren's educational background at Yale and Harvard, where he received a B.A. and M.A. in History and Russian; his ten years of work in the Agency on Soviet intelligence in the CI Staff, FI/D, and SR Division; his ability during the past three years in SR to supervise a group of over twelve people performing a variety of research functions, ranging from major studies to operational aids, on the RIS; his appreciation of the counter-intelligence role of the Agency and his furtherance of our mission in that respect by the high standards of excellence of his production; and his vigor in assuming and carrying out the duties of a job formerly held by a GS-15.

2. Mr. Wigren has been in grade for almost four years. He has had responsibilities and performed duties far above his grade level for three of those years while dealing with practically all of the DD/P, other agencies of the government, and foreign intelligence and security services. He is an acknowledged expert in his field and equalled in it by no one else in the Agency, and possibly in the government as a whole. His fitness reports have reflected superior performance in every important respect and outstanding performance in many ways, with the highest personal characteristics possible, doing a job on a uniquely difficult subject, while using and training personnel who all too often have had little or no background for their positions.

3. In my opinion, Mr. Wigren is the most qualified GS-12 in the Division for promotion to GS-13, and I believe that the above comments and our four previous promotion recommendations amply support me.

John M. Maury

JOHN M. MAURY
Chief, SR Division

SECRET

2 September 1959

MEMORANDUM FOR: Chief, SR/CE

SUBJECT : Promotion Request, Leo H. WIGREN

1. It is requested that Mr. Wigren be promoted to GS-13.

2. Mr. Wigren received his BA from Yale in 1947, majoring in history and Russian language and area studies, and his MA from Harvard in 1948 in history. He came on duty with the Soviet Intelligence Branch of what was then Staff C in March 1951, and stayed with that branch as a research analyst on Soviet Intelligence until after its transfer to SR/CE in early 1955, when he transferred to WE Division in search of a field assignment. Such assignment having become increasingly doubtful by 1957, he transferred to FI/D where he remained until assignment to this Division in April 1959 as Chief of SR/CE/Research.

3. I might as well admit at the start that I have known Mr. Wigren since we were in high school together and I have always been impressed with his ability, particularly in the research field. Additionally, he has been in or close to research on Soviet Intelligence for the past 8½ years. This, combined with his academic background in research methodology, history in general and Russian history in particular, made him my natural choice for his present job although I had never worked directly with him before. In the past five months, I have had reason to be happy about my choice. The main need in SR/CE/Research has been for an established program of studies which we might expect to be produced in regular order; this has been a need, to my personal knowledge, since 1955. Mr. Wigren has quietly set up such a schedule with realistic target dates, is in touch with each study at each point during its production, and shows every indication of meeting his deadlines. He has a long-range interest in counter-intelligence, knows what he is doing and why, and is able to orient his subordinates properly and direct their efforts.

4. Although Mr. Wigren has been in grade only a relatively short time, since April 1958, I feel that he is doing a difficult job excellently and that his promotion is justified on the basis of academic background, Agency experience and current performance.

EDWARD W. KNOWLES
SR/COP/CE

14-00000

SECRET

SECURITY INFORMATION

PERSONNEL EVALUATION REPORT

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (Last) WIGREN	(First) Lee	(Middle) H	2. GRADE GS-7	3. POSITION TITLE Intell. Off.
4. OFFICE DDP	STAFF OR DIVISION FI	BRANCH Staff C - CE	[X] DEPT'L. [ ] FIELD	IF FIELD, SPECIFY STATION
5. PERIOD COVERED BY REPORT From 4-19-52 To 4-19-53	6. TYPE OF REPORT [ ] Initial [ ] Reassignment	[X] Annual [ ] Reassignment of Supervisor	[ ] Special	

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

1. Under general supervision, examine the structure and operational methods of Soviet intelligence services, and prepare studies based on this examination.
2. Conduct research to determine current relationships between Soviet intelligence services and those of the Soviet satellite countries.
3. Prepare analyses of special counterespionage problems for use in the field, headquarters and training.
4. Prepare counterespionage studies dealing with specific areas, and based on systematic analyses of espionage cases in those areas.
5. Assist in the review of Country Plans from the counterespionage viewpoint.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed

The following courses were completed during the period April to July 1951, and have not been previously reported:

1.Basic Orientation Course; 2.Basic Intelligence Course; 3.Operations Course; and 4.Advanced Operations Course.

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? Research, analysis, and support -- all mainly in the field of counterespionage.

IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).

10.

21 April 1953 — DATE

Lee H. Wigren — SIGNATURE

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

Highly satisfactory. Has displayed conspicuous good judgment, accuracy, and cooperation.

FORM NO. 37-151

SECRET

(Over) (4)

SECRET

SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

Judgment

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

Knowledge of Soviet [illegible], particularly operational analysis, for which he has shown a special [illegible].

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

Shows capacity for improvement and eventual leadership.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

No.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

Training adequate. Eventual operational experience, preferably in Scandinavian area, desirable.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

DATE: [illegible] April 1953

George E. [illegible]
SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20)

DATE: 21 April '53

[illegible signature]
SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

SECRET

SECRET
SECURITY INFORMATION

ITEMS 1 THROUGH 8 WILL BE COMPLETED BY TRANSACTIONS AND RECORDS BRANCH WHEN ACTION IS INITIATED IN PERSONNEL DIVISION

ROUTING AND ACTION SLIP FOR PERSONNEL EVALUATION REPORT

DATE: MAR 9 1953

1. NAME (Last) [illegible] (First) Leo (Middle) H
2. GRADE: GS-7
3. POSITION TITLE: Intell. Off.
4. OFFICE: DDP — STAFF OR DIVISION: PI — BRANCH: STC — [x] DEPT'L. [ ] FIELD — IF FIELD, SPECIFY STATION:
5. PERIOD COVERED BY REPORT: From 4-19-52 To 4-19-53
6. TYPE OF REPORT: [ ] Initial [X] Annual [ ] Special [ ] Reassignment [ ] Reassignment of Supervisor
7. DATE REPORT DUE IN PERSONNEL OFFICE: 4-19-53
8. AUTHENTICATION (T&R BRANCH):

ROUTING AND ACTION

REQUIRED ACTION	PERSON TO TAKE ACTION	DATE ACTION COMPLETED	INITIALS
9. a. Obtain two copies of CIA Form 37-151. b. Enter data in Items 1 through 6, above, in corresponding spaces of FER forms. c. Attach this action form and pamphlet "Your Evaluation Report" to FER forms. d. Deliver forms to immediate supervisor of person to be evaluated.	Evaluations Officer	20 Apr 53	DBP
10. a. Deliver forms to person to be evaluated. b. Offer advice and assistance.	Supervisor	21 Apr 53	[illegible]
11. a. Complete Items 7 through 10. b. Deliver forms to supervisor.	Person to be Evaluated	21 Apr 53	[illegible]
12. a. Complete Items 11 through 17. b. Attach warning memo, if required. c. Deliver forms to reviewing official (supervisor next in line).	Supervisor	21 April 53	[illegible]
13. a. Review the evaluation. b. Discuss complete evaluation and recommendations with supervisor. c. Record additional comments on forms. d. Sign forms in Item 19. e. Deliver forms to supervisor.	Reviewing Official	21 Apr '53	[illegible]
14. a. Discuss all aspects of evaluation with person being evaluated. (Explain right of appeal, if warning memo is prepared.) b. Sign forms in Item 18. c. Deliver forms to Evaluations Officer.	Supervisor	21 Apr 53	[illegible]
15. a. Deliver original copy of evaluation form to Transactions and Records Branch, Personnel Division. b. Retain the carbon copy for use of operating office and Office Career Service Board. c. Detach Instruction Sheet of Form 37-151 if Item 20 (continu[illegible]) is unused.	Evaluations Officer	APR 21 1953	DBP

FORM NO. 37-151A
SEP 1952

SECRET

1401

14-00000

SECRET

REQUEST FOR PERSONNEL ACTION

VOUCHERED
8 AUGUST 1959

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth (Mo. Da. Yr.)	4. Vet. Pref. (None-0, 5 Pt-1, 10 Pt-2) Code	5. Sex	6. CS - EOD (Mo. Da. Yr.)
106198	WIGREN LEE H	12 01 23	1	M 1	03 19 51

7. SCD (Mo. Da. Yr.)	8. CSC Retire. (Yes-1, No-2) Code	9. CSC Or Other Legal Authority	10. Appt. Affidav. (Mo. Da. Yr.)	11. FEGLI (Yes-1, No-2) Code	12. LCD (Mo. Da. Yr.)	13. Mil. Serv. Credit LCD (Yes-1, No-2) Code
03 24 43	1	50 USCA 403 J			03 19 51	2

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH XXXXXXXX SECTION	4824	WASH., D. C.	75013

16. Dept. - Field (Dept. - USlld. - Frgn. -) Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	XX XX OPS OFFICER	0400	GS	0136.XX 01

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade (Mo. Da. Yr.)	25. PSI Due (Mo. Da. Yr.)	26. Appropriation Number
12 1	$ 8330	01	04 20 58	10 18 59	0234 1000 1000 XXXXXXXXXX

ACTION

27. Nature Of Action	Code	28. Eff. Date (Mo. Da. Yr.)	29. Type Of Employee	Code	30. Separation Date
REASSIGNMENT	56	08 [illegible] 59	REGULAR	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH SECTION	4824	WASH., D. C.	75013

33. Dept. - Field (Dept. - USlld. - Frgn. -) Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
2	OPS OFFICER	D-14 351	GS	0136.01

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade (Mo. Da. Yr.)	42. PSI Due (Mo. Da. Yr.)	43. Appropriation Number
12 1	$ 8330	DI			0234 1000 1000

SOURCE OF REQUEST

A. Requested By (Name And Title): ANDREW L. BUSBY CH/SR/PERSONNEL [signature]

B. For Additional Information Call (Name & Telephone Ext.): E. C. JOHNSON X4407

C. Request Approved By (Signature And Title):

CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board	[signature]	8/17/59	D. Placement		
B. Pos. Control			E.		
C. Classification	[signature]	[illegible]	F. Approved By		

Remarks: PER NEW T/O

SECRET

FORM NO. 1152 MAR 57

(4)

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

V to V	V to UV	DATE PREPARED Mo	Da	Yr
UV to V	UV to UV	03	26	59

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth Mo	Da	Yr	4. Vet. Pref. Code	5. Sex	6. CS - EOD Mo	Da	Yr
106198	WIGREN, LEE H.	12	01	23	1	M 1	03	19	51

SCD Mo	Da	Yr	8. CSC Retmt Code	9. CSC Or Other Legal Authority	10. Apmt. Affidav. Mo	Da	Yr	11. FEGLI Code	12. LCD Mo	Da	Yr	13. Code
03	24	43	1	50 USC 403 J					03	19	51	2

CURRENT ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP FI STAFF DIV D COUNTER ESPIONAGE SECTION BIOGRAPHIC UNIT		WASH., D. C.	

16. Dept.-Field Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	BIOGRAPHIC OFF	712	GS	0132.21

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade	25. PSI Due	26. Appropriation Number
12 1	$ 8330	DI			9 2305 23

ACTION

27. Nature Of Action	Code	28. Eff. Date Mo Da Yr	29. Type Of Employee	Code	30. Separation Data
REASSIGNMENT		04 19 59	REGULAR		

PROPOSED ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH AND SUPPORT SECTION		WASH., D. C.	

33. Dept.-Field Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
Dept. - XXX	IO CI	400 1-12	GS	0136.53

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade	42. PSI Due	43. Appropriation Number
12 1	$ 8330	DI	4 20 58	10 1 59	9 3400 20 001

SOURCE OF REQUEST

44. Requested By (Name And Title): ANDREW L. BUSBY CH/SR/PERSONNEL

45. For Additional Information Call (Name & Telephone Ext.): CHARLES B. REDMOND 4407

C. Request Approved By (Signature And Title): CONCURRENCE: FI/PERS — Date Approved: 14 Apr 59

CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board			D. Placement		
B. Pos. Control		1959	E. Release		
C. Classification			F. Approved By		

Remarks: Two copies of this action have been forwarded to the Office of Security. One copy has been furnished Vouchered Payroll.

CONCURRENCE:
[illegible], A.C. FI/D

Continued on reverse side

FORM 1152a (USE PREVIOUS EDITION)

SECRET

3/3/59

REQUEST FOR PERSONNEL ACTION

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth (Mo. / Da. / Yr.)	4. Vet. Pref. (None-0, 5 Pt-1, 10 Pt-2) / Code	5. Sex	6. CS - EOD (Mo. / Da. / Yr.)
[illegible]	[illegible]	12 / [illegible] / [illegible]	1	[illegible]	[illegible]

7. SCD (Mo. / Da. / Yr.)	8. CSC Retmt. (Yes-1, No-2) / Code	9. CSC Or Other Legal Authority	10. Apmt. Affidav. (Mo. / Da. / Yr.)	11. FEGLI (Yes-1, No-2) / Code	12. LCD (Mo. / Da. / Yr.)	13. Mil. Serv. Credit (Yes-1, No-2) / Code
XX / XX / [illegible]	1	[illegible]			[illegible]	-

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP FI STAFF DIVISION [illegible] COUNTER ESPIONAGE SECTION BIOGRAPHIC UNIT	4105	WASH. D. C.	75913

16. Dept. - Field (Dept - USfld - Frgn -) / Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	BIOGRAPHIC OFF	712	GS	0132.31

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade (Mo. / Da. / Yr.)	25. PSI Due (Mo. / Da. / Yr.)	26. Appropriation Number
11 3	$ 6820	51	01 / 16 / 55	01 / 12 / 5[illegible]	[illegible] 2305 23

ACTION

27. Nature Of Action	Code	28. Eff. Date (Mo. / Da. / Yr.)	29. Type Of Employee	Code	30. Separation Date
Promotion	30	20 APR 1958	Regular	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
	4109		

33. Dept. - Field (Dept - USfld - Frgn -) / Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
		[illegible]		

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade (Mo. / Da. / Yr.)	42. PSI Due (Mo. / Da. / Yr.)	43. Appropriation Number
12 1	$ 7570		[illegible]	[illegible]	

Approved by CS Career Service Panel [illegible] 4/5/58

SOURCE OF REQUEST

A. Requested By (Name And Title)
Frank B. Rowlett - C/FI/Div D

B. For Additional Information Call (Name & Telephone Ext.)
Lee Shields - 8312

C. Request Approved By (Signature And Title)
E. Johnson FI/PO

CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board			D. Placement	[illegible]	[illegible]
B. Pos. Control	[illegible]	11 1958	E.		
C. Classification			F. Approved By	[illegible]	[illegible]

Remarks

14 February 1958

MEMORANDUM FOR: Chief, FI

VIA: FI/Personnel

SUBJECT: Personnel Action (Promotion)

1. It is recommended that Mr. Lee WIGREN be promoted from GS-11 to GS-12. Mr. Wigren has been in his present grade since 16 January 1955. Since he was assigned to Division D on 23 September 1957, he has been under my supervision. His performance during this time has been at least at a GS-12 level.

2. Mr. Wigren's duties warrant a GS-12. He is primarily engaged in research of a complex and tedious nature which requires a high degree of professional competence.

3. Mr. Wigren deserves a promotion on the basis of his job performance. Since coming under my supervision, he has consistently shown himself to be a conscientious, dilligent and capable employee; and the high quality of his reports are indicative of his intelligence, flair for research, and ability to write effectively.

ALBERT P. KERGEL
Chief, Special Activities Br., FI/D

APPROVED:

FRANK B. ROWLETT, Chief, FI/Division D

14-00000

SECRET

Classify According To Content.

REQUEST FOR PERSONNEL ACTION

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth (Mo Da Yr)	4. Vet. Pref. (None-0, 5 Pt-1, 10 Pt-2) Code	5. Sex	6. CS - EOD (Mo Da Yr)
	WIGREN, LEE H.	12 1 23	1	M	

7. SCD (Mo Da Yr)	8. CSC Retmt. (Yes - 1, No - 2) Code	9. CSC Or Other Legal Authority	10. Apmt. Affidav. (Mo Da Yr)	11. FEGLI (Yes-1, No-2) Code	12. LCD (Mo Da Yr)	13. Mil Serv Credit LCD (Yes - 1, No - 2) Code
	1					

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP/WE Scandinavian Branch, FI, PP, TM Sweden		Washington, D. C.	

3

16. Dept.- Field (Dept - XX, Usfld-, Frgn -) Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
	Area Ops Officer	BB-55	65	0136.01

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade (Mo Da Yr)	25. PSI Due (Mo Da Yr)	26. Appropriation Number
GS-11 2	$ 6605	DI			8-3600-20

ACTION

27. Nature Of Action	Code	28. Eff. Date (Mo Da Yr)	29. Type Of Employee	Code	30. Separation Date
REASSIGNMENT	57	11 17 57	Regular	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDP FI Staff Division D Counter-Espionage Section Biographic Unit	4110	Washington, D. C.	7??

9

33. Dept.- Field (Dept - XX, Usfld-, Frgn -) Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
	Biographic Officer	BY-712-02	65	0132.31

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade (Mo Da Yr)	42. PSI Due (Mo Da Yr)	43. Appropriation Number
GS-11 2	$ 6605	DI	01 16 55	01 12 58	8-2305-23

SOURCE OF REQUEST

A. Requested By (Name And Title)
FRANK B. ROWLETT, Chief, FI/D

B. For Additional Information Call (Name & Telephone Ext.)
Jean E. Stake, ~~Xxxx~~ Ext. 4245

C. Request Approved By (Signature And Title)
E. Johnson FI/PO

CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board	[signature]	11/5/57	D. Placement	[signature]	11/6/57
B. Pos. Control	[signature]		E.		
C. Classification			F. Approved By	Robert W. Shaw	

Remarks

Interview K. O'Brien WE/PT

FORM 1152a
5-57

Sec. Cleared By Bard 11/?/57
JT 11/18

(4)

MEMORANDUM FOR: Personnel Folder

SUBJECT : Career Development Plan - for WIGREN, Lee H.

An individual career plan has been developed on the above subject, approved on 20 November 1956 and is on file in the FI Career Management Office.

ROBERT K. SKEELS
FI Career Management Officer

14-00000

STANDARD FORM 52
PROMULGATED BY THE
U. S. CIVIL SERVICE COMMISSION
FEDERAL PERSONNEL MANUAL CHAPTER

SECRET

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D *except 6B and 7* unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. Lee H. WIGREN	1 Dec 1923		7 July 55

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)
Reassignment

6. EFFECTIVE DATE
A. PROPOSED: ASAP
B. APPROVED:

7. C. S. OR OTHER LEGAL AUTHORITY

B. POSITION (Specify whether establish, change grade or title, etc.)

FROM—		TO—
Area Ops. Officer BB 67-11	8. POSITION TITLE AND NUMBER	Area Ops Officer BB 55
GS-0136.01-11 $5940.00 p.a.	9. SERVICE, GRADE, AND SALARY	GS-0136.01-11 $5940.00 p.a.
DDP/WE Scandinavian Branch FI, PP, PM Sweden	10. ORGANIZATIONAL DESIGNATIONS	DDP/WE Scandinavian Branch FI, PP, PM Sweden
Washington, D. C.	11. HEADQUARTERS	Washington, D. C.
[ ] FIELD [x] DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	[ ] FIELD [x] DEPARTMENTAL DP

A. REMARKS (Use reverse if necessary)
Incumbent, Carter, to be reassigned to field slot in WE.

~~Approved~~ Concurred
JUL 26 1955
D M Collins
PP/Career Service

B. REQUESTED BY (Name and title): A. M. Gregg
A. M. GREGG, Personnel Officer, WE

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
H. E. EISSNER, x 3124

D. REQUEST APPROVED BY
Signature: [signature]
Title: F/DMC

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5 PT.	10 POINT DISAB	10 POINT OTHER
			x		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL.

SD-DI

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 5-3600-20 TO: same	Yes		[ ] CLAIMED [ ] PROVED STATE: Mass.

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL	[initials]	25 JUL 1955	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.	OCR	26 Jul 55	
E.			
F. APPROVED BY	[signature]	C Stevens 26 July 55	

SECRET

10—67373-1

14-00000

STANDARD FORM 52

SECRET

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. Lee H. WIGREN	1 Dec. 1923		23 Feb. 55

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)
Reassignment
B. POSITION (Specify whether establish, change grade or title, etc.)

6. EFFECTIVE DATE
A. PROPOSED: ASAP
B. APPROVED: 13 Mar 1955

7. C. S. OR OTHER LEGAL AUTHORITY

FROM—		TO—
Intell. Off. (FI) BV 227	8. POSITION TITLE AND NUMBER	Area Ops. Officer BB 67-11
GS-0136.51-11 $5940.00 p.a.	9. SERVICE, GRADE, AND SALARY	GS-0136.01-11 $5940.00 p.a.
DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec.	10. ORGANIZATIONAL DESIGNATIONS	DDP/WE Scandinavian Branch, FI, PP, PM Sweden
Washington, D. C.	11. HEADQUARTERS	Washington, D. C.
FIELD [ ] DEPARTMENTAL [X]	12. FIELD OR DEPARTMENTAL	FIELD [ ] DEPARTMENTAL [X]

A. REMARKS (Use reverse if necessary)

Fitness report of October 1954 is current, adequate and needs no change or modification.

B. REQUESTED BY (Name and title)
A. M. GREGG, Personnel Officer, WE

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
H. F. KISSNER, X 3422

D. REQUEST APPROVED BY
Signature: James P. Humphries (WE)
Title: FI/Ops 1 March 55

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5 PT.	10 POINT DISAB.	10 POINT OTHER
			X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL.

SD - DI

15. SEX: M
16. RACE: W
17. APPROPRIATION
FROM: 5-2305-23
TO: 5-3600-20
I certify funds available:
18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO): Yes
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)
20. LEGAL RESIDENCE: [ ] CLAIMED [ ] PROVED
STATE: Mass.

21. STANDARD FORM 50 REMARKS

Oblig. Ref. No. —
Charge Allot. No. 5-3600-20
Auth. Officer [signature]

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL			
C. CLASSIFICATION	[initials]	3/10	
D. PLACEMENT OR EMPL.	[initials]	3/11	
E.			

F. APPROVED BY
R. A. Strickler
[signature] 11 MAR 1955

10—67229-1

23 February 1955

TO: Chief, WE/1

FROM: SR/CE/Holbrook

SUBJECT: Transfer of Personnel

1. This is to notify you that Lee H. Wigren, currently assigned to SR/CE, is available for release to WE/1.

14-00000

STANDARD FORM 52

SECRET

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.–Miss–Mrs.–One given name, initial(s), and surname): Mr. Lee H. WIGREN
2. DATE OF BIRTH: 12/1/23
3. REQUEST NO.:
4. DATE OF REQUEST: 9 Dec. 1954

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.): PROMOTION
B. POSITION (Specify whether establish, change grade or title, etc.):

6. EFFECTIVE DATE
A. PROPOSED:
B. APPROVED: 1/6/55

7. C.S. OR OTHER LEGAL AUTHORITY

	FROM—		TO—
8. POSITION TITLE AND NUMBER	Intell. Off. (FI) SV 227		Intell. Off. (FI) SV 227 *
9. SERVICE, GRADE, AND SALARY	GS-0136.51-9 $5185 p.a.		GS-0136.51-11 $5940 p.a.
10. ORGANIZATIONAL DESIGNATIONS	DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec.		DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec.
11. HEADQUARTERS	Washington, D.C.		Washington, D.C.
12. FIELD OR DEPARTMENTAL	[ ] FIELD [X] DEPARTMENTAL		[ ] FIELD [X] DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

* This slot recently upgraded

B. REQUESTED BY (Name and title): C.W. Tenney
C. W. Tenney, Acting C/SIB

D. REQUEST APPROVED BY
Signature: J P Humphrey
Title: FI/ADMO

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension): Marguerite Roney Ext. 3535

13. VETERAN PREFERENCE

NONE	WAR	OTHER	5 PT.	10 POINT DISAB.	10 POINT OTHER
	X		X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I.A.	REAL.

SD:FI

15. SEX: M
16. RACE: W
17. APPROPRIATION
FROM: 5-2305-23
TO:
18. SUBJECT TO C.S. RETIREMENT ACT (YES–NO): Yes
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY):
20. LEGAL RESIDENCE [ ] CLAIMED [ ] PROVED
STATE:

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE
A.		
B. CEIL. OR POS. CONTROL		
C. CLASSIFICATION	CB	1/5
D. PLACEMENT OR EMPL.	BM	1/7/55
E.		

REMARKS:

F. APPROVED BY [signature] [signature]

SECRET

-7 JAN 1955

16—87320-2

SECRET

CUMULATIVE TRAINING RECORD

DATE: 10, December 1954

NAME: Leo H. Wigren

PROJECTED PERSONNEL ACTION: X PROMOTION | REASSIGNMENT | OTHER (Explain) | ROTATION | TRAVEL

FROM: Intell. Off. GS-9 Staff C Wash.

TO: Intell. Off. GS-11 Staff C Wash.

AOS

X	COURSE	DATE TAKEN	X	OTHER TRAINING COURSES	DATE TAKEN
	BIC(CS), ALSO				
	BIC, BITC, SOC.	51			
	BTP AND BOC				
	BTP II, ALSO CC	51			
	BTP III, ALSO				
	AIC, AITC, AOC	[illegible] 51			
	AND CAI				
	PO, ALSO PM I,				
	II, III AND RAFT				
	ITC ALSO CI				
	TECH				
	ADMIN				
	SIC	51			
	SUP				
	CEA				
	RPTS				
	OB				
	OSC (CC)	CC		[illegible]	Oct 54
	E & E				
	CPW				
	WP SOC				
	CPO				
	STB				
	CEW				
	IT				
	CW				
	SAB				
	AO				
	MO				
	SUR				
	BFOT				
	DOC				
	LOCKS				
	S/W				
	F & S				
	SAF				

REMARKS:

1. CONSTRUCTIVE CREDIT (CC) HAS BEEN AUTHORIZED FOR COURSES SO MARKED BASED UPON SUBJECT'S PREVIOUS ☐ BACKGROUND ☑ EXPERIENCE ☐ TRAINING.

2. SUBJECT HAS COMPLETED TRAINING OR RECEIVED CONSTRUCTIVE CREDIT AS SHOWN AT THE LEFT.

STAFF TRAINING OFFICE COMMENTS:

☑ A. THIS ☑ DOES ☐ DOES NOT MEET MINIMUM TRAINING STANDARDS RE QUALIFICATION FOR THE PROJECTED ACTION.

☐ B. SUBJECT IS CURRENTLY ENROLLED IN COURSES MARKED WITH AN S. THE COMPLETION OF WHICH WILL SATISFY MINIMUM STANDARDS.

☐ C. UNLESS SUBJECT HAS HAD PREVIOUS HQ. OR FIELD EXPERIENCE, WHICH CAN BE ACCEPTED IN LIEU OF TRAINING, SUBJECT SHOULD BE REQUIRED TO TAKE ☐ QUALIFYING ☐ REFRESHER TRAINING AS CHECKED AT THE LEFT.

M Racusin

SIGNATURE OF STAFF TRAINING OFFICER

TO: Personnel Officer, M. HONEY

FROM: Career Management Officer J. P. HUMPHRIES

The above projected personnel action has been ☐ approved ☐ disapproved by the Career Service Board. Additional training as indicated above has been recommended by the Training Officer to satisfy requirements of the proposed personnel action.

Please schedule these courses as soon as possible through your Division Training Officer who will coordinate with the Senior Staff Training Officer.

DATE

SIGNATURE OF CAREER MANAGEMENT OFFICER

FORM NO. 1 JAN 54 59-77 PREVIOUS EDITION MAY BE USED. REPLACES FORM NO. 59-112 AUG 1953 WHICH MAY BE USED

SECRET (2-4-45)

14-00000

APPLICATION FOR MEMBERSHIP in the CAREER STAFF of the CENTRAL INTELLIGENCE AGENCY

To the Director of Central Intelligence
Sir:

I submit herewith my application for membership in the Career Staff of the Central Intelligence Agency as defined below:

"The Career Staff of the Central Intelligence Agency is a group of carefully selected and trained individuals who accept an obligation to devote themselves to the needs of the Agency, and who intend to make a career with the Agency."

In accordance with this definition, I desire to devote myself to the faithful performance of duty in the Central Intelligence Agency, and I accept the obligations and conditions of that service which are determined to be essential to the furtherance of its mission.

I am aware of the many restrictions necessarily placed upon me by virtue of the security requirements inherent in my employment by the Central Intelligence Agency. I am also aware that as a member of the Career Staff, it will be my obligation to serve anywhere and at any time and for any kind of duty as determined by the needs of the Agency, and I have been assured that in order to carry out this policy, full consideration will be given to my particular capabilities, interests, and personal circumstances. By virtue of this application for membership and upon my acceptance in the Career Staff, I am assured that, with continuing satisfactory work performance and conduct on my part, just and equitable attention will be accorded my personal progress during my tenure in the Career Staff. I am also assured that, on my satisfactory completion of any assignments, I will be offered reassignments which are compatible insofar as possible with my abilities and career interests, and that I shall be entitled to the benefits now available or to be made available in the future to members of the Career Staff of the Central Intelligence Agency.

MEMBERSHIP IN THE CAREER STAFF OF THE CENTRAL INTELLIGENCE AGENCY
APPROVED, TO TAKE EFFECT 1 JUN 1954
FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:
EXECUTIVE DIRECTOR
~~THE CIA SELECTION BOARD~~

[signature]

[signature]
(Signature)

20 September 1954
(Date)

14-00000

STANDARD FORM 52

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs—One given name, initial(s), and surname): Mr. Lee H. Wigren

2. DATE OF BIRTH: 1 Dec 23

3. REQUEST NO.:

4. DATE OF REQUEST:

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.): Reassignment
B. POSITION (Specify whether establish, change grade or title, etc.):

6. EFFECTIVE DATE
A. PROPOSED: ~~28 Feb 54~~
B. APPROVED: 14 Feb 54

7. C. S. OR OTHER LEGAL AUTHORITY:

	FROM—		TO—
8. POSITION TITLE AND NUMBER	Intelligence Officer BV 227		Intelligence Officer(FI) BV227
9. SERVICE, GRADE, AND SALARY	GS 132 9 $5060 per annum		GS0136.51-9 $5060 per annum
10. ORGANIZATIONAL DESIGNATIONS	~~DD/PI~~ ~~Staff C~~ ~~Soviet Intelligence Branch~~ ~~Soviet Intell. Ops. Guidance Sect.~~		DDP/FI Staff C Soviet Intelligence Branch Soviet Intell.Ops. Guidance Sect.
11. HEADQUARTERS	~~Washington, D.C.~~		Washington, D.C.
12. FIELD OR DEPARTMENTAL	[ ] FIELD [X] DEPARTMENTAL		[ ] FIELD [X] DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

B. REQUESTED BY (Name and title)

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)

D. REQUEST APPROVED BY
Signature: Edward C. McNamara
Title: for FI/PO

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5-PT.	10 POINT DISAB	10 POINT OTHER

14. POSITION CLASSIFICATION ACTION

NEW	VICE	L.A.	REAL.	
				CO-FI

15. SEX: M
16. RACE: W
17. APPROPRIATION FROM: 4-2305-23 TO:
18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)
20. LEGAL RESIDENCE [ ] CLAIMED [ ] PROVED STATE:

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE
A.		
B. CEIL. OR POS. CONTROL	DE	[illegible]
C. CLASSIFICATION		
D. PLACEMENT OR EMPL.	[illegible]	[illegible]
E.		

REMARKS:

F. APPROVED BY

[signature] Humphrey 2/15/54

10—67320—3

14-00000

STANDARD FORM 52
PROMULGATED BY THE U. S. CIVIL SERVICE COMMISSION FEDERAL PERSONNEL MANUAL CHAPTER R1

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. Lee H. Wigren	1 Dec 1923		12 May 53

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)
Promotion

B. POSITION (Specify whether establish, change grade or title, etc.)

6. EFFECTIVE DATE
A. PROPOSED:
B. APPROVED: 24 May 53

7. C. S. OR OTHER LEGAL AUTHORITY

	FROM—		TO—
8. POSITION TITLE AND NUMBER	Intelligence Officer EV 227-7		Intelligence Officer EV 227
9. SERVICE, GRADE, AND SALARY	GS 132 7 ~~4205~~ p.a. 7330		GS 132 9 $5060 p.a.
10. ORGANIZATIONAL DESIGNATIONS	DDP/FI STAFF C Soviet Intelligence Branch Soviet Intel.Operations Guid.Sec.		DDP/FI STAFF C Soviet Intelligence Branch Soviet Intel.Operations Guid.Sec.
11. HEADQUARTERS	Washington, DC		Washington, DC
12. FIELD OR DEPARTMENTAL	☐ FIELD ☒ DEPARTMENTAL		☐ FIELD ☒ DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

B. REQUESTED BY (Name and title) R P Hawes
R.P. Hawes, Chief, SIC

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
IFrisque x3535

D. REQUEST APPROVED BY
Signature: Edward A. McNamara
Title: C/FI/PA

13. VETERAN PREFERENCE

NONE	WWI	OTHER	5-PT.	10 POINT DISAB.	10 POINT OTHER

14. POSITION CLASSIFICATION ACTION

NEW	VICE	L.A.	REAL.

CD-FI

15. SEX | 16. RACE | 17. APPROPRIATION FROM: 2305-20 TO:

18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)

19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)

20. LEGAL RESIDENCE ☐ CLAIMED ☐ PROVED STATE:

21. STANDARD FORM 50 REMARKS

✓

22. CLEARANCES	INITIAL OR SIGNATURE	DATE
A.		
B. CEIL. OR POS. CONTROL		
C. CLASSIFICATION		
D. PLACEMENT OR EMPL.		
E.		

REMARKS:

F. APPROVED BY RB Ledford 5/21/53

10—67323-0

14-00000

RESTRICTED
Security Information

[handwritten: ad 2884]

[illegible] November 1952

MEMORANDUM:

TO: PDC

THROUGH: Admin Personnel

FROM: CD/TI [initials]

SUBJECT: Change of Beneficiary.

1. It is requested that the name presently listed as beneficiary on my retirement policy be removed, and that the following name be listed as the sole beneficiary:

Mrs. Alice Ellen (Maier) Wigren (wife)
Apt #140
[illegible] Que Street, Northwest
Washington 7, D.C.

2. This change is to be effective immediately.

[signature: Lee H. Wigren]
Lee H. Wigren
x [illegible]

RESTRICTED
Security Information

14-00000

PERSONNL .CTION REQUEST

REGISTER NO.

NAME: Leo H. Wigren	REQUESTED EFFECTIVE DATE: asap — 11 May 52
NATURE OF ACTION: Promotion	WHEN LEAVING (VOUCHERED) — LAST WORKING DAY: — EMPLOYEE'S SIGNATURE:

	FROM	TO
TITLE	Clerk	Intelligence officer
GRADE AND SALARY	GS-6 $3920 p.a.	GS-7 $4205 p.a.
OFFICE	OSO	OSO
DIVISION	STC	STC
BRANCH AND SECTION	SIB	SIB
OFFICIAL STATION	Washington, D.C.	Washington, D.C.
	DEPARTMENTAL [X] FIELD [ ]	DEPARTMENTAL [X] FIELD [ ]

REMARKS: (Slot #106) 9W — 132

APPROVED: Richard P. Hawes
RICHARD P. HAWES, A/Chief, STC

RECOMMENDED:

(DATE) — (SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF, OR ADM. OFFICER) [signature]

FOR USE OF PERSONNEL ONLY

PLACEMENT: APR 25 1952 — R. C. Sedford

CLEARANCE REQUESTED		CLEARANCE APPROVED	
DATE	TYPE	DATE	TYPE

DATE — SIGNATURE

CLASSIFICATION

BUREAU NO.	C. S. C. NO.	DATE APPROVED
1803		1/4 9/47

NEW — VICE — L.A. ✓ — REAL.

4/30/52 — Thomas McGrisken — EFFECTIVE DATE

TRANSACTIONS AND RECORDS
APPROPRIATION: 2123900
ALLOTMENT: 3000
C. S. C. AUTHORITY: Sch. A 6.116 (d)

DATE SIGNATURE: 12 May 52 — M. Lighty

PERSONNEL RELATIONS
DATE — SIGNATURE

APPROVALS [ ] SUBJECT TO SECURITY CLEARANCE
DATE — SIGNATURE OF EXECUTIVE

DATE: 11 May 52 — SIGNATURE OF DIVISION CHIEF: R. J. Goddard

FORM NO. 37-3
JUL 1950

U. S. GOVERNMENT PRINTING OFFICE

14-00000

PERSONA ACTION REQUEST

REGISTER NO.

NAME: WITHEM, Lee A.	REQUESTED EFFECTIVE DATE: 30 Sept 51
NATURE OF ACTION: Intra-agency Transfer	WHEN LEAVING (VOUCHERED)
	LAST WORKING DAY:
	EMPLOYEE'S SIGNATURE:

	FROM	TO
TITLE	Clerk	Clerk
GRADE AND SALARY	GS-6 $3450 p.a.	GS-6 $3450 p.a.
OFFICE	OSO	OSO
DIVISION	Staff C	Staff C
BRANCH AND SECTION	~~International~~ ~~Communism~~	Soviet Intelligence
OFFICIAL STATION	Washington, D.C.	Washington, D.C.
	DEPARTMENTAL XX FIELD ☐	DEPARTMENTAL XX FIELD ☐

REMARKS:

From Pos. #117 to 106. gm

C# 1806 3.01

Vice Margaret L. George to be reassigned.

#8081

RECOMMENDED:

13 Sept. 1951
(DATE)

[signature]
(SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR ADM. OFFICER)

FOR USE OF PERSONNEL ONLY

PLACEMENT

DATE QUALIFICATIONS APPROVED

CLEARANCE REQUESTED DATE	TYPE	CLEARANCE APPROVED DATE	TYPE

DATE | SIGNATURE

CLASSIFICATION

BUREAU NO.	C. S. C. NO.	DATE APPROVED
7105		9-1-51

NEW	VICE	I. A.	REAL
		/	

DATE	SIGNATURE
20 Sept 51	Thomas M. Fisher

EFFECTIVE DATE

TRANSACTIONS AND RECORDS

APPROPRIATION: 2123900

ALLOTMENT: 3005

C. S. C. AUTHORITY: Sch. A 6.4(?)

DATE SIGNATURE	SIGNATURE
9-24-51	[signature]

PERSONNEL RELATIONS

DATE	SIGNATURE
	[signature]

APPROVALS

☐ SUBJECT TO SECURITY CLEARANCE

DATE	SIGNATURE OF EXECUTIVE

DATE	SIGNATURE OF DIVISION CHIEF
25 Sept 51	[signature]

FORM NO. 37-3
JUL 1950

U. S. GOVERNMENT PRINTING OFFICE 10—62402-1

14-00000

CONFIDENTIAL

11 September 1951

MEMORANDUM

TO: Chief, CPD

VIA: ADMIN/Personnel

FROM: Chief, Staff C/OSO

SUBJECT: Change in T/O

It is requested that Lee A. Wigren be moved from Slot 117, Clerk, International Communism Branch, to Slot 106, Clerk, Soviet Intelligence Branch.

ERIC W. TIMM

CONFIDENTIAL

14-00000

SECRET CONFIDENTIAL RESTRICTED

ENTRANCE ON DUTY RECORD	DATE: 19 March 1951
TO: OSO, ST. C.	BUILDING: / ROOM:
FROM: PERSONNEL OFFICER	EOD DATE: 19 March 1951

NAME OF EMPLOYEE: Lee H. Wigren		
POSITION TITLE: Clerk	GRADE: GS-6	SALARY: $3450.
PAYROLL: Vouchered	DUTY STATION: Washington, D. C.	
DATE SECURITY CLEARED: Proc. 26 Feb. 1951 Full (verbal) 20 March 1951	DATE OATH OF OFFICE ADMINISTERED: 19 March 1951	
DATE PERMANENT IDENTIFICATION REQUESTED: 19 March 1951	DATE FINGERPRINTED: 19 March 1951	
DATE BRIEFED BY SECURITY: 19 March 1951	DATE OF PHYSICAL EXAMINATION: 19 March 1951	
DATE 24 MONTH AGREEMENT SIGNED: NA		
EMPLOYEE'S EMERGENCY ADDRESS: A. H. Wigren, 218 Belmont Ave., Brockton, Mass.		
EMPLOYEE'S LOCAL ADDRESS: 3200 16th St. N. W., Washington, D. C. Apt. 319		

REMARKS:
PC 26 Feb
Sec Cl 23 Mar

SIGNATURE OF PERSONNEL OFFICER: . C. CLINKSCALE HM

FORM NO. 37-75
DEC 1949

RESTRICTED CONFIDENTIAL SECRET

14-00000

Aragon - file

31 March 1951

The Honorable Richard B. Wigglesworth
U. S. House of Representatives
Washington 25, D. C.

Dear Mr. Wigglesworth:

This is in reference to your interest in the application of Mr. Lee Wigren for employment with this Agency.

I am glad to inform you that Mr. Wigren entered on duty with us on 19 March 1951.

We appreciate both your interest in the Central Intelligence Agency and your recommendation of Mr. Wigren.

Sincerely yours,

Walter L. Pforzheimer
Legislative Counsel

dcs
Central Records
Personnel
Stayback - 2

14-00000

TO: Medical Divi. .on

FROM: Transactions & Records

SUBJECT: Lee H. Wigren

Request that above named subject be given a physical examination.

POSITION: Clerk

GRADE: GS-6

BRANCH: OSO, ST. C.

SERVICE: DEPT.

NATURE OF APPOINTMENT: EXC. APPT.

OK 3-19-51

FORM NO. 37.118
MAY 1950

PERSONN ACTION REQUEST

REGISTER NO. [illegible]

NAME: [illegible], Lee [illegible].	REQUESTED EFFECTIVE DATE: 19 March 1951
NATURE OF ACTION: Excepted [illegible]	WHEN LEAVING (VOUCHERED) LAST WORKING DAY: EMPLOYEE'S SIGNATURE:

	FROM	TO
TITLE	2-26-51	Clerk [illegible]-6
GRADE AND SALARY		[illegible]-6 $3[illegible].00 p.a.
OFFICE	P.C.	CCO
DIVISION		Staff C
BRANCH AND SECTION		I C Branch
OFFICIAL STATION		Washington, D. C.
	DEPARTMENTAL ☐ FIELD ☐	DEPARTMENTAL ☒ FIELD ☐

REMARKS:

Slot - 6

Security initiated 16 November 1950.

301

#H 7618

RECOMMENDED:

12 February 1951
(DATE)

[signature]
(SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR ADM. OFFICER)

FOR USE OF PERSONNEL ONLY

PLACEMENT

DATE QUALIFICATIONS APPROVED: 2/20/51 F G Jurma

CLEARANCE REQUESTED		CLEARANCE APPROVED	
DATE	TYPE	DATE	TYPE

DATE: SIGNATURE:

CLASSIFICATION

BUREAU NO.	C. S. C. NO.	DATE APPROVED
6799		8 Feb 51

NEW	VICE	I. A.	REAL

DATE: 19 Feb 51 SIGNATURE: Austin J. Thomas[illegible]

EFFECTIVE DATE

TRANSACTIONS AND RECORDS

APPROPRIATION: 2115900

ALLOTMENT: 901-101

C. S. C. AUTHORITY: Sched A 6.116(l)

DATE: 3-22-51 SIGNATURE: L. A. Grim

PERSONNEL RELATIONS

DATE: SIGNATURE: [signature]

APPROVALS ☐ SUBJECT TO SECURITY CLEARANCE

DATE: SIGNATURE OF EXECUTIVE:

DATE: SIGNATURE OF DIVISION CHIEF: [signature]

FORM NO. 37-3
JUL 1950.

U. S. GOVERNMENT PRINTING OFFICE 16—62460-1

TO : [illegible]

FROM : McLeod

[illegible] Wigren

March 7

[illegible] Mar

Grade and Salary 6 - 3450

Subject to completion of [illegible] and physical examination [illegible]

To report to Tempo L Building, [illegible]

adjacent to the Lincoln [illegible] 8:30 and 9:00 a.m.

REMARKS: EOD 19 Mar.

Subject to further processing

Waiver nat.

14-00000

CENTRAL INTELLIGENCE AGENCY
2430 E STREET NW.
WASHINGTON 25, D. C.

1 March 1951
In reply refer to: SD-4

Mr. Leo H. Wigren
213 Belmont Avenue
Brockton, Massachusetts

Dear Mr. Wigren:

In reference to your application for employment, this letter is to assure you that the processing of your papers as a GS 6, $ [illegible] per annum is being continued by this agency. A definite offer of employment cannot be made, however, until such time as all processing has been completed.

The processing is a rather lengthy one; but when further information is available, we shall get in touch with you immediately.

In the meantime, it would be appreciated if you would advise us of any change in your present status, such as change of address, etc.

Your continued interest and patience are appreciated.

Very truly yours,

H.C. CLINKSCALE
Personnel Division

21 February 1951

The Honorable Richard B. Wigglesworth
U. S. House of Representatives
Washington 25, D. C.

Dear Mr. Wigglesworth:

This will acknowledge receipt of your letter of 10 February 1951, in behalf of Mr. Lee Wigren, who has applied for a position with this Agency.

We are seriously considering Mr. Wigren for employment; however, security clearance necessary for this Agency is of such a detailed nature that considerable time is necessary before the checks are completed. On the information available to me I would say that it will take approximately three more weeks before the necessary checks will have been completed in Mr. Wigren's case.

Thanking you for your continued interest in the Central Intelligence Agency, I am

Sincerely yours,

Walter L. Pforzheimer
Legislative Counsel

WLPforzheimer:blc
Central Records
Personnel W/basic
Stayback - 2

RICHARD B. WIGGLESWORTH
13TH DISTRICT, MASSACHUSETTS

COMMITTEE ON
APPROPRIATIONS

Congress of the United States
House of Representatives
Washington, D. C.

February 10, 1951.

Mr. Walter L. Pforzheimer,
Legislative Counsel,
Central Intelligence Agency,
Washington, D. C.

Dear Mr. Pforzheimer:

Referring to my letter of November 27, 1950, I should greatly appreciate it if you would advise me what action, if any, has been taken on the application for employment with the Central Intelligence Agency filed by my constituent, Mr. Leo Wigren of 212 Belmont Avenue, Brockton, Massachusetts.

Sincerely yours,

[signature]

218 Belmont Avenue
Brockton, Massachusetts
January 15, 1951

Mr. D.V.Mulcahy
2430 E Street, NW
Washington, D.C.
attn. Miss Limbocker

Dear Mr. Mulcahy:

It has been some time since I have had any word regarding my application for a position with the C.I.A. At the time of my interview last fall, I understood that I would probably hear about it by the first of the year.

I should greatly appreciate a word as to the progress in processing of my application, and, if possible, the probable date on which I shall have to report to Washington. Such information would help me greatly in planning my course of action in the coming weeks.

If you should desire any additional information for my application, please let me know.

Sincerely,

Lee H. Wigren

Lee H. Wigren

JAN 16 1951

14-00000

RICHARD B. WIGGLESWORTH
[illegible]

COMMITTEE ON
APPROPRIATIONS

To Alice

Congress of the United States
House of Representatives
Washington, D. C.

November 27, 1950.

Mr. Donald V. Mulcahy,
Chief of Procurement,
Central Intelligence Agency,
Washington, D. C.

Dear Mulcahy:

I have been asked to write you on behalf of a constituent of mine, Mr. Lee Wigren of 218 Belmont Avenue, Brockton, Massachusetts, who is most anxious to secure an appointment with the Central Intelligence Agency.

You no doubt are familiar with Mr. Wigren's experience and qualifications as I understand that he has filed an application for employment with your office and that he was recently interviewed by your.

I have known his father personally for many years and should be happy for his son's sake if his experience and qualifications fit him for some position in your organization.

Sincerely yours,

[signature]

21 November [illegible]

In Reply Refer to PD-4

REGISTERED ADDRESSEE ONLY

Mr. Leo H. Wigren
213 Belmont Avenue
Brockton, Massachusetts

Dear Mr. Wigren:

This is to advise that actual processing of your application for employment with this Agency has been initiated. Specific details as to the type of appointment and salary will be contained in subsequent correspondence. Please direct all future correspondence to the undersigned.

The attached form should be completed and returned within two weeks. Thank you for your prompt attention to this matter.

Very truly yours,

ROBERT B. J. HOPKINS
Chief, Employees Division

Enclosure

CONFIDENTIAL

REPORT OF INTERVIEW

______________ 1950

Name of Candidate Lee H Wilgren

Position Considered for STC Office 050 Interviewer Ew Timm

Personal Appearance	Dignified......		Natural.....	✓	Awkward.....	
	Well-groomed...	✓	Clean	✓	Slovenly....	
	Wide-Awake.....	✓	Stolid......		Apathetic...	
	Impressive.....		Ordinary....		Insignificant	
Personality	Persuasive.....		Responsive..	✓	Taciturn....	
	Imperturbable..		Steady......		Excitable...	
	Cheerful.......	✓	Tranquil ...		Dejected....	
	Straight-forward	✓	Reserved....		Evasive.....	
	Modest.........	✓	Complacent..		Conceited...	
	Dominant.......		Confident...	✓	Submissive..	

Is education adequate? Yes (x) No ( ) Is language facility adequate? Yes (x) No( )

Area Knowledge None

Previous intelligence or related experience Only Research - Special studies & Education

Salary level requested $ GS-6 Lowest salary acceptable $ ______

GENERAL RECOMMENDATION:

1. Candidate is not recommended for employment. Reasons: ______

2. Candidate is recommended for employment. Justification: He is enthusiastic - Bright & obviously has a flair for writing & research

SPECIFIC RECOMMENDATION for employment:

Position: Intel. Off. Branch STC Division 050

Location: Wash.

Salary level: GS-6

RECOMMENDATION as to potential value of candidate to the organization in other than the position immediately under consideration: could be used on research & file review work, until can be trained for more responsible duties.

(Enter any additional remarks on reverse side.)

Ew Timm
Signature of Interviewer

FORM NO. 28-1
MAY 1950

CONFIDENTIAL

4-00000

File

DATE 16 November 1959

TO : DD

ATTENTION : Mr. Bannerman

FROM : Employees Division

SUBJECT : [illegible], Lee Harvey

Attached hereto are Personal History Statements in duplicate submitted by subject in application for a position with [illegible] Intell Off V Washington, D. C.

Please initiate security investigation as soon as possible and notify this office of the results.

Atch: 2 PHS
2 photos

R. E. J. [illegible]
Employees Division

14 November 1950

MEMORANDUM

TO: SPD

FROM: Chief, Staff C

SUBJECT: Lee H. WIGREN

1. It is requested that the above-named applicant be processed with a view toward appointing him to the position of Intelligence Officer, GS-6, in Staff C/CI. Inasmuch as he is presently unemployed, it would be appreciated if this could be handled as soon as possible.

2. It is noted that, although it appears in subject's file that he was on limited service in the Army, this was caused as a result of polio at an early age, and he has since suffered no ill effects. It is also noted that upon interview he readily agreed to overseas service if necessary, although he prefers service in Washington, at least for the time being.

3. In the event it is not contemplated that the applicant will be informed within the next week or ten days that his application is receiving favorable consideration, please let us know and we will write to him directly.

SECRET

[illegible] Street
Brockton, Massachusetts
October [illegible], 1950

Mr. Donald V. Mulcahy
Chief, Procurement & Placement
Employees Division
Central Intelligence Agency
Washington 25, D.C.

Dear Mr. Mulcahy:

Thank you for your letter (MD-2), dated 13 October 1950, which informed me that interest had been expressed in my qualifications.

I have completed the three copies of Form #38-1, and am returning them to you under separate cover by registered mail.

I shall plan to be in Washington on Wednesday and Thursday, November 8 and November 9, 1950 for the interviews which you suggested. I shall plan to report to Temporary L Building on the south side of the reflecting pool adjacent to the Lincoln Memorial at 9:30 A.M. of Wednesday, November 8, 1950.

If it should be impossible for me to have interviews on November 8 and 9, please notify me by letter or telegram. I shall leave Brockton for Washington at about 9:45 A.M. on Tuesday, November 7.

Sincerely,

Lee H. Wigren

Lee H. Wigren

Completed residence requirement for Ph. D. in History.

Room A 1E0P

23 October 1950
In reply please refer to ID -3

Mr. Lee H. Wigren
218 Belmont Avenue
Brockton, Massachusetts

Dear Mr. Wigren:

Reference is made to your application for employment with this agency.

This is to advise you that interest has been expressed in your qualifications. However, before any commitment can be made, it will be necessary for you to appear for personal interviews in Washington. If you are interested in pursuing this mater, please arrange to be in Washington for two full days. It would be appreciated if you would complete and return the enclosed forms prior to your arrival.

It is requested that you report to Temporary L Building which is located on the south side of the Reflecting Pool adjacent to the Lincoln Memorial.

This is not to be construed as an offer of employment nor as an invitation to come to Washington at Government expense.

Very truly yours,

DONALD V. MULCAHY
Chief, Procurement & Placement
Employees Division

Encl.: 3 Forms 38 - 1

ADB/taz

18 September 1950

Mr. Lee H. Wigren
218 Belmont Avenue
Brockton, Massachusetts

Dear Mr. Wigren:

Reference is made to your correspondence regarding possible employment with this organization.

If you will complete the enclosed forms, and return them to this office at your earliest convenience, we will be able to review your experience and education for consideration for any possible employment opportunity. Upon completion of this process, we will communicate with you regarding the decision reached in your case.

Your interest in our organization is appreciated.

Very truly yours,

A. P. FLYNN
Chief, Procurement & Placement
Personnel Division

Encl: 2 Forms 57

ros

14-00000

44083

218 Belmont Avenue
Brockton, Massachusetts
September 11, 1950.

Central Intelligence Agency
National Security Council
2430 E Street NW
Washington, D.C.

Dear Sir:

I wish to inquire about openings with the Central Intelligence Agency for a man of my qualifications.

I am a graduate of Yale University (A.B., 1947), and have an M.A. degree from Harvard University (1948). In addition, I have completed two years of work toward a degree of Ph.D. at Harvard.

My major studies have been in history, government, and related subjects, with concentration in United States history. Part of my work at Yale was done under the wartime Army Specialized Training Program in Russian area and language studies. The graduate work which I have done has included research and writing in seminars as well as class study.

During World War II, I had approximately two years of administrative and teaching experience with the Information and Education Branch of the Army. After serving as a lecturer, I was sent to the School for Personnel Services, Washington and Lee University, Lexington, Virginia, and was promoted to Administrative Non-Commissioned Officer in the Information and Education Office, Camp Pickett, Virginia. For one and one-half years in that position, I aided in the development of an education program for all permanent personnel at that camp. I was in direct charge of the program of weekly classes and discussion groups on history and current events. These classes covered such topics as : the progress of the war, the U.S. and its allies, and information about the enemy. My duties included supervising and inspecting classes, training instructors, doing research and preparation of class material, lecturing, planning displays, developing news dissemination media, and doing educational counselling. This work necessitated close cooperation with the Intelligence and Security officers of the camp.

I am twenty-six years of age and unmarried. I am a veteran of World War II, but not a member of any reserve.

I should prefer a position involving historical research or some related field, but would be interested in any opportunity that might be available. If there should be an opening for which

14081

my education and experience would qualify me, I should appreciate being considered for it. My academic records, personal and academic recommendations, or further details concerning my military work will be supplied if desired.

Sincerely,

Lee H. Wigren

Lee H. Wigren

SECRET

SECRET

BIOGRAPHIC PROFILE

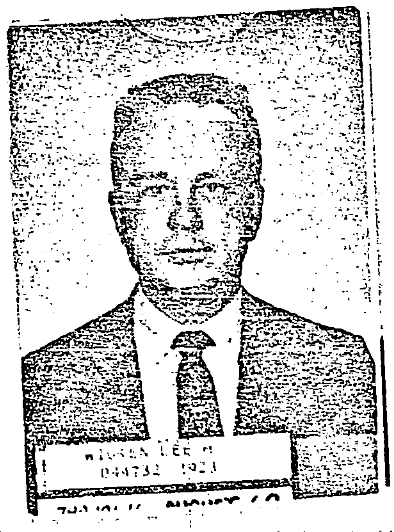
SECRET

REPRODUCTION MASTERS

BIOGRAPHIC PROFILE

Handle With Care

SECRET


044732 1923

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5, U.S.C. AND EXECUTIVE ORDER 11941 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1976

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	V	GS 14 5	$32,557

A11 LCS 100 090

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5 U.S.C. AND EXECUTIVE ORDER 12010 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 09 OCTOBER 1977

NAME	ID NUMBER	ORG.	SCH-GR-STEP	NEW SALARY
WIGREN LEE H	0006198	CIS	GS 14 5	$34,850

15573

14-00000

KKK: 7 SEP 76

SECRET
(When Filled In)

OCF

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER: 006198	2. NAME (LAST-FIRST-MIDDLE): WIGREN LEE H
3. NATURE OF PERSONNEL ACTION: REASSIGNMENT	4. EFFECTIVE DATE: MO 08 DA 29 YR 76
5. CATEGORY OF EMPLOYMENT: REGULAR	
6. FUNDS: X V TO V / CF TO V / V TO CF / CF TO CF	7. FAN AND NSCA: T227 0171 0002
8. CSC OR OTHER LEGAL AUTHORITY: 50 USC 403 J	
9. ORGANIZATIONAL DESIGNATIONS: DDO/CI STAFF RESEARCH AND ANALYSIS GROUP OFFICE OF THE CHIEF	10. LOCATION OF OFFICIAL STATION: WASH., D.C.
11. POSITION TITLE: OPS OFFICER SAS	12. POSITION NUMBER: EQ15
13. SERVICE DESIGNATION: DAA	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS	15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 14 5	17. SALARY OR RATE: 30441
18. REMARKS:	

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE	27. DATE OF LEI
37	10	31500 CIS	75013		1	12 01 23		

28. NTE EXPIRES (MO DA YR) — 29. SPECIAL REFERENCE — 30. RETIREMENT DATA (1 - CSC, 2 - CIA, 3 - FICA, 5 - NONE; CODE) — 31. SEPARATION DATA CODE — 32. Correction / Cancellation Data (TYPE, MO DA YR) — EOD DATA — 33. SECURITY REQ NO — 34. SEX

35. VET. PREFERENCE (CODE; 0 - NONE, 1 - 5 PT., 2 - 10 PT.) — 36. SERV. COMP. DATE (MO DA YR) — 37. LONG. COMP. DATE (MO DA YR) — 38. CAREER CATEGORY (CAP, RESV, PROV, TEMP; CODE) — 39. FEGLI / HEALTH INSURANCE (CODE; 0 - WAIVER, 1 - YES; HEALTH INS. CODE) — 40. SOCIAL SECURITY NO

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE; 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS)) — 42. LEAVE CAT. CODE — 43. FEDERAL TAX DATA (FORM EXECUTED 1 - YES 2 - NO; CODE; NO TAX EXEMPTIONS) — 44. STATE TAX DATA (FORM EXECUTED 1 - YES 2 - NO; CODE; NO TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED

FORM 1150
5-74 Mfg 10-74

Use Previous Edition

SECRET

E2 IMPDET CL BY 007622

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST FIRST MIDDLE)
[illegible]	[illegible]

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO / DA / YR)	5. CATEGORY OF EMPLOYMENT
PROMOTION	[illegible]	[illegible]

6. FUNDS		V TO V		V TO CF
		CF TO V		CF TO CF

7. FAN AND NSCA	8. CSC OR OTHER LEGAL AUTHORITY
[illegible]	[illegible]

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDO/CIS RESEARCH AND ANALYSIS GROUP [illegible] RESEARCH BRANCH	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER CI	[illegible]	[illegible]

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	[illegible]	[illegible]	[illegible]

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs Code	25. DATE OF BIRTH (MO / DA / YR)	26. DATE OF GRADE (MO / DA / YR)	27. DATE OF LEI (MO / DA / YR)
[illegible]	[illegible]	[illegible]	[illegible]		1	[illegible]	[illegible]	[illegible]

28. NTE EXPIRES (MO / DA / YR)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - CIA, 3 - FICA, 5 - NONE; CODE)	31. SEPARATION DATA CODE	32. Correction / Cancellation Data (TYPE / MO / DA / YR)	EOD DATA	33. SECURITY REQ NO.	34. SEX

35. VET. PREFERENCE (CODE; 0 - NONE, 1 - 5 PT., 2 - 10 PT)	36. SERV. COMP. DATE (MO / DA / YR)	37. LONG COMP DATE (MO / DA / YR)	38. CAREER CATEGORY (CAR, RESV., PROV, TEMP; CODE)	39. FEGLI, HEALTH INSURANCE (CODE; 0 - WAIVED, 1 - YES; HEALTH INS CODE)	40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE; 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS))	42. LEAVE CAT CODE	43. FEDERAL TAX DATA (FORM EXECUTED 1 - YES, 2 - NO; CODE; NO. TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED 1 - YES, 2 - NO; CODE; NO. TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

FORM 1150 5-74 Mfg 10-74 Use Previous Edition

SECRET

E2 IMPDET CL BY 007622

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF
TITLE 5, U.S.C. AND EXECUTIVE ORDER 11883 PURSUANT TO AUTHORITY OF
DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI
DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 12 OCTOBER 1975

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 8	$28,254

RQJ: 4 DEC 75

SECRET
(When Filled In)

ICF

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER: 076193
2. NAME (LAST-FIRST-MIDDLE): WIGREN LEE H
3. NATURE OF PERSONNEL ACTION: DELEGATION OF HSCA
4. EFFECTIVE DATE: MO 11 DA 20 YR 75
5. CATEGORY OF EMPLOYMENT: REGULAR
6. FUNDS: X V TO V | V TO CF | CF TO V | CF TO CF
7. FAN AND NSCA: 6227 3170 1170
8. CSC OR OTHER LEGAL AUTHORITY: 50 USC 403 J
9. ORGANIZATIONAL DESIGNATIONS:
DDO/CI STAFF
RESEARCH AND ANALYSIS GROUP
EXTERNAL RESEARCH BRANCH
10. LOCATION OF OFFICIAL STATION: WASH., D.C.
11. POSITION TITLE: OPS OFFICER CH
12. POSITION NUMBER: E027
13. SERVICE DESIGNATION: DAA
14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS
15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 13 8
17. SALARY OR RATE: 28254
18. REMARKS:

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING NUMERIC	21. OFFICE CODING ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. Mdatn Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE (MO DA YR)	27. DATE OF LEI (MO DA YR)
37	10	31539	CIS	25013		1	12 01 23		

28. NTE EXPIRES (MO DA YR):
29. SPECIAL REFERENCE:
30. RETIREMENT DATA: 1 - CSC 2 - CIA 3 - FICA 5 - NONE; CODE:
31. SEPARATION DATA CODE:
32. Correction / Cancellation Data: TYPE; MO DA YR
EOD DATA
33. SECURITY REQ. NO.:
34. SEX:
35. VET. PREFERENCE: CODE; 0 - NONE 1 - 5 PT. 2 - 10 PT.
36. SERV. COMP. DATE (MO DA YR):
37. LONG. COMP. DATE (MO DA YR):
38. CAREER CATEGORY: CAR PROV / RESV. TEMP; CODE
39. FEGLI / HEALTH INSURANCE: CODE; 0 - WAIVER 1 - YES; HEALTH INS. CODE
40. SOCIAL SECURITY NO.:
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE: CODE; 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)
42. LEAVE CAT CODE:
43. FEDERAL TAX DATA: FORM EXECUTED 1 - YES 2 - NO; CODE; NO. TAX EXEMPTIONS
44. STATE TAX DATA: FORM EXECUTED 1 - YES 2 - NO; CODE; NO. TAX EXEMP; STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

8 82

FORM 1150 5-74 Mfg 10-74 Use Previous Edition

SECRET

E2 IMPDET CL BY 007622

14-00000

01... 6 OCT 75

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
066130	WIGREN LEE H

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT AND CANCELLATION OF USCA	01 19 75	REGULAR

6. FUNDS	V TO V	V TO CF	CF TO V	CF TO CF	7. FAN AND NSCA	8. CSC OR OTHER LEGAL AUTHORITY
	X				6327 0175 0400	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDO/CI STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER CH	2027	DAA

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	13 3	26105

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ Code	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. Hours Code	25. DATE OF BIRTH MO DA YR	26. DATE OF GRADE MO DA YR	27. DATE OF LEI MO DA YR
37	10	31500	CIS	75013		1	12 21 23		

28. NTE EXPIRES MO DA YR	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - CIA, 3 - FICA, 5 - NONE) CODE	31. SEPARATION DATA CODE	32. Correction/Cancellation Data TYPE MO DA YR	EOD DATA	33. SECURITY REQ. NO	34. SEX

35. VET. PREFERENCE CODE (0 - NONE, 1 - 5 PT, 2 - 10 PT)	36. SERV. COMP. DATE MO DA YR	37. LONG COMP. DATE MO DA YR	38. CAREER CATEGORY (CAR., RSV, PROV, TEMP)	39. FEGLI / HEALTH INSURANCE CODE	CODE (0 - WAIVER, 1 - YES)	HEALTH INS. CODE	40. SOCIAL SECURITY NO

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE (0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS))	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED (1 - YES, 2 - NO)	CODE	NO. TAX EXEMPTIONS	44. STATE TAX DATA FORM EXECUTED (1 - YES, 2 - NO)	CODE	NO. TAX EXEMP	STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

POSTED
07 - 30

FORM 1150 5-74 Mfg 10-74 — Use Previous Edition

SECRET

E2 IMPDET CL BY 007622

14-00000

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

CS 11/30/74

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
006198	HIGGEN LLC H

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	11 07 74	

6. FUNDS	X	V TO V		V TO CF	7. FAN AND NSCA	8. CSC OR OTHER LEGAL AUTHORITY
		CF TO V		CF TO CF	5227 0170 0002	

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDO/CIOP DDO/CIOP/R AND AG/CRS	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION
OPS OFFICER-CH	0322	DAA

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	13	

18. REMARKS

SIGNATURE OR OTHER AUTHENTICATION

POSTED
NOV 26 1974

Form 1150B 8-72 MFG. 9-72 | Use Previous Edition | SECRET | "E 2 IMPDET CL BY 007622" | (4-51)

YOU ARE DESIGNATED EXEMPT.

EFFECTIVE DATE OF DESIGNATION: 01 MAY 1974.

WIGREN LEE H 006198 42270170

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5, U.S.C. AND EXECUTIVE ORDER 11811 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 08 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 13 OCTOBER 1974

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 8	$26,905

1-52

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS
006198	WIGREN LEE H	31 500	CF	

6. OLD SALARY RATE Grade	Step	Salary	Last Eff. Date	7. NEW SALARY RATE Grade	Step	Salary	EFFECTIVE DATE	8. TYPE ACTION SI	ADJ.
GS 13	7	$24,811	06/02/71	GS 13	8	$25,500	04/28/74		

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE [signature] DATE 1/7/74

☑ NO EXCESS LWOP

☑ IN PAY STATUS AT END OF WAITING PERIOD

☐ LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS

(4-51)

PAY CHANGE NOTIFICATION

FORM 7-66 560E Use previous editions

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5, U.S.C. AND EXECUTIVE ORDER 11739 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 08 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 OCTOBER 1973

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 7	$24,611

"PAY ADJUSTMENT IN ACCORDANCE WITH 5 U.S.C. 5305 AND EXECUTIVE ORDER 11691 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 08 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 07 JANUARY 1973

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 7	$23,642

EFFECTIVE DATE OF PAY ADJUSTMENT CORRECTED FROM 7 JAN 1973 TO 1 OCT 1972 UNDER EXECUTIVE ORDER 11777, DATED 12 APR 1974.

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 92-210 AND EXECUTIVE ORDER 11637 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 9 JANUARY 1972

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 7	$22,487

14-00000

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTION 212 OF PL 90-206 AND EXECUTIVE ORDER 1147[illegible] PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 13 JULY 1969

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 6	$18,447

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-656 AND EXECUTIVE ORDER 11576 PURSUANT TO AUTHORITY OF DCI AS PROVIDED BY THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 JANUARY 1971

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
WIGREN LEE H	006198	31 500	CF	GS 13 6	$20,721

153

227-0170

APR 17

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS
006198	WIGREN LEE H	31 500	CF	

6. OLD SALARY RATE				7. NEW SALARY RATE				8. TYPE ACTION	
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
GS 13	6	$20,721	05/04/69	GS 13	7	$21,313	05/02/71		

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: Donovan E. [illegible]

DATE: 12 March 1971

[X] NO EXCESS LWOP

[X] IN PAY STATUS AT END OF WAITING PERIOD

[ ] LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS: [illegible]

AUDITED BY

FORM 7-66 560 E Use previous editions

PAY CHANGE NOTIFICATION

14-00000

I53

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS
006198	WIGREN LEE H	31 500	CF	

6. OLD SALARY RATE				7. NEW SALARY RATE				8. TYPE ACTION	
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
GS 13	5	$16,329	05/07/67	GS 13	6	$16,809	05/04/69		

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE

SIGNATURE [signature] DATE 5/3/69

☐ NO EXCESS LWOP

☐ IN PAY STATUS AT END OF WAITING PERIOD

☐ LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS ml

AUDITED BY DH

FORM 7-66 560 E Use previous editions

PAY CHANGE NOTIFICATION

(4-51)

DB

PLW: 15 JUL 68

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

OCF

1. SERIAL NUMBER: 606198	2. NAME (LAST-FIRST-MIDDLE): WIGREN LEE H
3. NATURE OF PERSONNEL ACTION: REASSIGNMENT	4. EFFECTIVE DATE (MO DA YR): 07 14 68
5. CATEGORY OF EMPLOYMENT: REGULAR	
6. FUNDS: X V TO V; V TO CF; CF TO V; CF TO CF	7. Financial Analysis No. Chargeable: 9227 0170 0000
8. CSC OR OTHER LEGAL AUTHORITY: 50 USC 403 J	
9. ORGANIZATIONAL DESIGNATIONS: DDP/CI STAFF RESEARCH AND ANALYSIS GROUP	10. LOCATION OF OFFICIAL STATION: WASH., D.C.
11. POSITION TITLE: OPS OFFICER	12. POSITION NUMBER: 0213
13. SERVICE DESIGNATION: D	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS	15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 13 5	17. SALARY OR RATE: 16329
18. REMARKS:	

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING (NUMERIC)	(ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE	27. DATE OF LEI
37	10	31500	CI	75013		1	12 01 23		

28. NTE EXPIRES (MO DA YR) | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA (1 - CSC, 2 - CIA, 3 - FICA, 5 - NONE) CODE | 31. SEPARATION DATA CODE | 32. Correction / Cancellation Data (TYPE, MO DA YR) | EOD DATA | 33. SECURITY REQ. NO. | 34. SEX

35. VET. PREFERENCE (CODE: 0 - NONE, 1 - 5 PT, 2 - 10 PT) | 36. SERV. COMP. DATE (MO DA YR) | 37. LONG. COMP. DATE (MO DA YR) | 38. CAREER CATEGORY (CAR, RESV, PROV, TEMP; CODE) | 39. FEGLI / HEALTH INSURANCE (CODE: 0 - WAIVED, 1 - YES; HEALTH INS. CODE) | 40. SOCIAL SECURITY NO.

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE: 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS.), 3 - BREAK IN SERVICE (MORE THAN 3 YRS.)) | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA (FORM EXECUTED 1 - YES 2 - NO; CODE; NO. TAX EXEMPTIONS) | 44. STATE TAX DATA (FORM EXECUTED 1 - YES 2 - NO; CODE; NO. TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

FROM OTR

POSTED
07-31-68

FORM 1150 Use Previous Edition

SECRET
(When Filled In)

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 3 JULY 1966

NAME	SERIAL	ORGN,	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
WIGREN LEE H	006198	17 500	V	GS 13 4	$13,815	$14,217

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME	SERIAL	ORGN,	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
WIGREN LEE H	006198	17 500	CF	GS 13 5	$14,665	$15,307

D-4

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
006198	WIGREN LEE H	17 500 V	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last EH Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 13	4	$14,217	05/09/65	GS 13	5	$14,665	~~XXXXXXXX~~ 05/01/67			

8. Remarks and Authentication

/ ✓ / NO EXCESS LWOP
/ ✓ / IN PAY STATUS AT END OF WAITING PERIOD
/ / LWOP STATUS AT END OF WAITING PERIOD
CLERKS INITIALS AUDITED BY

MF 5-1-67

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: [illegible] DATE 3/March/67

PAY CHANGE NOTIFICATION

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

NAME	SERIAL	ORGN, FUNDS		GR-STEP	OLD SALARY	NEW SALARY
WIGREN LEE H	000198	31 500	CF	GS 13 5	$15,307	$16,329

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME	SERIAL	ORGN, FUNDS		GR-STEP	OLD SALARY	NEW SALARY
WIGEN CHRISTINE ANN	498475	48 100	V	GS 06 1	$ 5,867	$ 6,137

SECRET
(When Filled In)

OCS 09/24/66

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
006198	WIGREN LEE H

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	09 19 66	

6. FUNDS	X	V TO V		V TO CF	7. FINANCIAL ANALYSIS NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
		CF TO V		CF TO CF	7275 3200 0000	

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDS/TRAINING	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION
INSTR INTEL	1238	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	1712.31	13	

18. REMARKS

SIGNATURE OR OTHER AUTHENTICATION

Form 1150B 7-66 MFG. 9-66 Use Previous Edition

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

(4-51)

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-301 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 4 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1965

NAME	SERIAL	ORGN. FUNDS	GR-STEP	OLD SALARY	NEW SALARY
WIGREN LEE H	006198	17 500 V	GS 13 4	$13,335	$13,815

107

53

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
006198	WIGREN LEE H	48 200 V	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 13	3	$12,915	05/10/64	GS 13	4	$13,335	05/09/65			

9. Remarks and Authentication

/ X / NO EXCESS LWOP
/ / IN PAY STATUS AT END OF WAITING PERIOD
/ / LWOP STATUS AT END OF WAITING PERIOD
CLERKS INITIALS AUDITED BY

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: DATE 15 Mar 65

PAY CHANGE NOTIFICATION

Form 9-61 560 Obsolete Previous Edition

(4-51)

14-00000

1 APR 65

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
006198	WIGREN LEE H

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR.)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	04 21 65	REGULAR

6. FUNDS	X	V TO V		V TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
		CF TO V		CF TO CF	5275 2500 0000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDS/OTR SCHOOL OF INTERNATIONAL COMMUNISM FACULTY	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
INSTR INTEL	1238	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	1712.31	13 3	12915

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH (MO. DA. YR.)	26. DATE OF GRADE (MO. DA. YR.)	27. DATE OF LEI (MO. DA. YR.)
37	10	17500	OTR	75013		1	12 01 23		

28. NTE EXPIRES (MO. DA. YR.)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - FICA, 3 - NONE) CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO. DA. YR.)		33. SECURITY REQ NO.	34. SEX
					EOD DATA		

35. VET. PREFERENCE CODE (0 - NONE, 1 - 5 PT., 2 - 10 PT.)	36. SERV. COMP. DATE (MO. DA. YR.)	37. LONG. COMP. DATE (MO. DA. YR.)	38. CAREER CATEGORY (CAR, DESV, PROV, TEMP) CODE	39. FEGLI / HEALTH INSURANCE CODE (0 - WAIVER, 1 - YES), HEALTH INS. CODE	40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA CODE (0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS.), 3 - BREAK IN SERVICE (MORE THAN 3 YRS.))	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA: FORM EXECUTED (1 - YES, 2 - NO), CODE, NO. TAX EXEMPTIONS	44. STATE TAX DATA: FORM EXECUTED (1 - YES, 2 - NO), CODE, NO TAX EXEMP., STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

FROM: SR - 2

POSTED
JC 4/22/65

FORM 11-62 1150 Use Previous Edition

SECRET (When Filled In)

GROUP 1 Excluded from automatic downgrading and declassification

(4-81)

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

ADPD 09/30/64

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
006198	WIGREN LEE H

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	09 30 64	

6. FUNDS					7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
	X	V TO V		V TO CF	5234 0573 0000	
		CF TO V		CF TO CF		

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/SR DIVISION COUNTERINTELL GRP RES BR	WASH., D. C.

11. POSITION TITLE	12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION
OPS OFFICER CH	1018	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	13	

18. REMARKS

SIGNATURE OR OTHER AUTHENTICATION

POSTED

Form 1150B 1-63 MFG. 1-63. Use Previous Edition

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

(When Filled In)

ADJUSTMENT OF SALARY RATE IN ACCORDANCE WITH THE SCHEDULES OF THE GOVERNMENT EMPLOYEES SALARY REFORM ACT OF 1964 PURSUANT TO THE AUTHORITY OF THE DIRECTOR OF CENTRAL INTELLIGENCE AS PROVIDED IN THE CENTRAL INTELLIGENCE AGENCY ACT OF 1949, AS AMENDED, AND POLICY DIRECTIVE ISSUED BY THE ACTING DIRECTOR OF CENTRAL INTELLIGENCE DATED 8 OCTOBER 1962.

SALARY CONVERTED TO RATE SHOWN FOR INDIVIDUAL'S GRADE AND STEP AS INDICATED IN CHART BELOW.

GENERAL SCHEDULE RATES

Federal Employees Salary Act of 1964

GRADE	*Per Annum Rates and Steps*									
	1	2	3	4	5	6	7	8	9	10
GS- 1	$3,385	$3,500	$3,615	$3,730	$3,845	$3,960	$4,075	$4,190	$4,305	$4,420
GS- 2	3,680	3,805	3,930	4,055	4,180	4,305	4,430	4,555	4,680	4,805
GS- 3	4,005	4,140	4,275	4,410	4,545	4,680	4,815	4,950	5,085	5,220
GS- 4	4,480	4,630	4,780	4,930	5,080	5,230	5,380	5,530	5,680	5,830
GS- 5	5,000	5,165	5,330	5,495	5,660	5,825	5,990	6,155	6,320	6,485
GS- 6	5,505	5,690	5,875	6,060	6,245	6,430	6,615	6,800	6,985	7,170
GS- 7	6,050	6,250	6,450	6,650	6,850	7,050	7,250	7,450	7,650	7,850
GS- 8	6,630	6,850	7,070	7,290	7,510	7,730	7,950	8,170	8,390	8,610
GS- 9	7,220	7,465	7,710	7,955	8,200	8,445	8,690	8,935	9,180	9,425
GS-10	7,900	8,170	8,440	8,710	8,980	9,250	9,520	9,790	10,060	10,330
GS-11	8,650	8,945	9,240	9,535	9,830	10,125	10,420	10,715	11,010	11,305
GS-12	10,250	10,605	10,960	11,315	11,670	12,025	12,380	12,735	13,090	13,445
GS-13	12,075	12,495	12,915	13,335	13,755	14,175	14,595	15,015	15,435	15,855
GS-14	14,170	14,660	15,150	15,640	16,130	16,620	17,110	17,600	18,090	18,580
GS-15	16,460	17,030	17,600	18,170	18,740	19,310	19,880	20,450	21,020	21,590
GS-16	18,935	19,590	20,245	20,900	21,555	22,210	22,865	23,520	24,175	.....
GS-17	21,445	22,195	22,945	23,695	24,445	.....	.....	.....	.....	.....
GS-18	24,500	.....	.....	.....	.....	.....	.....	.....	.....	.....

14-00000

231/1100

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
006198	WIGREN LEE H	48 080 V	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	WG	LSI	ADJ.
GS 13	2	$12,110	05/12/63	GS 13	3	$12,495	05/10/64			

8. Remarks and Authentication

/ / NO EXCESS LWOP
/ / IN PAY STATUS AT END OF WAITING PERIOD
/ / LWOP STATUS AT END OF WAITING PERIOD
CLERKS INITIALS AUDITED BY

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: DATE

PAY CHANGE NOTIFICATION

Form 9-61 560 Obsolete Previous Edition

MAY 5 4 51 PM '64

(4-51)

14-00000

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

ADPG 04/23/64

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
006198	WIGREN LEE H

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	04 12 64	

6. FUNDS	X	V TO V		V TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
		CF TO V		CF TO CF	4234 1000 1000	

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/SR DIVISION DDP SR CI GR RESEARCH BR	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION
OPS OFFICER CH	1017	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	13	

18. REMARKS

SIGNATURE OR OTHER AUTHENTICATION

POSTED
27 APR 1964

Form 1150R 1-63 MFG 1-63 | Use Previous Edition | SECRET | GROUP 1 Excluded from automatic downgrading and declassification | (When Filled In) | (4-51)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI MEMORANDUM DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 14 OCTOBER 1962

NAME	SERIAL	ORGN	FUNDS	OLD GR-ST	OLD SALARY	NEW GR-ST	NEW SALARY
WIGREN LEE H	006198	60060	V	13 1	$10635	13 1	$11150

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
006198	WIGREN LEE H	60 080 2 V	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 13	1	$11,150	05/13/62	GS 13	2	$11,515	05/12/63			

8. Remarks and Authentication

/ / NO EXCESS LWOP
/ / IN PAY STATUS AT END OF WAITING PERIOD
/ / LWOP STATUS AT END OF WAITING PERIOD
CLERKS INITIALS RCR AUDITED BY

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: DATE 14 Mar 1963

Form 561 550 Obsolete Previous Edition

PAY CHANGE NOTIFICATION

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI MEMORANDUM DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 5 JANUARY 1964.

NAME	SERIAL	ORGN	FUNDS	GR-ST	OLD SALARY	NEW SALARY
WIGREN LEE H	006198	48 080	V	GS 13 2	$11,515	$12,150

14-00000

PSC: 11 MAY 62

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

OCF

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
006198	WIGREN LEE H

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
PROMOTION	05 13 62	REGULAR

6. FUNDS		7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
X V TO V	V TO CF / CF TO V / CF TO CF	2234 1000 1000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP SR CHIEF, OPERATIONS AND PLANS COUNTERINTELLIGENCE BRANCH RESEARCH SECTION	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION
OPS OFFICER CH	0351	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	13 1	10635

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING (NUMERIC)	(ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
22	10	60080	SR	75013		1	12 01 23	05 13 62	05 13 62

28. NTE EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REQ NO.	34. SEX
		1 - CSC 2 - FICA 3 - NONE			EOD DATA		

35. VET PREFERENCE	36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. MIL. SERV. CREDIT/LCD	39. FEGLI / HEALTH INSURANCE	40. SOCIAL SECURITY NO.
0 - NONE 1 - 5 PT 2 - 10 PT			1 - YES 2 - NO	CODE 0 - WAIVER 1 - YES; HEALTH INS. CODE	

41. PREVIOUS GOVERNMENT SERVICE DATA	42. LEAVE CAT CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA
0 - NO PREVIOUS SERVICE; 1 - NO BREAK IN SERVICE; 2 - BREAK IN SERVICE (LESS THAN 12 MOS); 3 - BREAK IN SERVICE (MORE THAN 12 MOS)		FORM EXECUTED 1 - YES 2 - NO; CODE; NO. TAX EXEMPTIONS	FORM EXECUTED 1 - YES 2 - NO; CODE; NO. TAX EXEMP; STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

POSTED

Form 1150 8-61 Use Previous Edition

SECRET

SECRET
(When Filled In)

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
106198	WIGREN LEE H	DDP/SR 2 V-20	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 12	2	$ 9,215	10/1[illegible]/5[illegible]	12	3	$ 9,475	04/16/61			

8. Remarks and Authentication

/X/ NO EXCESS LWOP

/ / IN PAY STATUS AT END OF WAITING PERIOD

/ / IN LWOP STATUS AT END OF WAITING PERIOD

E. D. ECHOLS

PAY CHANGE NOTIFICATION

Form 7-60 560 Obsolete Previous Edition

SECRET

(4-51)

IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD	NAME	SERIAL	ORGN	GR-ST	OLD SALARY	NEW SALARY
DI	WIGREN LEE H	106198	48 24	GS-12 2	$ 8,570	$ 9,215

/S/ EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN.	4. FUNDS	5. ALLOTMENT
106198	WIGREN LEE H	DDP/SR	V-20	

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE MO.	DA.	YR.	GRADE	STEP	SALARY	EFFECTIVE DATE MO.	DA.	YR.
GS 12	1	$ 8,330	04	20	58	GS 12	2	$ 8,570	10	18	59

TO BE COMPLETED BY THE OFFICE OF COMPTROLLER

8. CHECK ONE ☒ NO EXCESS LWOP ☐ EXCESS LWOP

IF EXCESS LWOP, CHECK FOLLOWING:

☐ IN PAY STATUS AT END OF WAITING PERIOD

☐ IN LWOP STATUS AT END OF WAITING PERIOD

9. NUMBER OF HOURS LWOP

10. INITIALS OF CLERK

11. AUDITED BY

TO BE COMPLETED BY THE OFFICE OF PERSONNEL

12. TYPE OF ACTION

☐ P.S.I. ☐ L.S.I. ☐ PAY ADJUSTMENT

13. REMARKS

14. AUTHENTICATION

PAY CHANGE NOTIFICATION

FORM 560 3-58 OBSOLETE PREVIOUS EDITION REPLACES FORM 560a AND 560b.

SECRET

OFFICIAL PERSONNEL FOLDER (4)

14-00000

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

BS 21 AUGUST 59

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth (Mo. Da. Yr.)	4. Vet. Pref. (None-0, 5 Pt-1, 10 Pt-2) Code	5. Sex	6. CS - EOD (Mo. Da. Yr.)
106198	WIGREN LEE H	12 01 23	1	M 1	03 19 51

7. SCD (Mo. Da. Yr.)	8. CSC Retmt. (Yes-1 No-2) Code	9. CSC Or Other Legal Authority	10. Appt. Affidav. (Mo. Da. Yr.)	11. FEGLI (Yes-1 No-2) Code	12. LCD (Mo. Da. Yr.)	13. Mil. Serv. Cred. (Yes-1 No-2) Code
03 24 43	1	50 USCA 403 J			03 19 51	2

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH & SUPPORT SECTION	4824	WASH., D. C.	75013

16. Dept. - Field (Dept-2 USHd-4 Fron-6) Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	10 CI	0400	GS	0136.53

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade (Mo. Da. Yr.)	25. PSI Due (Mo. Da. Yr.)	26. Appropriation Number
12 1	$ 8330	DI	04 20 58	10 18 59	9 3400 20 001

ACTION

27. Nature Of Action	Code	28. Eff. Date (Mo. Da. Yr.)	29. Type Of Employee	Code	30. Separation Data
REASSIGNMENT	56	08 23 59	REGULAR	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH SECTION	4824	WASH., D. C.	75013

33. Dept. - Field (Dept-2 USHd-4 Fron-6) Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
2	OPS OFFICER	0351	GS	0136.01

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade (Mo. Da. Yr.)	42. PSI Due (Mo. Da. Yr.)	43. Appropriation Number
12 1	$ 8330	DI	04 20 58	10 18 59	0234 1000 1000

44. Remarks

POSTED

FORM NO. 1150
1 MAR 57

SECRET

(4)

14-00000

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

MCM 17 APRIL 59 X XX

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth Mo. / Da. / Yr.	4. Vet. Pref. (None-0, 5 Pt-1, 10 Pt-2) Code	5. Sex	6. CS - EOD Mo. / Da. / Yr.
106198	WIGREN LEE H	12 / 01 / 23	1	M 1	03 / 19 / 51

7. SCD Mo. / Da. / Yr.	8. CSC Retmt. (Yes-1, No-2) Code	9. CSC Or Other Legal Authority	10. Appt. Affidav. Mo. / Da. / Yr.	11. FEGLI (Yes-1, No-2) Code	12. LCD Mo. / Da. / Yr.	13. Mil. Serv. Credit (Yes-1, No-2) Code
03 / 24 / 43	1	50 USCA 403 J			03 / 19 / 51	2

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP FI STAFF DIV D COUNTER ESPIONAGE SECT. BIOGRAPHIC UNIT	4109	WASH., D. C.	75013

16. Dept. - Field (Dept - 2, USfld - 4, Frgn - 6) Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	BIOGRAPHIC OFF	0712	GS	0132.31

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade Mo. / Da. / Yr.	25. PSI Due Mo. / Da. / Yr.	26. Appropriation Number
12 1	$ 8330	01	04 / 20 / 58	10 / 18 / 59	0 2305 23

ACTION

27. Nature Of Action	Code	28. Eff. Date Mo. / Da. / Yr.	29. Type Of Employee	Code	30. Separation Data
REASSIGNMENT	57	04 / 19 / 59	REGULAR	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH & SUPPORT SECTION	4824	WASH., D. C.	75013

33. Dept. - Field (Dept - 2, USfld - 4, Frgn - 6) Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
2	IO CI	0400	GS	0136.53

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade Mo. / Da. / Yr.	42. PSI Due Mo. / Da. / Yr.	43. Appropriation Number
12 1	$ 8330	01	04 / 20 / 58	10 / 18 / 59	9 3400 20 001

44. Remarks

POSTED
21 APR 1959

FORM NO. 1150
1 MAR 57

SECRET

(4)

14-00000

SECRET
(When Filled In)

MCM 18 APRIL 58

NOTIFICATION OF PERSONNEL ACTION

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth (Mo. Da. Yr.)	4. Vet. Pref. (None-0, 5 Pt-1, 10 Pt-2) Code	5. Sex	6. CS-EOD (Mo. Da. Yr.)
106198	WIGREN LEE H	12 01 23	1	M 1	03 19 51

7. SCD (Mo. Da. Yr.)	8. CSC Retmt. (Yes-1, No-2) Code	9. CSC Or Other Legal Authority	10. Apmt. Affidav. (Mo. Da. Yr.)	11. FEGLI (Yes-1, No-2) Code	12. LCD (Mo. Da. Yr.)	13. Mil. Serv. Credit LCD (Yes-1, No-2) Code
03 24 43	1	50 USCA 403 J			03 19 51	2

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP FI STAFF DIVISION D COUNTER-ESPIONAGE SECTION BIOGRAPHIC UNIT	4109	WASH. D. C.	75013

16. Dept.-Field (Dept-2, USfld-4, Frgn-6) Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	BIOGRAPHIC OFF	712	GS	0132.31

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade (Mo. Da. Yr.)	25. PSI Due (Mo. Da. Yr.)	26. Appropriation Number
11 3	$ 6820	DI	01 16 55	01 12 58	8 2305 23

ACTION

27. Nature Of Action	Code	28. Eff. Date (Mo. Da. Yr.)	29. Type Of Employee	Code	30. Separation Data
PROMOTION	30	04 20 58	REGULAR	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDP FI STAFF DIV D COUNTER ESPIONAGE SECT. BIOGRAPHIC UNIT	4109	WASH., D. C.	75013

33. Dept.-Field (Dept-2, USfld-4, Frgn-6) Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
2	BIOGRAPHIC OFF	0712	GS	0132.31

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade (Mo. Da. Yr.)	42. PSI Due (Mo. Da. Yr.)	43. Appropriation Number
12 1	$ 7570	DI	04 20 58	10 18 59	8 2305 23

44. Remarks

POSTED
17 APR 1958

FORM NO. 1150
1 MAR 57

SECRET

(4)

14-00000

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN.	4. FUNDS	5. ALLOTMENT
106198	WIGREN LEE H	DDP/WE FI	V-20	5305

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE MO.	DA.	YR.	GRADE	STEP	SALARY	EFFECTIVE DATE MO.	DA.	YR.
11	2	$ 6,605	07	15	56	11	3	$ 6,820	01	12	58

TO BE COMPLETED BY THE OFFICE OF COMPTROLLER

8. CHECK ONE [ ] NO EXCESS LWOP [ ] EXCESS LWOP

IF EXCESS LEAVE LWOP, CHECK FOLLOWING:

[ ] IN PAY STATUS AT END OF WAITING PERIOD

[ ] IN LWOP STATUS AT END OF WAITING PERIOD

9. NUMBER OF HOURS LWOP

10. INITIALS OF CLERK

11. AUDITED BY

TO BE COMPLETED BY THE OFFICE OF PERSONNEL

12. PROJECTED SALARY RATE AND EFFECTIVE DATE					
GRADE	STEP	SALARY	MO.	DA.	YR.

13. REMARKS

14. AUTHENTICATION

JAN 7 8 45 AM '58

REC. PAYROLL BRANCH

G. M. STEWART

PERIODIC STEP INCREASE - AUTHENTICATION

FORM NO. 560b
1 MAR. 56

SECRET

PERSONNEL FOLDER

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN.	4. FUNDS	5. ALLOTMENT
106198	WIGREN LEE H	DDP/WE FI-19	V-20	5305

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE MO.	DA.	YR.	GRADE	STEP	SALARY	EFFECTIVE DATE MO.	DA.	YR.
11	2	$ 6,605	07	15	56	11	3	$ 6,820	01	12	58

REMARKS

CERTIFICATION

I CERTIFY THAT THE WORK AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY.

TYPED, OR PRINTED, NAME OF SUPERVISOR	DATE	SIGNATURE OF SUPERVISOR
Albert P. KERGEL	9 Dec. '57	Albert P. Kergel

PERIODIC STEP INCREASE - CERTIFICATION

FORM NO. 560
1 MAR. 56

SECRET

PERSONNEL FOLDER

SECRET

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE
12 JANUARY 1958 AUTHORIZED BY P. L. 85 - 462 AND DCI
DIRECTIVE. SALARY AS OF 12 JANUARY 1958 ADJUSTED AS FOLLOWS

NAME	SERIAL	GRADE-STEP	OLD SALARY	NEW SALARY
WIGREN LEE H	106198	GS-12-1	$ 7,570	$ 8,330

GORDON M. STEWART
FOR DIRECTOR OF PERSONNEL

SECRET

14-00000

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

DMG

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth (Mo. Da. Yr.)	4. Vet. Pref. (None-0, 5 Pt-1, 10 Pt-2) Code	5. Sex	6. CS-EOD (Mo. Da. Yr.)
106195	WIGREN LEE H	12 01 23	1	M 1	03 19 51

7. SCD (Mo. Da. Yr.)	8. CSC Retmt. (Yes-1, No-2) Code	9. CSC Or Other Legal Authority	10. Apmt. Affidav. (Mo. Da. Yr.)	11. FEGLI (Yes-1, No-2) Code	12. LCD (Mo. Da. Yr.)	13. Mil. Serv. Credit Cer. (Yes-1, No-2) Code
XX XX XX	1	50 USCA 403 J			03 19 51	2

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP WE SCANDINAVIAN BR, FI, PP, PM SWEDEN		WASH. D. C.	

16. Dept.-Field (Dept-2, USfld-4, Frgn-6) Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
2	AREA OPS OFF	55	GS	0136.01

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade (Mo. Da. Yr.)	25. PSI Due (Mo. Da. Yr.)	26. Appropriation Number
11 2	$ 6605	01			8 3600 20

ACTION

27. Nature Of Action	Code	28. Eff. Date (Mo. Da. Yr.)	29. Type Of Employee	Code	30. Separation Data
REASSIGNMENT	57	11 17 57	REGULAR	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDP FI STAFF DIVISION D COUNTER ESPIONAGE SECTION BIOGRAPHIC UNIT	4109	WASH. D. C.	75013

33. Dept.-Field (Dept-2, USfld-4, Frgn-6) Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
2	BIOGRAPHIC OFF	712	GS	0132.31

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade (Mo. Da. Yr.)	42. PSI Due (Mo. Da. Yr.)	43. Appropriation Number
11 2	$ 6605	01	01 15 55	01 12 56	8 2305 23

44. Remarks

[stamp] 25 NOV 1957

FORM NO. 1150
1 MAR 57

SECRET

(4)

14-00000

CONFIDENTIAL

Bureau and organizational designation

U. S. GOVERNMENT PRINTING OFFICE 1954-O-329080

1. Employee's name (and social security account number when appropriate): 106195

2. Payroll period

3. Block No.: 6-3600-30

4. Step No.

6. Grade and salary: [illegible] $6320

PAYROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	FEDERAL TAX	BOND	F. I. C. A.	STATE TAX	GROUP LIFE INS.			NET PAY
7. Previous amount													
8. New amount													
9. Pay this period													

10. Remarks

11. Appropriations: [illegible] 3

12. Prepared by: [illegible] 56

13. Audited by

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step increase

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.
[illegible]	16 Jan 56	$6320	$6605	SERVICE AND CONDUCT ALL SATISFACTORY

(Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):

☐ No excess LWOP. Total excess LWOP

(Check applicable box in case of excess LWOP)

☐ In this waiting period.

☐ LWOP [illegible] of waiting period.

Initials of Clerk

STANDARD FORM NO. 1126d—Revised
Form prescribed by Comp. Gen., U. S.
[illegible] 1954, General Regulations No. 102

PAYROLL CHANGE SLIP — PERSONNEL COPY

STANDARD FORM 50 (8 PART)
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER 51, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Lee N. Wigren 126198	1 Dec 1923		29 July 1955

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Reassignment	31 July 1955	50 USCA 403 J

FROM		TO
Area Ops. Officer BB 67-11	8. POSITION TITLE	Area Ops Officer BB 55
GS-0136.01-11 $6390.00 p.a.	9. SERVICE, SERIES, GRADE, SALARY	GS-0136.01-11 $6390.00 p.a.
DDP/WE Scandinavian Branch FI, PP, PM Sweden	10. ORGANIZATIONAL DESIGNATIONS	DDP/WE Scandinavian Branch FI, PP, PM Sweden
	11. HEADQUARTERS	Washington, D. C.
☐ FIELD ☐ DEPARTMENTAL	12. FIELD OR DEPT'L	☐ FIELD ☒ DEPARTMENTAL

13. VETERAN'S PREFERENCE: 5-PT. X

14. POSITION CLASSIFICATION ACTION: SD-DI

15. SEX: M 16. RACE: W

17. APPROPRIATION FROM: 5-3600-20 TO: Same

18. SUBJECT TO C. S. RETIREMENT ACT: Yes

19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)

20. LEGAL RESIDENCE ☐ CLAIMED ☐ PROVED STATE:

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

POSTED 16 AUG 1955

NAME PERFORMANCE RATING:

22. SIGNATURE OR OTHER AUTHENTICATION

Director of Personnel

4. PERSONNEL FOLDER COPY

8-5-55

U. S. GOVERNMENT PRINTING OFFICE: 1954-313735

14-00000

STANDARD FORM 50 IN PART

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
MR. LEE H. WIGREN	1 Dec. 1923		11 March 1955

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
REASSIGNMENT	13 Mar. 1955	50 USCA 403 J

FROM		TO
Intell. Off. (FI) DV-227	8. POSITION TITLE	Area Ops. Officer DB-67-11
GS-0136.51-11 $5940.00 per annum	9. SERVICE, SERIES, GRADE, SALARY	GS-0136.01-11 $5940.00 per annum
DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec.	10. ORGANIZATIONAL DESIGNATIONS	DDP/WE Scandinavian Branch, FI, PP, PM Sweden
	11. HEADQUARTERS	Washington, D. C.
FIELD / DEPARTMENTAL	12. FIELD OR DEPT'L	FIELD / DEPARTMENTAL X

13. VETERAN'S PREFERENCE: X

14. POSITION CLASSIFICATION ACTION: SD-DI

17. APPROPRIATION: FROM: 5-2305-23 TO: 5-3660-20

18. SUBJECT TO C. S. RETIREMENT ACT: Yes

20. LEGAL RESIDENCE: STATE: Mass.

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

AK 3/24/55

ANCE PERFORMANCE RATING:

Director of Personnel — SIGNATURE OR OTHER AUTHENTICATION

4. PERSONNEL FOLDER COPY

RH 3-14-55

U. S. GOVERNMENT PRINTING OFFICE: 1954

STANDARD FORM 50 (8 PART)
REV. APRIL 1951
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER 01, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

lvr

1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Leo H. Wigren	1 Dec 1923		14 Jan 1955

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Promotion	16 Jan 1955	50 USCA 403 J

FROM		TO
Intell. Off (FI) BV-227	8. POSITION TITLE	Intell. Off. (FI) BV-227
GS-0136.51-9 $5185.00 per annum	9. SERVICE, SERIES, GRADE, SALARY	GS-0136.51-11 $5940.00 per annum
	10. ORGANIZATIONAL DESIGNATIONS	DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec.
	11. HEADQUARTERS	Washington, D. C.
☐ FIELD ☐ DEPARTMENTAL	12. FIELD OR DEPT'L	☐ FIELD ☒ DEPARTMENTAL

13. VETERAN'S PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB	10-POINT OTHER
			X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL.	
				SD/FI

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 5-2305-23 TO: Same	Yes		☐ CLAIMED ☐ PROVED STATE: Mass.

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

ENTRANCE PERFORMANCE RATING

Deputy Assistant Director for Personnel

22. SIGNATURE OR OTHER AUTHENTICATION

4. PERSONNEL FOLDER COPY

U. S. GOVERNMENT PRINTING OFFICE: 1954--[illegible]

14-00000

U. S. GOVERNMENT PRINTING OFFICE: 1952

1. Agency and organizational designations	2. Pay roll	3. Block No.	4. Slip No.
		4-2305-23	

5. Employee's name (and social security account number when appropriate)	6. Grade and salary
WIGREN, Lee H.	GS-9 $5060.00

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F. I. C. A.			NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											

10. Remarks:

11. Appropriation(s): DDP/FI/Staff C 20

12. Prepared by: dmo 2 Apr 54

13. Audited by:

[X] Periodic step-increase [ ] Pay adjustment [ ] Other step-increase

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.
23 May 54	24 May 53	$5060.00	$5185.00	(Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods): Period(s):

(Check applicable box in case of excess LWOP) [ ] ... [ ] ... waiting period ... of ...

[ ] No excess LWOP. Total excess LWOP

Initials of Clerk

STANDARD FORM NO. 1126a—Revised
Form prescribed by Comp. Gen., U. S.
Nov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

14-00000

STANDARD FORM 50
REV. APRIL 1951
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER R1, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

SPM

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Leo H. Wigren	12/1/23		2/13/54

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Reassignment	2/14/54	50 USCA 403 J

FROM		TO
Intell Off BV-227	8. POSITION TITLE	Intell Off (FI) BV-227
GS-132-9	9. SERVICE, SERIES, GRADE, SALARY	GS-0136.51-9 $5060.00 per annum
	10. ORGANIZATIONAL DESIGNATIONS	DDP/FI Staff C Soviet Intelligence Branch Soviet Intell Ops Guidance Section
	11. HEADQUARTERS	Washington, D. C.
[ ] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [XX] DEPARTMENTAL

13. VETERAN'S PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER
	X		X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL.	
				CD-FI

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 4-2305-23 TO: Same	Yes		[ ] CLAIMED [ ] PROVED STATE:

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

Deputy Assistant Director for Personnel

ENTRANCE PERFORMANCE RATING:

SIGNATURE OR OTHER AUTHENTICATION

★ U. S. GOVERNMENT PRINTING OFFICE: 1953 — 249347

4. PERSONNEL FOLDER COPY

RPD 2-16-57

14-00000

STANDARD FORM 50
REV. APRIL 1951
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER R1, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

mkh

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Lee H. Wigren	1 Dec 23		23 May 53

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Promotion	24 May 53	Schedule A-6.116(b)

FROM		TO
Intelligence Officer BV 227-7	8. POSITION TITLE	Same BV 227
GS 132 7 $4330.00 per annum	9. SERVICE, SERIES, GRADE, SALARY	GS 132 9 $5060.00 per annum
DDP/FI STAFF C Soviet Intelligence Branch Soviet Intel. Operations Guid.Sec.	10. ORGANIZATIONAL DESIGNATIONS	Same Same Same Same
Washington, D.C.	11. HEADQUARTERS	Same
FIELD [ ] DEPARTMENTAL [x]	12. FIELD OR DEPT'L	FIELD [ ] DEPARTMENTAL [x]

13. VETERAN'S PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER
	X		X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I.A.	REAL.

15. SEX	16. RACE	17. APPROPRIATION 11X2100	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 2305-00 TO: 2305-20	Yes		[ ] CLAIMED [ ] PROVED STATE:

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

ENTRANCE PERFORMANCE RATING:

Chief, Personnel Division

22. SIGNATURE OR OTHER AUTHENTICATION

U. S. GOVERNMENT PRINTING OFFICE 1952

B 4-27-53

4. PERSONNEL FOLDER COPY

14-00000

1. Agency and organizational designations	2. Pay roll period	3. Block No.	4. Slip No.
CENTRAL INTELLIGENCE AGENCY		2305-20	
5. Employee's name (and social security account number when appropriate)	6. Grade and salary		
[illegible]	GS 7 $4205		

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F.I.C.A.			NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											

10. Remarks	11. Appropriation(s)	12. Prepared by
	CE 24	dh 5/6/53
		13. Audited by

☐ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.
10 May 53	11 May 52	$4205	$4330	(Signature or other authentication)

19. LWOP data (fill in appropriate spaces covering LWOP during following periods):
Period(s):
☐ No excess LWOP. Total excess LWOP

(Check applicable box in case of excess LWOP)
☐ In pay status at end of waiting period.
☐ In LWOP status at end of waiting period.

Initials of Clerk

STANDARD FORM NO. 1126c—Revised
Form prescribed by Comp. Gen., U. S.
Nov. 8, 1950. General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

16—61111-2e * U. S. GOVERNMENT PRINTING OFFICE 1951 975765

COMBINED PERSONNEL ACTION VOUCHERED TO VOUCHERED

(1) Staff or Division FI (2) Date T/O approved 11/17/52 (3) Effective date of action 12/7/52

(4) NAME	FROM (5) ORG.INT.& POS.TITLE	(6) SCHEDULE SERIES-GRADE	(7) SLOT NOS.	(8) ACTION	TO (9) ORG.INT.& POS.TITLE	(10) SCHED. SER GRADE	(11) SLOT NOS.
Staff - C / Soviet Intell.Br. / [illegible] D. Holbrook, III	intel.off.	GS 12	100	C	DDP/FI/CE Soviet Intell.Br. intel.off.	GS 132 12	220
Admin Pool / Frederick S. Youkstetter	intel.off.	GS 9	25	C	Soviet Intell.Ops.Sec intel.off.	GS 132 9	222
Staff - C / Soviet Intell.Br. / [illegible] Gilstrap	intel.off.	GS 7	104	C	Soviet Intell.Ops.Sec. intel.off.	GS 132 7	223
Soviet Intell.Br. / George E. [illegible]	intel.off.	GS 13	99	C	Soviet Intell.Ops.Guidance Section intel.off.	GS 132 13	225
Mary D. Woods	intel.off.	GS 11	102	C	intel.off.	GS 132 11	226
[illegible] Wigren	intel.off.	GS 7	106	C	intel.off.	GS 132 7	227
[illegible] H. Stovall, Jr.	intel.off.	GS 7	105	C	intel.off.	GS 132 7	228
Support & Protect.Br. / [illegible] FI	[illegible]	[illegible]	[illegible]	[illegible]	Soviet Intell.Ops.Guidance [illegible]	[illegible]	[illegible]
Admin Pool / Stuart C. Duncan	intel.off.	GS 7	41	C	Sov.Intel.Agent Iden.Sec. intel.off.	GS 132 7	230

(12) APPROVED BY: Staff or Division Chief

(13) APPROVED BY: Class. & Wage Div.

(14) APPROVED BY: Personnel Div.

14-00000

STANDARD FORM 50
U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

(ml)

1. NAME (MR. – MISS – MRS. – ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Leo H. Wigren	1 Dec. '23		2 May '52

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Promotion	11 May '52	Schedule A, 11C(b)

FROM		TO
Clerk	8. POSITION TITLE	Intelligence Officer
GS-6- $3920.00 per. annum.	9. SERVICE, SERIES, GRADE, SALARY	GS-7-132 $4205.00 per. annum
OSO Staff C Soviet Intelligence	10. ORGANIZATIONAL DESIGNATIONS	OSO STC SIB
Washington, D. C.	11. HEADQUARTERS	
☐ FIELD ☒ DEPARTMENTAL	12. FIELD OR DEPT'L	☐ FIELD ☐ DEPARTMENTAL

13. VETERAN'S PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER
	X		X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	C.A.	REAL	
		X		No. 51803 12/9/'47

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 2123900 TO: 3005	Yes		☐ CLAIMED ☐ PROVED X STATE: Mass.

21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.

(106)

Chief, Personnel Division

ENTRANCE EFFICIENCY RATING:

22. SIGNATURE OR OTHER AUTHENTICATION

4. PERSONNEL FOLDER COPY

14-00000

1. Agency and organizational designations: CENTRAL INTELLIGENCE AGENCY

2. Pay roll period

3. Block No.

4. Slip No.

5. Employee's name

6. Grade and salary

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	TAX	RET.	BOND			NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										

10. Remarks:

3

11. Appropriation(s)

12. Prepared by

13. Audited by

☐ Periodic step increase. ☐ Pay adjustment. ☐ Other

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. (a) Efficiency rating of "Good" or better than good and service and conduct satisfactory	19. Suspense date
30 Mar 52	27 [illegible]	[illegible]	$3920	(b)	29 [illegible]

(Signature or Other Authentication)

20. LWOP data (Fill in appropriate spaces covering LWOP during following periods)

Period(s):

(Check applicable box in case of excess LWOP)

☐ In pay status at end of waiting period.

☐ In LWOP status at end of waiting period.

☐ No excess LWOP. Total excess LWOP .... Initials of Clerk

STANDARD FORM NO. 1126a
Form prescribed by Comp. Gen., U. S.
Feb. 3, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

U. S. GOVERNMENT PRINTING OFFICE

14-00000

STANDARD FORM 50 (A PART 5)
OCTOBER 1947
PROMULGATED BY
CHAPTER R 1, FEDERAL PERSONNEL MANUAL
U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

(ml)

1. NAME (MR. - MISS - MRS. - ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Lee H. Wigren	1 Dec. 1923	J 8081	24 Sept. 1951

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Intra-Agency Transfer	30 Sept. 1951	Schedule A-6.116(b)

FROM		TO
Clerk, GS-6	8. POSITION TITLE	
GS-6-301 $3450.00 per. annum. Bu.#6799	9. SERVICE, SERIES, GRADE, SALARY	
OSO Staff C I. C. Branch	10. ORGANIZATIONAL DESIGNATIONS	OSO Staff C Soviet Intelligence
	11. HEADQUARTERS	
Washington, D. C. [ ] FIELD [X] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. VETERAN'S PREFERENCE: NONE X | WWII | OTHER | 5-PT. X | 10-POINT: DISAB | OTHER

14. POSITION CLASSIFICATION ACTION: NEW | VICE | I.A. | REAL — Bu.#7803 9/7/51

15. SEX: M | 16. RACE: W | 17. APPROPRIATION: FROM: 2123900 TO: 3903 | 18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO): Yes | 19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) | 20. LEGAL RESIDENCE: [X] CLAIMED [ ] PROVED STATE: Mass.

21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.

(117) to (106)

PURSUANT TO DCI DIRECTIVE EFFECTIVE 24 OCT. 1951 SALARY ADJUSTED TO $3795.00

R. J. GOODHEART
Personnel Division

ENTRANCE EFFICIENCY RATING:

22. SIGNATURE OR OTHER AUTHENTICATION

U. S. GOVERNMENT PRINTING OFFICE 16—60-033875

4. PERSONNEL FOLDER COPY

14-00000

STANDARD FORM NO. 50 (PART 1)
OCTOBER 1944
PROMULGATED BY
CHAPTER A-1, FEDERAL PERSONNEL MANUAL
U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

P.C. 8/26/51 (el)

1. NAME (MR. - MISS - MRS. - ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Leo H. Wigren	1 Dec. 1923	#7018	19 March 1951

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Excepted Appointment	19 March 1951	Schedule A-6.116(b)

	FROM	TO
8. POSITION TITLE		Clerk, GS-6
9. SERVICE, SERIES, GRADE, SALARY		GS-6-301 $3450.00 per. annum.
10. ORGANIZATIONAL DESIGNATIONS		OSO Staff C I C Branch
11. HEADQUARTERS		Washington, D. C.
12. FIELD OR DEPT'L	FIELD / DEPARTMENTAL	FIELD / DEPARTMENTAL X

13. VETERAN'S PREFERENCE: NONE X | WAIF | OTHER | 5-PT. X | 10 POINT (DISAB. / OTHER)

14. POSITION CLASSIFICATION ACTION: NEW | VICE | T.A. X | REAL — Bu. #6799 2/1/51

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 2119900 TO: 901-101	Yes	19 March 1951	X CLAIMED ☐ PROVED STATE: Mass.

21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.

This appointment is subject to the satisfactory completion of a trial period of one year.

DOG - 03/24/53
CSED. 03/19/51
LCD - 03/19/51

[illegible] VERIFIED
BY [illegible] 1-19-55

H. C. Clinkscale
H. C. CLINKSCALE
Personnel Branch
(SIGNATURE OR OTHER AUTHENTICATION)

ENTRANCE EFFICIENCY RATING:

★ U. S. GOVERNMENT PRINTING OFFICE 1950-809879

4. PERSONNEL FOLDER COPY

CLASSIFICATION

FITNESS REPORT

SECTION A — GENERAL INFORMATION

1. EMPLOYEE NUMBER	2. NAME (last, first, middle)	3. DATE OF BIRTH	4. SEX	5. GRADE	6. SD
006198	Wigren, Lee H.	12/01/25	M	GS-14	DAA

7. OFFICIAL POSITION TITLE	8. OFF/DIV/BR OF ASSIGNMENT	9. CURRENT STATION	10. CODE (ck one)
Operations Officer	DDO/CI/R&A [illegible]	Headquarters	X HQS. / OF

11. TYPE OF APPOINTMENT: X CAREER | RESERVE | CONTRACT | OTHER (Spec.) | TEMPORARY

12. TYPE OF REPORT: X ANNUAL | REASSIGNMENT | SPECIAL

13. REPORTING PERIOD (from-to-): 1 Nov 1976 - 31 Oct 1977

14. DATE REPORT DUE IN O.P.: 15 Nov 1977

SECTION B — QUALIFICATIONS UPDATE

IF QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

SECTION C — PERFORMANCE EVALUATION

U—*Unsatisfactory* — Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.

M—*Marginal* — Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.

P—*Proficient* — Performance is satisfactory. Desired results are being produced in the manner expected.

S—*Strong* — Performance is characterized by exceptional proficiency.

O—*Outstanding* — Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY	RATING LETTER
SPECIFIC DUTY NO. 1: Manage the production, publication, and dissemination of CI studies and papers.	S
SPECIFIC DUTY NO. 2: Supervise directly three professional and one clerical, and indirectly other officers, involved in CI publications work.	S
SPECIFIC DUTY NO. 3: Prepare and edit CI research and analysis for publication.	S
SPECIFIC DUTY NO. 4: Liaison with foreign intelligence services, other agencies and other CIA components to sponsor and promote CI production and exchange.	P
SPECIFIC DUTY NO. 5: Conduct training seminars and lectures, personally or in conjunction with CI defectors, for foreign services, other agencies, and CIA components.	P
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

	RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

FORM 9-73 45 OBSOLETE PREVIOUS EDITIONS

CLASSIFICATION

E2, IMPDET CL BY 012208

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CLASSIFICATION

SECTION D — NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

In August 1976 Mr. Wigren agreed to be responsible for establishing and managing a counterintelligence production element for the CI Staff. He has continued in that capacity up to the present time, in addition to serving as the nominal focal point for one of our more important CI defectors. Although he took the publication assignment with some reservations, he has done an excellent job of sponsoring, processing and publishing a variety of important counterintelligence documents for use with foreign and domestic intelligence and security services. He is well aware of the widespread respect and admiration for his achievements in this position, both in the processing of written studies and presentations which he makes based on his extensive counterintelligence background and knowledge. While he might find better acceptance with some operational background, there are also special advantages and strengths which derive from the depth of headquarters staff experience which constitutes his career. He is a very cooperative and responsive officer and is now felt to be the best candidate to take over counterintelligence training for the Agency, which he will phase in to in the near future.

SECTION E — CERTIFICATION AND COMMENTS

1. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
32	0 5 13 2	
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
6 December 1977	Chief, CI/R&A	Leonard McCoy

2. BY EMPLOYEE

STATEMENT CONCERNING THIS EVALUATION OF MY PERFORMANCE	DATE	SIGNATURE OF EMPLOYEE
HAVE ATTACHED [ ] X HAVE NOT ATTACHED	7 December 1977	[signature]

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I endorse the rating officer's comments on Mr. Wigren's performance. One of the things that has impressed me most during my nine months as Chief of the Counterintelligence Staff has been the impact of the publications program on the intelligence community at large. In the CI field, there is nothing in the U.S. Government comparable to it. With the current intensification of interest in counterintelligence, it affords the Agency a means of speaking to a wide audience on issues and problems of abiding concern. Mr. Wigren has done excellent work in drawing upon the resources of the Staff to collect and then to present counterintelligence materials in a way calculated to serve their purpose admirably. I have also drawn heavily on Mr. Wigren to prepare special briefing materials for my own

continued

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
23 December 1977	Chief, CI Staff	B. Hugh Tovar

4. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT.	DATE	SIGNATURE OF EMPLOYEE
	3 January 1978	[signature]

CLASSIFICATION

SECTION E REVIEWING COMMENTS (continued)

Lee H. Wigren

use in dealing with senior echelons of the Agency and other government components. He is a fine officer, whom I expect to rely upon heavily in the counterintelligence training program. The latter I rank among the most important responsibilities of the Staff.

SECRET

Still valid as of
6 December 1977.

9 FEB 1977

MEMORANDUM FOR: Lee H. Wigren

FROM : Leonard McCoy
Chief, CI/R&A

SUBJECT : Letter of Instructions

1. The following letter of instructions is provided to outline your functions as Special Assistant to the Chief, CI Staff Research and Analysis Group.

2. The objectives of CI/R&A are:

a. To provide current and relevant counterintelligence support to operations being conducted by CI Staff and the operating divisions in the interests of furthering intelligence collection and preventing the frustration of our operations by adversary intelligence services.

b. To conduct research and analyze information to facilitate the detection of the efforts of adversary intelligence services to penetrate the US and friendly foreign governments.

3. Your functions as Special Assistant to Chief, CI Staff Research and Analysis Group are as follows:

a. Select information and research and analysis products of CIA, other agencies, and liaison services for publication by the CI Staff as CI guidance and references.

b. Initiate and supervise the conduct of CI research and analysis by assigned personnel for publication by the CI Staff.

c. Establish and implement publication procedures, including editing, rewriting, organizing, sanitizing, classifying, setting up dissemination channels and

E2 IMPDET
CL BY 012208

SECRET

controls, and monitoring printing processes for CI Staff publications.

d. Initiate and coordinate the distribution of CI Staff publications as appropriate within the Agency, to other US government agencies, and to liaison services.

e. Maintain a record of CI Staff publications, including recipients, dates of distribution, responses and comments, related correspondence, and other pertinent information.

f. Conduct liaison with other government agencies and foreign intelligence services to promote the collection and dissemination of CI information.

g. Collect and maintain a library of past and present classified CI publications available from all sources for ready reference and consultation.

Leonard McCoy

I have read and understand this letter of instructions.

Lee H. Wigren

9 February 1977
Date

Distribution:
Orig - Addressee
2 - CI/Personnel
1 - C/CI/R&A

SECRET

14-00000

CONFIDENTIAL
CLASSIFICATION

FITNESS REPORT

SECTION A — GENERAL INFORMATION

1. EMPLOYEE NUMBER	2. NAME (Last, First, Middle)	3. DATE OF BIRTH	4. SEX	5. GRADE	6. SD
006198	Wigren, Lee H.	12/01/23	M	GS-14	DAA

7. OFFICIAL POSITION TITLE	8. OFF/DIV/BR OF ASSIGNMENT	9. CURRENT STATION	10. CHECK (X) TYPE OF REPORT
Operations Officer	DDO/CI/R&A	Headquarters	XX

11. TYPE OF APPOINTMENT		
X CAREER	RESERVE	TEMPORARY
CONTRACT	SPECIAL	OTHER

12. TYPE OF REPORT			
INITIAL	X ANNUAL	REASSIGNMENT (20-8-76)	SPECIAL

13. REPORTING PERIOD (FROM-TO)	14. DATE REPORT DUE IN O.P.
1 Oct 75 - 31 Oct 76	30 Nov 76

SECTION B — QUALIFICATIONS UPDATE

IF QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

SECTION C — PERFORMANCE EVALUATION

U—Unsatisfactory Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.

M—Marginal Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.

P—Proficient Performance is satisfactory. Desired results are being produced in the manner expected.

S—Strong Performance is characterized by exceptional proficiency.

O—Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY	RATING LETTER
SPECIFIC DUTY NO. 1: Manage a branch composed of six staff officers, seven contract personnel and a varying number of detailees.	P
SPECIFIC DUTY NO. 2: Supervise the work of three Soviet intelligence officer defectors and their four contract employees.	S
SPECIFIC DUTY NO. 3: Function as secretariat for an international research and analysis complex.	S
SPECIFIC DUTY NO. 4: Conduct counterintelligence research and analysis.	P
SPECIFIC DUTY NO. 5: Establish a counterintelligence publications system which will collect and sponsor counterintelligence studies, produce studies, and distribute them according to need and security considerations.	S
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

FORM 45 7-75 USE PREVIOUS EDITIONS

CLASSIFICATION
CONFIDENTIAL

E2, IMPDET CL BY 012208

14-00000

CONFIDENTIAL

CLASSIFICATION

SECTION D — NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

Mr. Wigren received a well-deserved promotion during this reporting period and moved in August to become the Staff Publications Officer. He made solid progress in the early part of the reporting period in making the transition from the narrow sphere he occupied in the previous Staff organization to the much more varied and challenging duties of the External Branch. By the time he left that position he had mastered its peculiar problems and proven his capability to manage its unusual personnel effectively and productively. He has retained responsibility for exploitation of the most useful asset in that branch and recently conducted the asset on a series of liaison visits which has resulted in a significant advance of our CI relations with the services concerned.

He has moved vigorously into the function of Publications Officer, which is one of the most important activities in the Staff. He was selected for this assignment because of his deep CI experience, writing ability, and his mature judgment in selecting and preparing CI information appropriate to various audiences. Cost-effective influences which he faces by participation in local government are also applied in his Agency work. He deals confidently with senior officers of the Staff and other components and gets the best effort out of his subordinates. His present assignment is tailor-made for him, and he exhibits no significant weakness in performing it.

SECTION E — CERTIFICATION AND COMMENTS

1. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
20		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
6 December 1976	Chief, CI/R&A	Leonard McCoy

2. BY EMPLOYEE

	DATE	SIGNATURE OF EMPLOYEE
I HAVE ☐ OR HAVE NOT ☒ ATTACHED A STATEMENT CONCERNING THE SUPERVISOR'S EVALUATION OF MY PERFORMANCE.	6 December 1976	Lee H. Wigren

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur with the present assessment of Mr. Wigren's performance by the rating officer. As chief of the External Branch he turned in a highly satisfactory performance. In his present capacity, Staff Publications Officer, he is off to an excellent start. I believe the passage of time will demonstrate that Mr. Wigren's strongest points, never heretofore fully exploited, are in writing and supervising publications of counterintelligence materials. Already one of the new CI Staff monthly publications which he initiated some time ago is earning us plaudits from both domestic and foreign counterintelligence services. Mr. Wigren's work comes to my attention several times a week. I am most pleased that he is a member of the staff at this time.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
29 Dec 76	Chief, CI Staff	George T. Kalaris

4. BY EMPLOYEE

	DATE	SIGNATURE OF EMPLOYEE
I CERTIFY I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT. I HAVE ☐ HAVE NOT ☒ ATTACHED A STATEMENT CONCERNING THE REVIEWING OFFICIAL'S EVALUATION OF MY PERFORMANCE.	4 Jan 77	Lee H. Wigren

CLASSIFICATION

CONFIDENTIAL

14-00000

CLASSIFICATION

FITNESS REPORT

SECTION A — GENERAL INFORMATION

1. EMPLOYEE NUMBER	2. NAME (last, first, middle)	3. DATE OF BIRTH	4. SEX	5. GRADE	6. SD
006198	WIGREN, Lee H.	12/01/23	M	13	DAA

7. OFFICIAL POSITION TITLE	8. OFF/DIV/BR OF ASSIGNMENT	9. CURRENT STATION	10. CODE (ck one)
Operations Officer Ch	DDO/CI/R&A/E	Hqs	X HQS. / DF

11. TYPE OF APPOINTMENT: X CAREER / RESERVE / CONTRACT / OTHER (Spec.) / TEMPORARY

12. TYPE OF REPORT: X ANNUAL / REASSIGNMENT / SPECIAL

13. REPORTING PERIOD (from-to-): 1 October 1974 - 30 September 1975

14. DATE REPORT DUE IN O.P.: 31 October 1975

SECTION B — QUALIFICATIONS UPDATE

IF QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

SECTION C — PERFORMANCE EVALUATION

U—Unsatisfactory: Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.

M—Marginal: Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.

P—Proficient: Performance is satisfactory. Desired results are being produced in the manner expected.

S—Strong: Performance is characterized by exceptional proficiency.

O—Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Manages a branch composed of six staff officers and nine contract personnel	P
SPECIFIC DUTY NO. 2: Supervises the work of three Soviet intelligence defectors and their six contract employees.	P
SPECIFIC DUTY NO. 3: Acts as secretariat for an international research and analysis complex	S
SPECIFIC DUTY NO. 4: Conducts counterintelligence research and analysis	P
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: P

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CLASSIFICATION

E2, IMPDET CL BY ______

(4)

CLASSIFICATION

SECTION D — NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

Mr. Wigren is doing a quite satisfactory job of running the R&A External Research Branch. When the Group was reorganized he was almost fully committed to Duty No. 3 above. While maintaining that function at a commendable level of performance, he has accepted the assignment of running a new branch which is an amalgamation of components of several previous R&A branches. Comprising, as it does, the disparate elements of defector, contract, and staff officers, Mr. Wigren has done a very good job of assigning work and getting it done by this branch. He gets along well with the personnel and seems well-suited to the kind of bread-and-butter research and analysis which the branch carries out. He is very serious and purposeful in his approach and can be relied on to carry out assignments effectively and on time. His long experience in CI matters and his knowledge of past activities and events in the Staff are a valuable adjunct to the branch chief function which he now fulfills. He is one of very few officers of the former Staff who have been selected to participate in the reorganization and reorientation of the CI effort. He has shown by his performance and attitude a quite acceptable capability to adjust to the present Staff requirements in terms of methodology and intellectual approach. He is conscientious and enthusiastic, and is still feeling his way to some extent organizationally and functionally in his new position.

He reflects genuine consideration for the costs of performing his functions.

SECTION E — CERTIFICATION AND COMMENTS

1. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
8	ON TDY. -	
DATE	**OFFICIAL TITLE OF SUPERVISOR**	**TYPED OR PRINTED NAME AND SIGNATURE**
31 October 1975	Chief, CI/R&A	Leonard McCoy

2. BY EMPLOYEE

STATEMENT CONCERNING THIS EVALUATION OF MY PERFORMANCE	DATE	SIGNATURE OF EMPLOYEE
HAVE ATTACHED [ ] X HAVE NOT ATTACHED	7 November 75	[illegible signature]

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur with the assessment and evaluation of Mr. Wigren as set forth in this Fitness Report. He found himself in the midst of a changing situation and not only has adjusted well but also has made a useful contribution to the reorganization and redirection of the Counterintelligence Staff. His current assignment requires a good deal of common sense, understanding of human nature and the ability to devise meaningful projects for individuals whose expertise and capabilities are quite circumscribed and limited. Success in that respect is important to the Agency for reasons not necessarily associated with the value of the product which emerges from these projects. In his frequent contacts with representatives of foreign liaison officials, Mr. Wigren has invariably created a favorable

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
3 November 1975	Chief, CI Staff	George T. Kalaris

4. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT.	DATE	SIGNATURE OF EMPLOYEE
	7 [illegible] 1975	[illegible signature]

CLASSIFICATION

Fitness Report - Wigren, Lee H.
006198

Reviewing Official Comments (continued)

impression which is also important to the Agency. In sum, I regard him as a competent officer who is performing well in his present assignment.

14-00000

CLASSIFICATION

FITNESS REPORT

SECTION A — GENERAL INFORMATION

1. EMPLOYEE NUMBER	2. NAME (Last, first, middle)	3. DATE OF BIRTH	4. SEX	5. GRADE	6. SD
006198	WIGREN, Lee H.	12/01/23	M	13	DAA

7. OFFICIAL POSITION TITLE	8. OFF/DIV/BR OF ASSIGNMENT	9. CURRENT STATION	10. CODE (ck one)
Ops Officer	DDO/CI OPS/R&A	Washington, DC	X HQS. / OF

11. TYPE OF APPOINTMENT: X CAREER | RESERVE | CONTRACT | OTHER (Spec.) | TEMPORARY

12. TYPE OF REPORT: X ANNUAL | REASSIGNMENT | SPECIAL

13. REPORTING PERIOD (from-to-)	14. DATE REPORT DUE IN O.P.
29 Sept 1973 - 30 Sept 1974	30 October 1974

SECTION B — QUALIFICATIONS UPDATE

IF QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

SECTION C — PERFORMANCE EVALUATION

- U—Unsatisfactory: Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.
- M—Marginal: Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.
- P—Proficient: Performance is satisfactory. Desired results are being produced in the manner expected.
- S—Strong: Performance is characterized by exceptional proficiency.
- O—Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: The conduct of research into sensitive counterintelligence cases, primarily cases involving Soviet intelligence and security and Bloc operations.	S
SPECIFIC DUTY NO. 2: Assembles, collates, and analyzes selected counterintelligence materials reflecting data on Soviet intelligence organization and activity: maintains files of such materials. Uses these materials in memorandums, reports, and commentaries utilized in sensitive DDO liaison with designated counterintelligence and security services.	S
SPECIFIC DUTY NO. 3: Collects, organizes and maintains other basic data on Soviet intelligence and security for research purposes. Acts as CIOPS referent on Soviet intelligence and security matters.	S
SPECIFIC DUTY NO. 4: Conducts, from time to time, counterintelligence source debriefings. Records, analyzes, and distributes the resulting data.	S
SPECIFIC DUTY NO. 5: Lectures, participates in, and conducts briefings and presentations inside the Agency and under the auspices of the U.S. Intelligence Community on Soviet intelligence and security services and related USSR political developments and communist international and Soviet-directed subversion	O
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

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CLASSIFICATION

SECRET

E2. IMPDET CL BY 056274

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CLASSIFICATION

SECTION D	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

Although Subject has only been under my supervision for some four months, I can but agree with earlier comments on his performance. Subject has an encyclopedic knowledge of the organization, function and history of the various Soviet intelligence and security organs. He is a highly skilled researcher and a gifted writer. His work in preparing classified studies on the various aspects of the Soviet intelligence services and operations has been consistently impressive.

Subject has not had the field experience usually associated with his age and grade, but the lack of this has not been a drawback in his chosen research duties. In the future Subject will profit from seeking out opportunities for further activity rather than, as at present, waiting until assignments are given to him.

In addition to his research abilities, Subject is a highly effective lecturer, much sought after by other agencies who are conducting training in the CI field.

Subject has encountered some slight problems with his staff during the reporting period, but these are essentially minor. In my opinion Subject is in the forefront of research personnel at his grade level.

SECTION E	CERTIFICATION AND COMMENTS

1. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
4		
DATE	OFFICIAL TITLE OF SUPERVISOR AC/CIRA	TYPED OR PRINTED NAME AND SIGNATURE William J. Hood

2. BY EMPLOYEE

STATEMENT CONCERNING THIS EVALUATION OF MY PERFORMANCE	DATE	SIGNATURE OF EMPLOYEE
HAVE ATTACHED / HAVE NOT ATTACHED	16 Jan 75	

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I endorse Mr. Hood's Section D evaluation. I have found Mr. Wigren to be a very dependable and resourceful individual in undertaking the extensive research commitments that the staff has undertaken in meeting very heavy obligations of sensitive liaison exchanges over the past year. Mr. Wigren is above all a gentleman in his attitude toward and treatment of others. I would say in the long run this works to his disadvantage because his contribution and his modesty tend to be overridden by the pretentions and bluster of others. Mr. Wigren has what has now become a most precious commodity to the DDO in counterintelligence and that is a grasp on many of the aspects of the collegial memory. He is therefore in a position not only to contribute useful ideas for new projects, but to correct, amend, and modify suggestions and courses of action put up by others who do not have the facts. In other words, this is a man whose continued utility and potential are considerable in my judgment.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
17 Jan 75	ADC/CIOPS	Raymond G. Rocca

4. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT.	DATE	SIGNATURE OF EMPLOYEE
	17 Jan 75	

CLASSIFICATION

14-00000

SECRET
CLASSIFICATION

FITNESS REPORT

SECTION A — GENERAL INFORMATION

1. EMPLOYEE NUMBER	2. NAME (Last, first, middle)	3. DATE OF BIRTH	4. SEX	5. GRADE	6. SD
006198	WIGREN, Lee H.	12/01/23	M	13	D

7. OFFICIAL POSITION TITLE	8. OFF/DIV/BR OF ASSIGNMENT	9. CURRENT STATION	10. CODE (ck one)
Ops Officer	DDO/CI/OPS/R&A	Washington, D.C.	HQS. / DP

11. TYPE OF APPOINTMENT: X CAREER / RESERVE / CONTRACT / OTHER (Spec.) / TEMPORARY

12. TYPE OF REPORT: X ANNUAL / REASSIGNMENT / SPECIAL

13. REPORTING PERIOD (from-to-)	14. DATE REPORT DUE IN O.P.
1 November 1972 - 28 September 1973	October 1973

SECTION B — QUALIFICATIONS UPDATE

IF QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

SECTION C — PERFORMANCE EVALUATION

U—Unsatisfactory: Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.

M—Marginal: Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.

P—Proficient: Performance is satisfactory. Desired results are being produced in the manner expected.

S—Strong: Performance is characterized by exceptional proficiency.

O—Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: The conduct of research into sensitive counterintelligence cases, primarily cases involving Soviet intelligence and security and Bloc operations.	S
SPECIFIC DUTY NO. 2: Assembles, collates, and analyzes selected counterintelligence materials reflecting data on Soviet intelligence organization and activity: maintains files of such materials. Uses these materials in memorandums, reports and commentaries utilized in sensitive DDO liaison with designated counter-intelligence and security services.	S
SPECIFIC DUTY NO. 3: Collects, organizes and maintains other basic data on Soviet intelligence and security for research purposes. Acts as CI/OPS referent on Soviet intelligence and security matters.	S
SPECIFIC DUTY NO. 4: Conducts, from time to time, counterintelligence source debriefings. Records, analyzes, and distributes the resulting data.	S
SPECIFIC DUTY NO. 5: Lectures, participates in, and conducts briefings and presentations inside the Agency and under the auspices of the U.S. Intelligence Community on Soviet intelligence and security services and related USSR political developments and communist international and Soviet-directed subversion.	O
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

	Rating Letter
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

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CLASSIFICATION
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SECRET
CLASSIFICATION

SECTION D — NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

In the past six months the compartmented nature of Mr. Wigren's work has brought him more directly into the DC/CIOPS' cognizance rather than the Chief of the R&A component as has previously been the case.

I think Mr. Wigren's strengths and weaknesses have been winnowed thoroughly in previous reporting. He is a recognized expert in his topic and as such he represents a considerable capital investment by the Agency in that kind of expertise. He can write and he can speak with unusual fluency on his specialty and in consequence is a key man in the ongoing research and study of sensitive Soviet intelligence and security organizations and operations, particularly penetrations and disinformation. This statement is backed up by his production, in the form of briefing papers, memoranda, and other production, which goes outside the Agency. I have found his work to be extremely satisfactory, and more particularly, it is if he is given the time and specifications which are necessary ingredients of his meticulous and thoroughgoing approach to his work. Mr. Wigren could carry on in his specialty at a very high level of competence in any other part of the Agency, or for that matter anywhere in Government where there is any interest in Soviet intelligence and security. I am firm in the view that he merits the overall grading of "Strong."

SECTION E — CERTIFICATION AND COMMENTS

1. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
11 [illegible]	Deputy Chief, CI/OPS	Raymond G. Rocca

2. BY EMPLOYEE

STATEMENT CONCERNING THIS EVALUATION OF MY PERFORMANCE	DATE	SIGNATURE OF EMPLOYEE
HAVE ATTACHED: ☐ HAVE NOT ATTACHED: ✓	11 Jan 74	[signature]

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur with the rating officer's comments above.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
11 [illegible]	Chief, CI/OPS	J. Angleton James Angleton

4. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT.	DATE	SIGNATURE OF EMPLOYEE
	[illegible] 74	[signature]

CLASSIFICATION
SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 006198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	WIGREN, Lee H.	2. DATE OF BIRTH: 12/01/23	3. SEX: M	4. GRADE: 13	5. SD: D
6. OFFICIAL POSITION TITLE	Ops Officer	7. OFF/DIV/BR OF ASSIGNMENT: DDP/CI/R&A	8. CURRENT STATION: Washington, D.C.		

9. CHECK (X) TYPE OF APPOINTMENT

X	CAREER		RESERVE		TEMPORARY
	CAREER-PROVISIONAL (See instructions - Section C)				
	SPECIAL (Specify):				

10. CHECK (X) TYPE OF REPORT

	INITIAL		REASSIGNMENT SUPERVISOR
X	ANNUAL		REASSIGNMENT EMPLOYEE
	SPECIAL (Specify):		

11. DATE REPORT DUE IN O.P.: November 1972

12. REPORTING PERIOD (From- to-): 1 November 1971 - 31 October 1972

SECTION B — PERFORMANCE EVALUATION

U-Unsatisfactory	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.
M-Marginal	Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.
P-Proficient	Performance is satisfactory. Desired results are being produced in the manner expected.
S-Strong	Performance is characterized by exceptional proficiency.
O-Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1 Analyzes and synthesizes materials dealing with both the history and current status of the Soviet intelligence and security services and with the operations directed by them against their major counter- (cont.)	O
SPECIFIC DUTY NO. 2 As a corollary of the above, serves as CI/R&A's principal point of contact with SB Division (except for ADP matters).	S
SPECIFIC DUTY NO. 3 Organizes and maintains basic CI data on the RIS, such as strength figures at home and abroad, changes in structure and functions, case histories, and other categories of facts. This information is (cont.)	S
SPECIFIC DUTY NO. 4 Conducts occasional, detailed counterintelligence debriefings of knowledgeable sources selected by the DC/CI. Records and reports the resultant information.	S
SPECIFIC DUTY NO. 5 Lectures and conducts briefings in various training courses both within CIA and in other governmental programs. The main topics dealt with are the Soviet intelligence and security services, political devel- (cont.)	O
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

Reviewed by OP/SPD/PPB 14 DEC 1972

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SECRET

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(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

As was noted in the preceding fitness report, Mr. Wigren has a solid and broad knowledge of the USSR: its history, government, and intelligence services. He also has a useful working knowledge of Russian. Consequently he serves in CI/R&A as senior referent on the RIS, against which target most of the group's work is directed.

A key responsibility in R&A is to serve as the Staff's repository and memory for essential elements of information about the RIS. Mr. Wigren has organized this abundance of material effectively, has ensured its retrievability, and continues to update it.

Mr. Wigren consistently shows sound and dispassionate judgment. He does not jump to conclusions but digs out the pertinent facts and brings them into proper focus. He is skeptical without being negative. He accepts tasks and responsibilities without quibbling, and he carries out these assignments successfully without needing further consultation or guidance.

He is a quiet person who keeps a low profile; but when a significant issue is at stake, he is firm, even tenacious, when persuaded that the facts are on his side.

(continued)

SECTION D	CERTIFICATION AND COMMENTS	
1.	BY EMPLOYEE	
	I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT	
DATE: 29 Nov 72	SIGNATURE OF EMPLOYEE: Lee Wigren	
2.	BY SUPERVISOR	
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: 46	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE: 29 November 1972	OFFICIAL TITLE OF SUPERVISOR: C/CI/R&A	TYPED OR PRINTED NAME AND SIGNATURE: Donovan E. Pratt / Donovan E. Pratt
3.	BY REVIEWING OFFICIAL	

COMMENTS OF REVIEWING OFFICIAL

Mr. Wigren is a solid methodical researcher and analyst. He possess developed skills in presentation both in writing and from the platform. He works quietly and effectively with a minimum of supervision required once the job has been blocked out. He is a most dependable and consistently productive.

He is overly modest in personal demeanor and tends to prefer to concentrate his efforts on single tasks rather than to handle a range of simultaneous undertakings.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
		RGRocca

SECRET

SECTION B (Cont.) SPECIFIC DUTIES   Lee H. WIGREN

SPECIFIC DUTY NO. 1

intelligence targets, especially the intelligence services of the non-Communist world.

SPECIFIC DUTY NO. 3

provided to other Agency components, to other U.S. departments and agencies (principally the FBI), and to selected liaison services as appropriate.

SPECIFIC DUTY NO. 5

opments in the USSR, and Communist subversion.

SECRET

SECTION C - NARRATIVE COMMENTS - (Continued)
Lee H. WIGREN

His supervisory responsibility is limited to providing guidance to one secretary whom he shares with others. I should not hesitate, however, to assign other employees to his supervision if our T/O permitted. His past record and his current performance (which demonstrates an ability to look ahead, to grasp essentials, to get along with others, and to be both fair and firm) show that he can handle a manager's role very well.

SECRET

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 006198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle): WIGREN, Lee H.		2. DATE OF BIRTH: 12/01/23	3. SEX: M	4. GRADE: 13	5. SD: D
6. OFFICIAL POSITION TITLE: Ops Officer		7. OFF/DIV/BR OF ASSIGNMENT: DDP/CI/R&A		8. CURRENT STATION: Washington, D.C.	
9. CHECK (X) TYPE OF APPOINTMENT		10. CHECK (X) TYPE OF REPORT			
X CAREER	RESERVE / TEMPORARY	INITIAL		REASSIGNMENT SUPERVISOR	
CAREER-PROVISIONAL (See instructions - Section C)		X ANNUAL		REASSIGNMENT EMPLOYEE	
SPECIAL (Specify):		SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P.: 30 November 1971		12. REPORTING PERIOD (From- to-): 1 January 1971 - 31 October 1971			

SECTION B — PERFORMANCE EVALUATION

U-Unsatisfactory — Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

M-Marginal — Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.

P-Proficient — Performance is satisfactory. Desired results are being produced in the manner expected.

S-Strong — Performance is characterized by exceptional proficiency.

O-Outstanding — Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Analyzes and synthesizes materials dealing with both the history and current status of the Soviet intelligence and security services and with the operations directed by them against their major counter- (cont.)	O
SPECIFIC DUTY NO. 2: As a corollary of the above, serves as CI/R&A's principal point of contact with SB Division (except for ADP matters).	S
SPECIFIC DUTY NO. 3: Organizes and maintains basic counterintelligence data on the RIS, such as strength figures, case histories, counteraction (e.g., the results of the AESMITE defection), etc.	S
SPECIFIC DUTY NO. 4: Engages from time to time in counterintelligence interrogations/debriefings at the direction of the DC/CI. Records data thus obtained and prepares detailed reports.	S
SPECIFIC DUTY NO. 5: Lectures and conducts briefings in various training courses both within CIA and in other governmental programs. The main topics dealt with are the Soviet intelligence and security services, political devel- (cont.)	O
SPECIFIC DUTY NO. 6:	

OVERALL PERFORMANCE IN CURRENT POSITION

	Rating Letter
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

FORM 7-68 45 OBSOLETE PREVIOUS EDITIONS

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

14-00000

SECRET

(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren's responsibilities have broadened during the reporting period and will continue to grow. In part this change has resulted from the assignment of Mr. Edward Knowles to CI/OPS, but in equal or greater measure it is the product of Mr. Wigren's demonstrated ability to carry added responsibility with equanimity and resourcefulness.

Mr. Wigren has a very sound knowledge of the Soviet Union: its history, government, intelligence services, etc. He reads widely to keep his knowledge current. He maintains an excellent balance between a respect for the importance of facts and a creative faculty. Recently he has been increasingly concerned with ways to ensure a more regular, orderly flow of essential counterintelligence into this office and with restructuring the organization of this information to make it more readily responsive to our needs. His approach has been both imaginative and sound.

His work shows a very high level of organizational ability. This is reflected in his structuring of a report or speech, in the lucidity of his expression, and in his grasp of the inter-relatedness of the functions of this group. He is thoughtful and temperate; he does not jump to conclusions, show

(continued)

SECTION D	CERTIFICATION AND COMMENTS	
1.	BY EMPLOYEE	
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE: 9 November 1971	SIGNATURE OF EMPLOYEE: Lee Wigren	
2.	BY SUPERVISOR	
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: 34	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE: 9 November 1971	OFFICIAL TITLE OF SUPERVISOR: Chief, CI/R&A	TYPED OR PRINTED NAME AND SIGNATURE: Donovan E. Pratt
3.	BY REVIEWING OFFICIAL	

COMMENTS OF REVIEWING OFFICIAL

Mr. Wigren is a very knowledgeable research specialist in Soviet Bloc counterintelligence matters. He also is an excellent expositor of that kind of information from a lecture platform. He has done a good job. I am in agreement with the rating but would want this man to show more dynamism.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
18 NOV 1971	Deputy Chief, CI Staff	Raymond G. Rocca

SECRET

SECRET

SPECIFIC DUTY NO. 1 - (Continued)

intelligence targets, especially the intelligence services of the non-Communist world.

SPECIFIC DUTY No. 5 - (Continued)

opments in the USSR, and Communist subversion.

SECRET

Section C - Narrative Comments - (Continued)

bias, or push pet theories. He is flexible, broad-gauged, and genuinely interested in his work. He reads Russian and uses this facility in his work.

Mr. Wigren does not need close supervision. He carries out tasks without seeking additional guidance or support when he encounters the usual difficulties. He relates well to others, and his creative abilities are frequently sparked by discourse and an exchange of views. He is exceptionally considerate and tactful in his dealings with other Agency employees.

At present he does not have supervisory responsibilities. Both his past record and his present performance show, however, that he is fully capable of quiet, competent leadership.

He has shown no deficiencies of any sort in respect to security or economy.

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 006198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle): WIGREN, LEE H.	2. DATE OF BIRTH: 12/01/23	3. SEX: M	4. GRADE: GS-13	5. SD: D
6. OFFICIAL POSITION TITLE: OPS OFFICER	7. OFF/DIV/BR OF ASSIGNMENT: DDP/CI/R&A		8. CURRENT STATION: Wash.,D.C.	

9. CHECK (X) TYPE OF APPOINTMENT: CAREER / RESERVE / TEMPORARY / CAREER-PROVISIONAL (See instructions - Section C) / SPECIAL (Specify):

10. CHECK (X) TYPE OF REPORT: INITIAL / XX ANNUAL / SPECIAL (Specify): / REASSIGNMENT SUPERVISOR / REASSIGNMENT EMPLOYEE

11. DATE REPORT DUE IN O.P.:

12. REPORTING PERIOD (From- to-): 1 January 1970 - 31 December 1970

SECTION B — PERFORMANCE EVALUATION

U–Unsatisfactory: Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

M–Marginal: Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.

P–Proficient: Performance is satisfactory. Desired results are being produced in the manner expected.

S–Strong: Performance is characterized by exceptional proficiency.

O–Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Obtains sensitive counterintelligence data from varied (including live) sources at the direction of the DC/CI. Records and prepares analyses of such data. The topics range from operations of primarily historical significance to current matters.	S
SPECIFIC DUTY NO. 2: In the course of carrying out specific duty No. 1, establishes and maintains relationships, as appropriate and directed, with non-CIA personnel.	S
SPECIFIC DUTY NO. 3: Analyzes and synthesizes materials dealing with the growth and development of the Soviet intelligence and security services and with the counterintelligence operations directed by them against the non-Communist services.	S
SPECIFIC DUTY NO. 4: Lectures and conducts briefings in OTR courses and in the training programs of other U.S. Government agencies. The main topics covered are the Soviet intelligence and security services, political developments in the USSR, and Communist subversion.	S
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

15 MAR 1971

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

FORM 7-66 45 OBSOLETE PREVIOUS EDITIONS

SECRET

Reviewed by [illegible]

SECRET
(When Filled In)

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mar 15 9 12 AM '71

Mr. Wigren continues to maintain the high quality of performance noted in his preceding fitness report.

His analytic work is characterized chiefly by his ability to view a case in perspective. He brings extensive experience to bear upon current undertakings and thus looks at a given RIS operation or project not as a picture in a frame but rather as one part of the history of Soviet intelligence.

His work is further characterized by flexibility, thoroughness, and sound judgement. He has a knack for getting at facts; he does not jump to conclusions. He organizes material well and writes with lucidity.

Mr. Wigren is also genuinely interested in his field. He reads and studies publications about the USSR during off-duty hours. He is able to read Russian and uses this language skill in his work.

Although he does not need close supervision, he is very responsive to guidance. He is also a congenial person whose relationships with his colleagues are uniformly cordial. Although he has no present supervisory responsibilities, both his past record (continued)

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
4 December 1970	[signature]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
24		
DATE	**OFFICIAL TITLE OF SUPERVISOR**	**TYPED OR PRINTED NAME AND SIGNATURE**
4 December 1970	Chief, CI/R&A	Donovan E. Pratt [signature]

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur with the high evaluation given Subject by his supervisor, Mr. Pratt. Mr. Wigren handles extremely sensitive operations in a competent, thoroughly professional manner. He relates well with his co-workers and is respected by them. I too believe he is performing his duties in an exceptionally proficient manner.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
11 March 1971	Deputy Chief, CI Staff	Raymond G. Rocca [signature]

SECRET

Section C - Narrative Comments (continued)

and his present performance demonstrate the-he is able to direct the work of others effectively. He has shown no deficiencies of any kind in respect to economy or security.

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SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 006198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle): WIGREN, LEE H.	2. DATE OF BIRTH: 12/01/23 / 3. SEX: M	4. GRADE: GS-13	5. SD: D
6. OFFICIAL POSITION TITLE: Ops Officer	7. OFF/DIV/BR OF ASSIGNMENT: DDP/CI/R&A	8. CURRENT STATION: Washington, D.C.	

9. CHECK (X) TYPE OF APPOINTMENT: X CAREER / RESERVE / TEMPORARY / CAREER-PROVISIONAL (See instructions - Section C) / SPECIAL (Specify):

10. CHECK (X) TYPE OF REPORT: INITIAL / REASSIGNMENT SUPERVISOR / X ANNUAL / REASSIGNMENT EMPLOYEE / SPECIAL (Specify):

11. DATE REPORT DUE IN O.P.: January 1969

12. REPORTING PERIOD (From- to-): 14 July ~~1968 - 31~~ Dec 1969

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Analyzes sensitive counterintelligence cases as directed by the C/CI/R&A. These analyses range from operations of primarily historical significance to current and pressing matters.	S
SPECIFIC DUTY NO. 2: Analyzes and synthesizes materials dealing with the growth and development of the Soviet intelligence and security services and with the counterintelligence operations directed by them against the non-Communist services.	S
SPECIFIC DUTY NO. 3: Conducts substantial reviews of summary reports on overt publications dealing with the past and present of Soviet intelligence. This assignment does not consist merely of editing	S
SPECIFIC DUTY NO. 4: Lectures and conducts briefings in OTR courses and in the training programs of other U.S. Government agencies. The main topics covered are the Soviet intelligence and security services, political developments in the USSR, and Communist subversion.	S
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

FORM 4-66 45 USE PREVIOUS EDITIONS

SECRET

SECRET
(When Filled In)

SECTION C — **NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren joined CI/R&A on 14 July 1968, so that this fitness report is his first in his present assignment. Consequently a significant part of his time has been used, during the period of this report, in familiarizing himself with his job and its potential. His performance, nonetheless, has been consistently strong.

He brings to his assignment an excellent background, both academically and in terms of Agency experience. He shows consistently sound judgement and equanimity, an ability to sort out facts and to reach decisions on a factual basis. He seeks and welcomes guidance but is also fully capable of acting independently within his limits of responsibility.

Mr. Wigren has an excellent potential in the area of research and analysis. He has no present supervisory responsibilities. He is consistently aware of the significance of the cost factor.

SECTION D — **CERTIFICATION AND COMMENTS**

1. **BY EMPLOYEE**

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
19 Aug 69	Lee H Wigren

2. **BY SUPERVISOR**

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
1 Year	

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
31 AUG 1969	Chief, CI/R&A	Donovan E. Pratt (signature) Donovan E. Pratt

3. **BY REVIEWING OFFICIAL**

COMMENTS OF REVIEWING OFFICIAL

Highly competent, professional employee. Combines a capacity to do the research job and to articulate the results in a training setting, authoritatively. These are skills that are uncommon; they merit recognition, and encouragement. Tends to prefer settled, agreed-upon work load situation.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
	Deputy Chief, Counter Intelligence Staff	(signature) Raymond G. Rocca

SECRET

Section B - Specific Duty #3

these summaries, which are compiled by another element of CI/R&A; the principal purpose is to carry out analyses designed to ensure that the relevance of the material to a broad R&A program is made fully explicit.

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 006198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
WIGREN, Lee H.	1 Dec 1923	M	GS-13	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Instr Intel 0.S	OTR/SIC	Hqs.

9. CHECK (X) TYPE OF APPOINTMENT	10. CHECK (X) TYPE OF REPORT
XX CAREER / RESERVE / TEMPORARY	INITIAL / REASSIGNMENT SUPERVISOR
CAREER-PROVISIONAL (See Instructions - Section C)	XX ANNUAL / REASSIGNMENT EMPLOYEE
SPECIAL (Specify):	SPECIAL (Specify):

11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD (From- to-)
31 January 1968	1 January 1967 - 31 December 1967

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise *(indicate number of employees supervised)*.

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Instructs in Introduction to Communism, USSR Survey, and CT courses. DA2	S
SPECIFIC DUTY NO. 2: Supervises Introduction to Communism course.	S
SPECIFIC DUTY NO. 3: Conducts covert tutorial training programs for foreign nationals.	S
SPECIFIC DUTY NO. 4: Participates as guest in programs of other U.S. government agencies.	S
SPECIFIC DUTY NO. 5:	
SPECIFIC DUTY NO. 6: OT	

OVERALL PERFORMANCE IN CURRENT POSITION

	Rating Letter
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	S

FORM 4-65 45 USE PREVIOUS EDITIONS

SECRET

GROUP 1

SECRET
(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Unit 31 — 5 03 JAN 68

Mr. Wigren has continued to broaden and strengthen his already well contribution to SIC activities. For most of this reporting period he has assumed the responsibility for supervision of the Introduction to Communism course -- a role which he has carried out with a high degree of [illegible]. He has a mature, disciplined, inquiring mind -- and appears to have found in this instructional assignment a function for which his talents and personality are well suited.

In addition, his contacts in SB division, which he maintains closely, are a valuable asset to SIC.

Mr. Wigren was one of two instructors who were the subjects of a highly complementary letter from the Director of the South African service to the DCI resulting from a training TDY in that country.

Subject -- in his supervisory capacity as chief instructor of Introduction to Communism is efficient and cost conscious in the use of personnel and equipment.

I strongly urge that his stated desire to transfer into a Training career status be given favorable consideration.

SECTION D	CERTIFICATION AND COMMENTS	
1.	BY EMPLOYEE	
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE: 15 January 1968	SIGNATURE OF EMPLOYEE: [signature]	
2.	BY SUPERVISOR	
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: 12	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE: 15 January 1968	OFFICIAL TITLE OF SUPERVISOR: Chief, SIC/OTR	TYPED OR PRINTED NAME AND SIGNATURE: John W. Morrison / JOHN W. MORRISON
3.	BY REVIEWING OFFICIAL	

COMMENTS OF REVIEWING OFFICIAL

Wigren has done very well during this reporting period. He makes a fine contribution to SIC. I concur in this rating.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
22 January 1968	Deputy Director of Training	[signature] Alfonso Rodriguez

SECRET

4-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 006198

SECTION A — GENERAL

1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
WIGREN,	Lee	H.	1 Dec 1923	M	GS-13	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Instr Intel	OTR/SIC	Hqs.

9. CHECK (X) TYPE OF APPOINTMENT: XX CAREER; RESERVE; TEMPORARY; CAREER-PROVISIONAL (See instructions - Section C); SPECIAL (Specify):

10. CHECK (X) TYPE OF REPORT: INITIAL; XX ANNUAL; REASSIGNMENT SUPERVISOR; REASSIGNMENT EMPLOYEE; SPECIAL (Specify):

11. DATE REPORT DUE IN O.P.: 31 January 1967

12. REPORTING PERIOD (From- to-): 1 January 1966 - 31 December 1966

SECTION B — PERFORMANCE EVALUATION

- W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.
- A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.
- P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.
- S - Strong: Performance is characterized by exceptional proficiency.
- O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Instructs in Introduction to Communism, USSR Survey, and CT courses.	S
SPECIFIC DUTY NO. 2: Conducts covert tutorial training programs for foreign nationals.	S
SPECIFIC DUTY NO. 3: Participates as guest in programs of other U.S. government agencies.	S
SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

10 FEB 1967

FORM 4-64 45 USE PREVIOUS EDITIONS

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

14-00000

SECRET
(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

OFFICE OF ... FEB 9 08 AM '67

Mr. Wigren has made a significant contribution to SIC's program during this reporting period -- his first complete one with this staff. I believe that my comment of last January that he "has excellent potential for further development as a senior instructor" has been validated. He has greatly broadened his scope, has participated actively in external programs, and, although he has not been assigned any to date, is ready to assume course supervisory responsibility. I strongly recommend this his request for an extension of his tour in OTR be accepted.

SECTION D	CERTIFICATION AND COMMENTS	
1.	BY EMPLOYEE	
	I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT	
DATE: 24 January 1967	SIGNATURE OF EMPLOYEE: [signature]	
2.	BY SUPERVISOR	
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: 12	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE: 23 January 1967	OFFICIAL TITLE OF SUPERVISOR: Chief, SIC/OTR	TYPED OR PRINTED NAME AND SIGNATURE: [signature] JOHN W. MORRISON
3.	BY REVIEWING OFFICIAL	
COMMENTS OF REVIEWING OFFICIAL: No appropriate reviewing official.		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE

SECRET

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 006198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	WIGREN, Lee M.	2. DATE OF BIRTH: 1 Dec 1923	3. SEX: M	4. GRADE: GS-13	5. SD: D
6. OFFICIAL POSITION TITLE	Instr Intel	7. OFF/DIV BR OF ASSIGNMENT: OTR/SIC		8. CURRENT STATION: Hqs.	

9. CHECK (X) TYPE OF APPOINTMENT

XX	CAREER		RESERVE		TEMPORARY
	CAREER-PROVISIONAL (See Instructions - Section C)				
	SPECIAL (Specify):				

10. CHECK (X) TYPE OF REPORT

	INITIAL		REASSIGNMENT SUPERVISOR
XX	ANNUAL		REASSIGNMENT EMPLOYEE
	SPECIAL (Specify):		

11. DATE REPORT DUE IN O.P.: 31 January 1967

12. REPORTING PERIOD (From- to-): 1 January 1966 - 31 December 1966

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Instructs in Introduction to Communism, USSR Survey, and CT courses.	S
SPECIFIC DUTY NO. 2: Conducts covert tutorial training programs for foreign nationals.	S
SPECIFIC DUTY NO. 3: Participates as guest in programs of other U.S. government agencies.	S
SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

FORM 4-64 45 USE PREVIOUS EDITIONS

SECRET

SECRET
(When Filled In)

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren has made a significant contribution to SIC's program during this reporting period -- his first complete one with this staff. I believe that my comment of last January that he "has excellent potential for further development as a senior instructor" has been validated. He has greatly broadened his scope, has participated actively in external programs, and, although he has not been assigned any to date, is ready to assume course supervisory responsibility. I strongly recommend this his request for an extension of his tour in OTR be accepted.

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
24 January 1967	Lee H. Wigren

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
12		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
23 January 1967	Chief, SIC/OTR	JOHN W. MORRISON

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

No appropriate reviewing official.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 006198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle): WIGREN, Lee H.	2. DATE OF BIRTH: 1 Dec 1923	3. SEX: M
4. GRADE: GS-13	5. SD: D	
6. OFFICIAL POSITION TITLE: Instr Intell	7. OFF/DIV/BR OF ASSIGNMENT: OTR/SIC	8. CURRENT STATION: Hqs.
9. CHECK (X) TYPE OF APPOINTMENT: XX CAREER; RESERVE; TEMPORARY; CAREER-PROVISIONAL (See instructions - Section C); SPECIAL (Specify):	10. CHECK (X) TYPE OF REPORT: INITIAL; XX ANNUAL; SPECIAL (Specify):; REASSIGNMENT SUPERVISOR; REASSIGNMENT EMPLOYEE	
11. DATE REPORT DUE IN O.P.: 31 January 1966	12. REPORTING PERIOD (From- to-): 3 May 1965 - 31 December 1965	

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Instructs in Introduction to Communism, USSR Basic Country Survey, and CT courses.	S
SPECIFIC DUTY NO. 2: Conducts covert tutorial training programs.	S
SPECIFIC DUTY NO. 3	
SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

27 JAN 1966

FORM 4-62 45 OBSOLETE PREVIOUS EDITIONS. SECRET

GROUP 1 Excluded from automatic downgrading and declassification

SECRET
(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Mr. Wigren has been a member of SIC staff for eight months. He brought to us a knowledge in depth of the Soviet intelligence services and Soviet methods of clandestine activities which have been a distinct asset, and which have provided most useful judgments and insights.

Mr. Wigren appears to have a sound, disciplined, scholarly attitude toward substantive problems, and a searching, imaginative approach to pedagogical problems. He has developed as a team member easily and effectively, and has been willing to take on increasing responsibility. I feel that Mr. Wigren has excellent potential for further development as a senior instructor.

Mr. Wigren has not--at this time--been assigned any supervisory responsibilities.

SECTION D	CERTIFICATION AND COMMENTS	
1.	BY EMPLOYEE	
	I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT	
DATE: 14 January 65	SIGNATURE OF EMPLOYEE: [signature]	
2.	BY SUPERVISOR	
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: 8	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE: 14 January 1966	OFFICIAL TITLE OF SUPERVISOR: Chief, SIC/OTR	TYPED OR PRINTED NAME AND SIGNATURE: John W. Morrison / JOHN W. MORRISON
3.	BY REVIEWING OFFICIAL	
COMMENTS OF REVIEWING OFFICIAL: No appropriate reviewing official.		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE

SECRET

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 006198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	WIGREN, Lee H.
2. DATE OF BIRTH	12-1-23
3. SEX	M
4. GRADE	GS-13
5. SD	D
6. OFFICIAL POSITION TITLE	Ops Officer
7. OFF/DIV/BR OF ASSIGNMENT	DDP/SR/CI
8. CURRENT STATION	Hqs
9. CHECK (X) TYPE OF APPOINTMENT	CAREER / RESERVE / TEMPORARY / CAREER-PROVISIONAL (See instructions - Section C) / SPECIAL (Specify):
10. CHECK (X) TYPE OF REPORT	INITIAL / X ANNUAL / REASSIGNMENT SUPERVISOR / REASSIGNMENT EMPLOYEE / SPECIAL (Specify):
11. DATE REPORT DUE IN O.P.	31 January 1964
12. REPORTING PERIOD (From- to-)	1 January 1963 to 31 December 1963

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Supervises and directs the work of a Branch of 8 people, and coordinates and guides the research work of other Branches of this Group. DA-12	P
SPECIFIC DUTY NO. 2: Plans the research program of SR/CI DC 31	P
SPECIFIC DUTY NO. 3: Gives lectures and briefings to Agency and foreign officials. DA 64	S
SPECIFIC DUTY NO. 4: Manages personnel.	P
SPECIFIC DUTY NO. 5: Edits the research production of SR/CI DD 11	S
SPECIFIC DUTY NO. 6: Personally prepared a long and complicated report on a highly important matter under pressure of supervision and extremely tight deadlines.	S

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: P

30 JAN 1964

FORM 4-62 45 OBSOLETE PREVIOUS EDITIONS.

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

14-00000

SECRET
(When Filled In)

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

OFFICE OF PERSONNEL JAN 29 4 12 PM '64

Mr. Wigren is a conscientious and capable research officer with a good grasp of his material and is able to present it effectively to audiences of widely varied sophistication. Since his last report, the basic orientation of SR/CI has changed, and is now directed almost wholly to the creation and exploitation of operations. The organization thus needs more urgently than ever the digested operational experience which it is Mr. Wigren's job to produce. This has made it necessary to apply strict priorities based on operational need and relevancy, which has been difficult for Mr. Wigren, who has no direct operational experience. He has not been able to get the most out of his people, nor give them the sort of close and consistent guidance which some of them require in the face of changing or sudden requirements. He has a tendency to be over-concerned with organizational and bureaucratic exercise to the expense of substantive production. Nonetheless, his real qualities came to the fore recently when he produced well and used his staff effectively on an important and complicated project. He is a distinct asset in his responsible and demanding job.

Mr. Wigren performs his duties with maximum economy.

SECTION D	CERTIFICATION AND COMMENTS	
1.	BY EMPLOYEE	
	I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT	
DATE 22 January 1964	SIGNATURE OF EMPLOYEE [signature]	
2.	BY SUPERVISOR	
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 14	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE 22 Jan. 1964	OFFICIAL TITLE OF SUPERVISOR Chief, SR/CI	TYPED OR PRINTED NAME AND SIGNATURE Tennent H. Bagley
3.	BY REVIEWING OFFICIAL	
COMMENTS OF REVIEWING OFFICIAL Concur.		
DATE 27 January 1964	OFFICIAL TITLE OF REVIEWING OFFICIAL Chief, SR Division	TYPED OR PRINTED NAME AND SIGNATURE David E. Murphy

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER 006198

SECTION A — GENERAL

1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
WIGREN	LEE	H.	12-1-23	M	GS-13	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Ops Officer	DDP/SR/COPS/CI	Hqs.

9. CHECK (X) TYPE OF APPOINTMENT

	CAREER		RESERVE		TEMPORARY
	CAREER-PROVISIONAL (See Instructions - Section C)				
	SPECIAL (Specify):				

10. CHECK (X) TYPE OF REPORT

	INITIAL	X	REASSIGNMENT SUPERVISOR
X	ANNUAL		REASSIGNMENT EMPLOYEE
	SPECIAL (Specify):		

11. DATE REPORT DUE IN O.P.: 31 January 1963

12. REPORTING PERIOD (From- to-): September 1961 - 31 December 1962

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

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P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

Specific Duty	Rating Letter
SPECIFIC DUTY NO. 1: Supervises and reviews work of a section including 11 research analysts and three clerks. DA12	S
SPECIFIC DUTY NO. 2: Plans and implements divisional research program on Soviet intelligence. DC45 0C30 DC31	P+
SPECIFIC DUTY NO. 3: Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers. DD11	S
SPECIFIC DUTY NO. 4: Gives lectures and briefings to Agency and foreign officials as required. DA20	S
SPECIFIC DUTY NO. 5: Effects coordination with CI Staff, OS, OTR and others on CI research matters.	S
SPECIFIC DUTY NO. 6: Establishes divisional criteria for records and methods of information processing required for CI research.	S

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S+

25 JAN 1963

FORM 4-62 45 OBSOLETE PREVIOUS EDITIONS.

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

SECRET
(When Filled In)

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

SEE ATTACHED SHEET

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
14 January 1965	Lee H. [signature]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
44		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
	C/SR/CI	Edward W. Knowles [signature]

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
16 JAN 1965	SR/COP	Edward D. Goloway [signature]

SECRET

NARRATIVE COMMENTS

Mr. Wigren is extremely proficient in handling his section from both the personnel and managerial standpoints. In addition, he is an expert on Soviet Intelligence in his own right and lectures on the topic to officials of this and other governments. He is particularly capable at training new researchers.

In reviewing his file today, I note that the Reviewing Official for his fitness report of a year ago noted his opinion that my ratings of Mr. Wigren at that time were too high. That opinion was not discussed with me or with Mr. Wigren. Perhaps the ratings were indeed too high, but I must say that considering the Fitness Report form and criteria in use at that time and his performance in relation to that of other officers in this branch and outside it, I would give him the same ratings today for that period.

The ratings in this current report will appear slightly lower than those of the last report. This is not entirely due to the different report form. Mr. Wigren's problems increased in both intensity and complexity during this period, and I do not feel that he met the increased burden with as much of an increase in performance as was necessary. This should not at all detract from my rating of his overall performance, which is still exceptional and only slightly less than outstanding.

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 106192

SECTION A — GENERAL

1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
WIGREN	Lee	H.	12-1-23	M	GS-12

5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT
D	Ops Officer	DDP/SR/CI

8. CAREER STAFF STATUS

NOT ELIGIBLE	X	MEMBER		DEFERRED	
PENDING		DECLINED		DENIED	

9. TYPE OF REPORT

	INITIAL		REASSIGNMENT SUPERVISOR
X	ANNUAL		REASSIGNMENT/EMPLOYEE

SPECIAL (Specify):

10. DATE REPORT DUE IN O.P.:

11. REPORTING PERIOD From: 1 Jan. '61 To: Sept. '61

SECTION B — EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding

Specific Duty	Rating No.
SPECIFIC DUTY NO. 1 Supervises & reviews work of Section including 9 research analysts and 4 clerks.	7
SPECIFIC DUTY NO. 2 Plans and implements divisional research program on Soviet Intelligence.	6
SPECIFIC DUTY NO. 3 Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers.	7
SPECIFIC DUTY NO. 4 Gives lectures and briefings to Agency and foreign ~~officials as required.~~	7
SPECIFIC DUTY NO. 5 ~~Effects coordination~~ with CI Staff, OS, ORR and others on CI research matters.	7
SPECIFIC DUTY NO. 6 Establishes divisional criteria for records and methods of information processing required for CI research.	6

SECTION C — EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.
2 - Performance meets most requirements but is deficient in one or more important respects.
3 - Performance clearly meets basic requirements.
4 - Performance clearly exceeds basic requirements.
5 - Performance in every important respect is superior.
6 - Performance in every respect is outstanding.

RATING NO.: 5

SECTION D — DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee.

1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	1	2	3	4	5
GETS THINGS DONE							X
RESOURCEFUL							X
ACCEPTS RESPONSIBILITIES							X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES							X
DOES HIS JOB WITHOUT STRONG SUPPORT							X
FACILITATES SMOOTH OPERATION OF HIS OFFICE							X
WRITES EFFECTIVELY							X
SECURITY CONSCIOUS							X
THINKS CLEARLY							X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS							X
OTHER (Specify):							

SEE SECTION "E" ON REVERSE SIDE

FORM 8-58 45 OBSOLETE PREVIOUS EDITIONS.

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SECRET
(When Filled In)

SECTION E — NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Mr. Wigren's performance during the past year has been outstanding in every important respect. Despite great pressure and frequently difficult assignments he has directed his section in a calm and mature manner which has enabled it to meet deadlines on NIS research despite the relative inexperience of its personnel. His potential for development is excellent and the responsibilities of his section are being expanded to enable it to produce even more of its high-quality product.

SECTION F — CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE	SIGNATURE OF EMPLOYEE
13 September	[signature]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

- [ ] EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS
- [ ] REPORT MADE WITHIN LAST 90 DAYS
- [ ] OTHER (Specify):

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
13 September 1961	C/SR/CI	Edward W. Knowles [signature]

3. BY REVIEWING OFFICIAL

- [ ] I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
- [ ] I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
- [X] I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
- [ ] I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

While I quite agree that Mr. Wigren has done a very fine job, I consider that the ratings in Section B are overly generous. I base this on the fact that I know of no other highly-competent officer who has received 7 ratings on two-thirds of his specific duties; and I do not believe that Wigren's performance is better than any other officer's I know. There is no question in my mind that Wigren's performance in this job has been superior to any previous incumbent!

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
14 Sept 1961	QUENTIN C. JOHNSON, SR/COP	[signature]

SECRET

14-00000

SECRET
(When Filled In)

13 MAR 1961

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 106193

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
WIGREN Lee H.	12-1-23	M	GS-12

5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT
D	Ops Officer	DDP/SR/CE

8. CAREER STAFF STATUS

	NOT ELIGIBLE	X	MEMBER		DEFERRED
	PENDING		DECLINED		DENIED

9. TYPE OF REPORT

	INITIAL		REASSIGNMENT/SUPERVISOR
X	ANNUAL		REASSIGNMENT/EMPLOYEE

SPECIAL (Specify):

10. DATE REPORT DUE IN O.P.: 31 Jan 61

11. REPORTING PERIOD From: 1 Jan 60 To: 31 Dec 60

SECTION B — EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding

Specific Duty	Rating No.
SPECIFIC DUTY NO. 1: Supervises & reviews work of Section including 8 research analysts and 2 clerks.	5+
SPECIFIC DUTY NO. 2: Plans and implements divisional research program on Soviet Intelligence.	6
SPECIFIC DUTY NO. 3: Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers.	6
SPECIFIC DUTY NO. 4: Gives lectures and briefings to Agency and foreign officials as required.	6
SPECIFIC DUTY NO. 5: Effects coordination with CI Staff, OS, OTR and others on CI research matters.	6
SPECIFIC DUTY NO. 6: Establishes divisional criteria for records and methods of information processing required for CI research.	5+

SECTION C — EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.
2 - Performance meets most requirements but is deficient in one or more important respects.
3 - Performance clearly meets basic requirements.
4 - Performance clearly exceeds basic requirements.
5 - Performance in every important respect is superior.
6 - Performance in every respect is outstanding.

RATING NO.: 5

SECTION D — DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee

1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	1	2	3	4	5
GETS THINGS DONE							X
RESOURCEFUL						X	
ACCEPTS RESPONSIBILITIES							X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES							X
DOES HIS JOB WITHOUT STRONG SUPPORT							X
FACILITATES SMOOTH OPERATION OF HIS OFFICE							X
WRITES EFFECTIVELY							X
SECURITY CONSCIOUS							X
THINKS CLEARLY							X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS							X
OTHER (Specify):							

SEE SECTION "E" ON REVERSE SIDE

FORM 8-58 45 OBSOLETE PREVIOUS EDITIONS. SECRET (4)

14-00000

SECRET
(When Filled In)

SECTION E — **NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

MAR 9 2 55 PM '61

As Chief of SR's Research Section on Soviet Intelligence, Mr. Wigren's performance has continued to be superior in the same manner as described in Section E of last year's report. In addition to this he has worked closely with OTR on the revamping of the CI Operations Course. He has been particularly effective in organizing and leading briefings on the RIS given to chiefs and operations officers of foreign intelligence services during their visits to Washington, and in leading a seminar designed to assist SR personnel in handling liaison briefings. His success is carrying out a planned approach to SR's CI research problems, using personnel who have relatively little substantive experience, has been especially gratifying.

SECTION F — **CERTIFICATION AND COMMENTS**

1. **BY EMPLOYEE**

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE	SIGNATURE OF EMPLOYEE
24 February 61	[signature]

2. **BY SUPERVISOR**

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYER, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS	REPORT MADE WITHIN LAST 90 DAYS
OTHER (Specify):	

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
24 February 1961	C/SR/RISB	Edward W. Knowles [signature]

3. **BY REVIEWING OFFICIAL**

- I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
- I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
- I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
- I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 106198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
WIGREN Leo	12-01-23	M	GS-12

5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT
D	Ops Officer	DDP/SR/CE

8. CAREER STAFF STATUS: NOT ELIGIBLE | X MEMBER | DEFERRED | PENDING | DECLINED | DENIED

9. TYPE OF REPORT: INITIAL | REASSIGNMENT/SUPERVISOR | X ANNUAL | REASSIGNMENT/EMPLOYEE | SPECIAL (Specify)

10. DATE REPORT DUE IN O.P.: 25 Jan 1960

11. REPORTING PERIOD From 7 May 59 To 31 Dec 59

SECTION B — EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding

Specific Duty	Rating No.
SPECIFIC DUTY NO. 1 Supervises & reviews work of Section including 8 research analysts and 2 clerks.	5+
SPECIFIC DUTY NO. 2 Plans and implements divisional research program on Soviet Intelligence.	6
SPECIFIC DUTY NO. 3 Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers.	6
SPECIFIC DUTY NO. 4 Gives lectures and briefings to Agency and foreign officials as required.	5
SPECIFIC DUTY NO. 5 Effects coordination with CI Staff, OS and others on CI research matters.	6
SPECIFIC DUTY NO. 6 Establishes divisional criteria for records and methods of information processing required for CI research.	5+

SECTION C — EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.
2 - Performance meets most requirements but is deficient in one or more important respects.
3 - Performance clearly meets basic requirements.
4 - Performance clearly exceeds basic requirements.
5 - Performance in every important respect is superior.
6 - Performance in every respect is outstanding.

RATING NO.: 5

SECTION D — DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee

1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	1	2	3	4	5
GETS THINGS DONE							X
RESOURCEFUL						X	
ACCEPTS RESPONSIBILITIES							X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES							X
DOES HIS JOB WITHOUT STRONG SUPPORT							X
FACILITATES SMOOTH OPERATION OF HIS OFFICE							X
WRITES EFFECTIVELY							X
SECURITY CONSCIOUS							X
THINKS CLEARLY							X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS							X
OTHER (Specify):							

SEE SECTION "E" ON REVERSE SIDE

SECTION E	NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Mr. Wigren has excellent substantive background on the Soviet Union and, except for a two year period on a WE operations desk, has devoted his entire 9 years in the Agency to research on Soviet Intelligence in one way or another. His performance for the past year in a job formerly held by GS-14's and 15's can only be described as superior. He has not only assumed responsibilities greater than those of the previous incumbents; he has carried these out with a minimum of support and in a calm, mature manner which has earned respect on all sides. Although his analysts have often been relatively inexperienced, he has geared their assignments to their capabilities and subjects designed to increase their competence. His most important contribution during this period has been in the formation of an organized plan of research in response to Agency and external requirements, and the establishment of improved records and procedures to carry out this program.

Although Mr. Wigren would prefer eventual assignment to the field as an operational officer, it seems to me his greatest potential lies in the kind of research and support of operations he is presently performing. I would therefore recommend that future training be oriented along these lines rather than strictly operational lines, and that planning for his eventual field assignment should emphaSize his knowledge of Soviet Intelligence and his ability to deal with other specialists in a "liaison" relation.

SECTION F	CERTIFICATION AND COMMENTS	
1.	BY EMPLOYEE	
I certify that I have seen Sections A, B, C, D and E of this Report.		
DATE: 22 March 60	SIGNATURE OF EMPLOYEE: Lee H. Wigren	
2.	BY SUPERVISOR	
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.		
EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS		REPORT MADE WITHIN LAST 90 DAYS
OTHER (Specify):		
DATE: 21 March 1960	OFFICIAL TITLE OF SUPERVISOR: SR/COP/CE	TYPED OR PRINTED NAME AND SIGNATURE: Edward W. Knowles (signed) E. W. Knowles
3.	BY REVIEWING OFFICIAL	
	I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.	
	I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.	
	I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.	
X	I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.	
COMMENTS OF REVIEWING OFFICIAL: Although I am not sufficiently familiar with [illegible] ... contradict the rater ... agree with the rating [illegible]		
DATE: 26 March 60	OFFICIAL TITLE OF REVIEWING OFFICIAL: SR/COP	TYPED OR PRINTED NAME AND SIGNATURE: Quentin Johnson (signed)

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 106198

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
WIGREN, Lee H.	1 December 1923	M	GS-12

5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT
DI	I. O. (FI)	FI Div D

8. CAREER STAFF STATUS

	NOT ELIGIBLE		MEMBER		DEFERRED
	PENDING		DECLINED		DENIED

9. TYPE OF REPORT

	INITIAL		REASSIGNMENT/SUPERVISOR
X	ANNUAL		REASSIGNMENT/EMPLOYEE

SPECIAL (Specify):

10. DATE REPORT DUE IN O.P.	11. REPORTING PERIOD
31 January 1959	From 7 Mar 58 - 31 Dec 58

SECTION B — EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding

Specific Duty	Rating No.	Specific Duty	Rating No.
SPECIFIC DUTY NO. 1: Supervises 4 people - 3 professional (GS-7 through 9) conducting research and 1 clerical (GS-4)	5	SPECIFIC DUTY NO. 4: Assists in developing new programs	5
SPECIFIC DUTY NO. 2: Writes reports	6	SPECIFIC DUTY NO. 5: Coordinates with other offices	5
SPECIFIC DUTY NO. 3: Conducts research	6	SPECIFIC DUTY NO. 6: Conducts external liaison	5

SECTION C — EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.
2 - Performance meets most requirements but is deficient in one or more important respects.
3 - Performance clearly meets basic requirements.
4 - Performance clearly exceeds basic requirements.
5 - Performance in every important respect is superior.
6 - Performance in every respect is outstanding.

RATING NO.: 5

SECTION D — DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee

1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	1	2	3	4	5
GETS THINGS DONE							X
RESOURCEFUL						X	
ACCEPTS RESPONSIBILITIES							X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES						X	
DOES HIS JOB WITHOUT STRONG SUPPORT							X
FACILITATES SMOOTH OPERATION OF HIS OFFICE						X	
WRITES EFFECTIVELY							X
SECURITY CONSCIOUS						X	
THINKS CLEARLY							X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS						X	
OTHER (Specify):							

SEE SECTION "E" ON REVERSE SIDE

14-00000

SECRET
(When Filled In)

SECTION E — **NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Mr. WIGREN has shown intelligence, initiative and originality in his approach to various assignments. He has calmly accepted heavy working pressures and has efficiently carried out research and administrative matters requiring the careful disposition of manpower and time. He has willingly accepted responsibility and made decisions on his own when the need arose.

It is recommended that Mr. WIGREN take a course on the Communist Party and one on management.

During the sixteen months that he has been under my supervision Mr. WIGREN has capably carried out assignments of a progressively more difficult nature. And he appears to have the potential to assume greater responsibilities.

SECTION F — **CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE	SIGNATURE OF EMPLOYEE
16 January 1959	[signature]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
16 months	

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

- EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS
- REPORT MADE WITHIN LAST 90 DAYS
- OTHER (Specify):

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
16 January 1959	Chief, SAS, FI/D	[signature] Albert P. KERGEL

3. BY REVIEWING OFFICIAL

- I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
- I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
- I COULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
- I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
19 January 1959	ADC/FI/Division D	[signature]

SECRET

SECRET
(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8. of Section "A" below.

SECTION A. GENERAL

1. NAME (Last) (First) (Middle): WIGREN, Lee
2. DATE OF BIRTH: 1 Dec 1923
3. SEX: M
4. SERVICE DESIGNATION: DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: FI Div D Intel Support Br
6. OFFICIAL POSITION TITLE: Biographic Officer
7. GRADE: GS-11
8. DATE REPORT DUE IN OP: 19 Mar 58
9. PERIOD COVERED BY THIS REPORT (Inclusive dates): 23 September 57 - 19 March 1958
10. TYPE OF REPORT (Check one): [ ] INITIAL [X] ANNUAL [ ] REASSIGNMENT-SUPERVISOR [ ] REASSIGNMENT-EMPLOYEE [ ] SPECIAL (Specify)

SECTION B. CERTIFICATION

1. FOR THE RATER: THIS REPORT [X] HAS [ ] HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT:

A. CHECK (X) APPROPRIATE STATEMENTS:

- [X] THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.
- [ ] THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.
- [X] I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.
- [ ] IF INDIVIDUAL IS RATED "1" IN C1 OR D, A WARNING LETTER HAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
- [ ] I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):

B. THIS DATE: 14 February 1958
C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR: Albert P. Kergel *(signature)*
D. SUPERVISOR'S OFFICIAL TITLE: Chief, Spec. Act. Br., FI/D

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

Posted Fac. Control: BY *(initials)* DATE 11 MAR 1958
Reviewed by: *(initials)* MAR 13

[ ] CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE: 14 February 1958
B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL: Frank D. Rowlett *(signature)*
C. OFFICIAL TITLE OF REVIEWING OFFICIAL: Chief, FI/D

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

INSERT RATING NUMBER: 5

1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2 - BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
5 - A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

14-00000

SECRET
(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:
a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period. Place the most important first. Do not include minor or unimportant duties.
b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).
d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	CONDUCTS INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES	DISSEMINATING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA

g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF PERSONNEL
MAY 7 2 16 PM '58
MAIL ROOM

DESCRIPTIVE RATING NUMBER
1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY
2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY
3 - PERFORMS THIS DUTY ACCEPTABLY
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB
6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY

SPECIFIC DUTY	RATING NUMBER	SPECIFIC DUTY	RATING NUMBER
SPECIFIC DUTY NO. 1: Writing specialized reports	5	SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 2: Evaluating significance of data	5	SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 3: Has and uses area knowledge	5	SPECIFIC DUTY NO. 6	

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Mr. Wigren is intelligent, competent and diligent.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual....productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents....and how he fits in with your team. Compare him with others doing similar work of about the same level.

RATING NUMBER: 5

1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? [ ] YES [X] NO. IF YES, EXPLAIN FULLY:

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OP no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E. GENERAL

1. NAME (Last) (First) (Middle): WIGREN, Lee	2. DATE OF BIRTH: 1 Dec 1923	3. SEX: M	4. SERVICE DESIGNATION: DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: FI Div D Intel Support Br	6. OFFICIAL POSITION TITLE: Biographic Officer		
7. GRADE: GS-11	8. DATE REPORT DUE IN OP: 19 Mar 58	9. PERIOD COVERED BY THIS REPORT (Inclusive dates): 23 September 57 - 19 March 1958	
10. TYPE OF REPORT (Check one): INITIAL ☐ ANNUAL ☒	REASSIGNMENT-SUPERVISOR ☐ REASSIGNMENT-EMPLOYEE ☐	SPECIAL (Specify)	

SECTION F. CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	C. SUPERVISOR'S OFFICIAL TITLE
14 Feb. 1958	Albert P. Kergel *Albert P. Kergel*	Chief, Spec. Ac. Br., FI/D

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
14 Feb. 1958	Frank B. Rowlett *Frank B. Rowlett*	Chief, FI/D

SECTION G. ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

RATING NUMBER: 6

1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? ☒ Yes ☐ No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER
0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	3	A GROUP DOING THE BASIC JOB (Truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	0	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	0	A GROUP, WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	0	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	3	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	3	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify)

SECRET
(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

DIRECTOR PERSONNEL

4. COMMENTS CONCERNING POTENTIAL

Mr. Wigren has a flair for research which should enable him to assume responsibilities in work of a research nature.

MAR 7 2 16 PM '58

MAIL ROOM

SECTION H. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

It is planned to give Mr. Wigren an opportunity to assume more research responsibilities.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

CATEGORY NUMBER

- X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	4	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
4	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	4	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
4	3. HAS INITIATIVE	5	13. ACCEPTS RESPONSIBILITIES	4	23. IS THOUGHTFUL OF OTHERS
4	4. IS ANALYTIC IN HIS THINKING	4	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
5	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	5	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
4	6. KNOWS WHEN TO SEEK ASSISTANCE	4	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS
4	7. CAN GET ALONG WITH PEOPLE	4	17. COMES UP WITH SOLUTIONS TO PROBLEMS	4	27. IS VERSATILE
4	8. HAS MEMORY FOR FACTS	4	18. IS OBSERVANT	5	28. HIS CRITICISM IS CONSTRUCTIVE
4	9. GETS THINGS DONE	4	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
4	10. CAN COPE WITH EMERGENCIES	4	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	4	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET
(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section "A" below.

SECTION A. GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
Wiggen, Lee H.	1 December 1963	M	DI

5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE
DDP/WE/Scandinavian Branch	Area Ops Officer

7. GRADE	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)
GS-11	ASAP	19 March 1957 - 23 September 1957

10. TYPE OF REPORT (Check one): [ ] INITIAL [ ] ANNUAL [X] REASSIGNMENT-SUPERVISOR [ ] REASSIGNMENT-EMPLOYEE [ ] SPECIAL (Specify)

SECTION B. CERTIFICATION

1. FOR THE RATER: THIS REPORT [ ] HAS [X] HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT: He is no longer in WE-1

A. CHECK (X) APPROPRIATE STATEMENTS:

X	THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.		IF INDIVIDUAL IS RATED "1" IN C1 OR D, A WARNING LETTER WAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
	THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.		I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
X	I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.		

B. THIS DATE	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	D. SUPERVISOR'S OFFICIAL TITLE
25 October 1957	[signature] Robert C. Yore	AC/WE-1/Sweden

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

	BY	DATE
Posted [illegible]	[initials]	11/4/57
Reviewed [illegible]	[initials]	NOV 21 1957

[ ] CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
25 October 1957	[signature] Edward Ryan	C/WE-1

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

INSERT RATING NUMBER: 3

1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2 - BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
5 - A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

FORM NO. 45 (Part I) 1 NOV 55 REPLACES PREVIOUS EDITIONS OF FORMS 45 AND 45A WHICH ARE OBSOLETE.

SECRET

Performance (4)

SECRET
(When Filled In)

C. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:
a. State in the spaces below up to six of the more important SPECIFIC duties performed during this rating period. Place the most important first. Do not include minor or unimportant duties.
b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).
d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	CONDUCTS INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES	DEBRIEFING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA

g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF PERSONNEL
OCT 30 3 55 PM '57
MAIL ROOM

DESCRIPTIVE RATING NUMBER
1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY
2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY
3 - PERFORMS THIS DUTY ACCEPTABLY
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB
6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY

SPECIFIC DUTY	RATING NUMBER	SPECIFIC DUTY	RATING NUMBER
SPECIFIC DUTY NO. 1: Is a Headquarters case officer	3	SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 2: Prepares correspondence and reports	4	SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 3: Coordinates with other offices	3	SPECIFIC DUTY NO. 6	

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

This officer is intelligent and possesses good judgement. He is neat and methodical in his work. Within the area of his explicit duties he is a willing worker who takes and executes orders faithfully. At this desk, the weaker aspect of his performance was in matters of initiative, drive and imagination. Though this impression may be heightened by Mr. Wigren's naturally quiet, unobtrusive manner, the final assessment must be that he is not inclined to go beyond carrying out assignments given to him.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual....*productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents*....and how he fits in with your team. Compare him with others doing similar work of about the same level.

RATING NUMBER: 3-4

1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? [X] YES [ ] NO. IF YES, EXPLAIN FULLY:

In view of his relative strengths and weaknesses, Mr. Wigren would seem better fitted for work requiring studious and methodical application to one or a few activities or projects, rather than as an across-the-board operations case officer, either at Headquarters or in the field.

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OP no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E. GENERAL

1. NAME (Last) (First) (Middle): Wigren, Lee H.	2. DATE OF BIRTH: 1 December 1923	3. SEX: M	4. SERVICE DESIGNATION: DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: DDP/WE/Scandinavian Branch	6. OFFICIAL POSITION TITLE: Area Ops Officer		
7. GRADE: GS-11	8. DATE REPORT DUE IN OP: ASAP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates): 19 March 1957 - 23 September 1957	
10. TYPE OF REPORT (Check one)	INITIAL / ANNUAL X	REASSIGNMENT-SUPERVISOR / REASSIGNMENT-EMPLOYEE	SPECIAL (Specify)

SECTION F. CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	C. SUPERVISOR'S OFFICIAL TITLE
25 Oct. 1957	R. C. Yore Robert C. Yore	AC/WE-1/Sweden

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
25 Oct. 1957	Edward Ryan Edward Ryan	C/WE-1

SECTION G. ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

RATING NUMBER: 3

1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? [ ] Yes [ ] No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER
0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	2	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	0	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	1	A GROUP, WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	2	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	1	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	0	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify) In absence of actual experience of individual in supervisory job, ratings are very arbitrary

FORM NO. 45 (Part II) 1 NOV 55 — REPLACES PREVIOUS EDITIONS OF FORMS 45 AND 45a WHICH ARE OBSOLETE

SECRET

Potential (4)

SECRET
(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

8 m. OFFICE OF PERSONNEL

4. COMMENTS CONCERNING POTENTIAL

At the time of Mr. Wigren's last fitness report, the supervisor and reviewing official discussed with him his particular weaknesses and strengths. OCT 30 3 35 PM '57 ...that his advancement, particularly his overseas assignment, would depend upon his showing greater initiative and interest as a case officer. It should be recorded that Mr. Wigren took this to heart and consciously strove to improve his performance up to the time he left this office. The results were not such, however, as to seem to qualify Mr. Wigren for overseas service. By mutual agreement, therefore, he transferred to the FI Staff

MAIL ROOM

SECTION H. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Section H. FUTURE PLANS

No longer in WE-I

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

CATEGORY NUMBER
- X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	2	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
2	3. HAS INITIATIVE	3	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
3	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	x	24. WORKS WELL UNDER PRESSURE
3	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	3	16. DOES HIS JOB WITHOUT STRONG SUPPORT	3	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	3	17. COMES UP WITH SOLUTIONS TO PROBLEMS	2	27. IS VERSATILE
3	8. HAS MEMORY FOR FACTS		18. IS OBSERVANT	3	28. HIS CRITICISM IS CONSTRUCTIVE
2	9. GETS THINGS DONE	4	19. ... CLEARLY	3	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
x	10. CAN COPE WITH EMERGENCIES	3	20. COMPLETES ... WITHIN ALLOWABLE ... LIMITS	3	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

14-00000

SECRET
(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section "A" below.

SECTION A. GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
Wigren, Lee H.	1 Dec. 1923	m	DI

5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE
DDP WE Scandinavian	Area Ops. Officer

7. GRADE	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)
11	19 March 1957	19 March 1956-19 March 1957

10. TYPE OF REPORT (Check one): INITIAL [ ] ; ANNUAL [X] ; REASSIGNMENT SUPERVISOR [ ] ; REASSIGNMENT EMPLOYEE [ ] ; SPECIAL (Specify)

SECTION B. CERTIFICATION

1. FOR THE RATER: THIS REPORT [X] HAS [ ] HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT:

A. CHECK (X) APPROPRIATE STATEMENTS:

[ ] THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.

[X] THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.

[ ] I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.

[ ] IF INDIVIDUAL IS RATED "1" IN C1 OR D, A WARNING LETTER ... ATTACHED TO THIS REPORT.

[ ] I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW HIS ... PERFORMANCE BECAUSE (Specify):

(Stamp:) BY DATE
Posted PSS Control
Reviewed by/ TOD

B. THIS DATE	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	D. SUPERVISOR'S OFFICIAL TITLE
25 March 1957	E.C.Yore	C/WE-1/Sweden

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

I have discussed this report, and his general situation, in considerable detail with Mr. Wigren. He felt he did not wish to challenge the critical comments of the rating officers (I had two officers work together in that capacity), but felt that a rating of 3 under specific duty No.2 did not do him justice. I think he is right on this score and would raise that rating to a 4. I would say there has been an improvement in Mr. Wigren's performance within the last year, and I have raised with the Division Personnel Board the subject of a promotion for him to GS-12. The Board recommended deferment of his case for a fewmonths. [X] CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
25 March 1957	Edward Ryan	Chief, WE-1

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

INSERT RATING NUMBER: 4

1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2 - BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
5 - A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

14-00000

SECRET
(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period. Place the most important first. Do not include minor or unimportant duties.
b. Rate performance on each specific duty considering ONLY effectiveness in performance of that specific duty.
c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).
d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	CONDUCTS INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES	DEBRIEFING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA

g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF PERSONNEL
APR 29 11 20 AM '52
MAIL ROOM

DESCRIPTIVE RATING NUMBER

1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY
2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY
3 - PERFORMS THIS DUTY ACCEPTABLY
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB
6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY

Specific Duty	Rating Number	Specific Duty	Rating Number
SPECIFIC DUTY NO. 1: Writes Hqs and field Communications	5	SPECIFIC DUTY NO. 4: Analyses operations and proposes action.	5
SPECIFIC DUTY NO. 2: Coordinates with other area desks and staffs.	3	SPECIFIC DUTY NO. 5: Briefs superiors on his activities	4
SPECIFIC DUTY NO. 3: Prepares intelligence reports	4	SPECIFIC DUTY NO. 6	

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Most notable among this officer's strong qualities are his intelligence, inquisitiveness, emotional stability and good judgement. He comprehends and analyzes situations and problems readily and in the latter seems very able at finding logical solutions. He expresses himself well orally and in writing. He is neat in both personal and work habits. Such weaknesses as Mr. Wigren seems to have lie in the areas of social relationship and motivation. He is calm and introspective, not gregarious nor easy to know. Though he is always polite and even tempered he seems at the roots, perhaps, unduly sensitive to criticism. In his attitude towards and the performance of his job he seems to do what he likes well, but to let the lessagreeable things slide.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual....*productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents*....and how he fits in with your team. Compare him with others doing similar work of about the same level.

RATING NUMBER: 4

1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
2 - OF DOUBTFUL SUITABILITY....WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
3 - A BARELY ACCEPTABLE EMPLOYEE....BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? ☐ YES ☒ NO. IF YES, EXPLAIN FULLY:

3

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SECRET

2. For the Reviewing Official (continued).

Mr. Wigren has also asked that it be made a matter of record that, for a period of three months in 1956, he was acting chief of the Swedish Desk and handled these responsibilities effectively. I have agreed to cite the extent of his responsibilities. Certainly the routine business of the desk was kept moving during this period. I have pointed out with respect to the manner of his performance of his duties that his fitness report is not an unfavorable one. The factors which have turned this annual fitness report into a personal crisis for him are the simultaneous deferment of his hoped-for promotion, and the deferment of an overseas assignment for him -- both of which actions naturally reflect on his past performance. I have pointed out that we have to require appreciably better than average performances from officers we send overseas, that I believe we have in the Branch at least one better qualified candidate for the overseas assignment in question, and that I am obliged to give the assignment to the person I feel is best qualified.

Perhaps understandably, Mr. Wigren continues to believe that this report is not a fair reflection of his performance. I have told him that I can go no further in attempting to explain my judgement and have asked that he discuss his situation with the Deputy Division Chief and/or the Division Chief. He agreed to do so.

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OP no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E. GENERAL

1. NAME (Last) (First) (Middle) Wigren, Leo H.	2. DATE OF BIRTH 1 Dec. 1923	3. SEX m	4. SERVICE DESIGNATION DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT DDP WE Scandinavian	6. OFFICIAL POSITION TITLE Area Ops. Officer		
7. GRADE 11	8. DATE REPORT DUE IN OP 19 March 1957	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 19 March 1956-19 March 1957	
10. TYPE OF REPORT (Check one)	[ ] INITIAL / [X] ANNUAL	[ ] REASSIGNMENT-SUPERVISOR / [ ] REASSIGNMENT-EMPLOYEE	[ ] SPECIAL (Specify)

SECTION F. CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	C. SUPERVISOR'S OFFICIAL TITLE
25 March 1957	R. C. Yore [signature] R. C.Yore	C/WE-1/Sweden

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
25 March 1957	[signature] Edward Ryan	Chief, WE-1

SECTION G. ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

RATING NUMBER: 5 4

1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

[Stamp:] DATE ... Board ... Cont...

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? [X] Yes [ ] No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER
0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	3 2	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	2 1	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	0	A GROUP, WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	1	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	2	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	2	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify)

FORM NO. 1 NOV 55 45 (Part II) REPLACES PREVIOUS EDITIONS OF FORMS 45 AND 45a WHICH ARE OBSOLETE SECRET Potential (4)

SECRET
(When Filled In)

OFFICE OF PERSONNEL
APR 29 11 20 AM '57

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION 4

4. COMMENTS CONCERNING POTENTIAL

He is, I believe, at a crucial stage in his career. Depending upon his outlook and ambition during the next 3 to 5 fiveyears he will have become either a mediocre senior case officer or an officer ready and able to assume executive responsibilities. He already has the inherent judgement and intelligence for more responsible jobs, but has not yet demonstrated a sufficient industry and resolve to make him as a promising professional.

SECTION H. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Mr. Wigren has been undergoing a variety of specialized training, including Swedish language, preparatory to an assignment in Stockholm. Such an assignment has been deferred and future training plans must therefore be held in abeyance.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

CATEGORY NUMBER
X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
4 3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	2	12. SHOWS ORIGINALITY	2	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
1-2	3. HAS INITIATIVE	3	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
4	4. IS ANALYTICAL IN HIS THINKING	3	14. ADMITS HIS ERRORS	X	24. WORKS WELL UNDER PRESSURE
4 3	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	3	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	3	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	4 3	17. COMES UP WITH SOLUTIONS TO PROBLEMS	3	27. IS VERSATILE
3	8. HAS MEMORY FOR FACTS	3	18. IS OBSERVANT	3	28. HIS CRITICISM IS CONSTRUCTIVE
3	9. GETS THINGS DONE	4	19. THINKS CLEARLY	3	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
X	10. CAN COPE WITH EMERGENCIES	3	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	3	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

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SECRET

2. For the Reviewing official: Note:

I have indicated in ink in the forms wherein my judgement differs from that of the rating officer.

SECRET

SECRET
(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section "A" below.

SECTION A. GENERAL

1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
Wigren	Lee	H.	1 Dec. 1923	M.	D1

5. OFFICE DIVISION/BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE
DDP/WE Scandinavian	Area Ops Officer

7. GRADE	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)
GS 11	19 March 1956	19 March 55 - 19 March 56

10. TYPE OF REPORT (Check one): INITIAL [ ] ; ANNUAL [X] ; REASSIGNMENT-SUPERVISOR [ ] ; REASSIGNMENT-EMPLOYEE [ ] ; SPECIAL (Specify) [ ]

SECTION B. CERTIFICATION

1. FOR THE RATER: THIS REPORT [X] HAS [ ] HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT:

A. CHECK (X) APPROPRIATE STATEMENTS:

- [X] THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.
- [ ] THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.
- [X] I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.
- [ ] IF INDIVIDUAL IS RATED "1" IN C1 OR D, A WARNING LETTER HAS BEEN SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
- [ ] I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):

B. THIS DATE	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	D. SUPERVISOR'S OFFICIAL TITLE
2 May 1956	J. J. Stenger, Jr. [signature]	Chief [illegible]

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

I have discussed this report at length with Mr. Stenger, because of its critical character, and subscribe entirely to it. I think the discussion of the report with Mr. Wigren has been beneficial, and I believe an improvement will result, since Wigren seems to have good capabilities, if he cares to use them. If there is not an improvement within the next year, the question of a reassignment will have to be considered. Wigren tells me he feels he was not given any indication of [illegible] and that the report is therefore to some extent [illegible] [illegible] record.

[ ] CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
4 May 56	[signature]	Branch Chief

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

INSERT RATING NUMBER: **3**

1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2 - BARELY ADEQUATE IN PERFORMANCE. ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
5 - A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

BY DATE

FORM NO. 45 (Part I) 1 NOV 55 — REPLACES PREVIOUS EDITIONS OF FORMS 45 AND 45A WHICH ARE OBSOLETE.

SECRET

Performance

SECRET
(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

a. State in the spaces below up to six of the more important SPECIFIC duties performed during this rating period. Place the most important first. Do not include minor or unimportant duties.
b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
c. For supervisors, ability to supervise will always be rated as a specific duty (*do not rate as supervisors those who supervise a secretary only*).
d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	*HAS AND USES AREA KNOWLEDGE*	*CONDUCTS INTERROGATIONS*
GIVING LECTURES	*DEVELOPS NEW PROGRAMS*	*PREPARES SUMMARIES*
CONDUCTING SEMINARS	*ANALYZES INDUSTRIAL REPORTS*	*TRANSLATES GERMAN*
WRITING TECHNICAL REPORTS	*MANAGES FILES*	*DEBRIEFING SOURCES*
CONDUCTING EXTERNAL LIAISON	*OPERATES RADIO*	*KEEPS BOOKS*
TYPING	*COORDINATES WITH OTHER OFFICES*	*DRIVES TRUCK*
TAKING DICTATION	*WRITES REGULATIONS*	*MAINTAINS AIR CONDITIONING*
SUPERVISING	*PREPARES CORRESPONDENCE*	*EVALUATES SIGNIFICANCE OF DATA*

g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF [illegible]
MAY 15 3 14 PM '58
MAIL ROOM

DESCRIPTIVE RATING NUMBER
1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY
2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY
3 - PERFORMS THIS DUTY ACCEPTABLY
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB.
6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY

SPECIFIC DUTY	RATING NUMBER	SPECIFIC DUTY	RATING NUMBER
SPECIFIC DUTY NO. 1: Processing and dissemination of field information reports	4	SPECIFIC DUTY NO. 4: Preparation of correspondence to the field	3
SPECIFIC DUTY NO. 2: Handling of project outlines and renewals and other administrative details	4	SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 3: Providing operational support to the station	3	SPECIFIC DUTY NO. 6	

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

A large portion of Mr. Wigren's time is taken up with the processing of field information reports and the handling of administrative aspects of various FI projects, both of which he performs efficiently, although he occasionally requires supervision to ensure the prompt completion of project details. In the area of operational support for the field, which includes providing the station with requirements, with name traces, operational appraisal and operational guidance, Mr. Wigren, performs acceptably but occasionally shows a lack of initiative and originality of ideas such as would be required to raise the rating in this category. As regards preparation of correspondence for the field, Mr. Wigren here again performs acceptably, but occasionally shows of a lack of observance and attention to detail.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual....*productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents*....and how he fits in with your team. Compare him with others doing similar work of about the same level.

RATING NUMBER: 4

1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? ☐ YES ☒ NO. IF YES, EXPLAIN FULLY:

Although this question has been answered in the negative, it is believed that Mr. Wigren's performance would be rated higher in a position involving more research-type work.

SECRET

SECRET
(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OP no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E. GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
Wigren Leo H.	1 Dec. 1923	M.	[redacted]

5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE
DDP/WE Scandinavian	Area Ops Officer

7. GRADE	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)
GS 11	19 March 1956	19 March 55 - 19 March 56

10. TYPE OF REPORT (Check one): INITIAL [ ] ANNUAL [X] REASSIGNMENT-SUPERVISOR [ ] REASSIGNMENT-EMPLOYEE [ ] SPECIAL (Specify) [ ]

SECTION F. CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	C. SUPERVISOR'S OFFICIAL TITLE
2 May 1956	J.J.Stenger, Jr. (signature)	Chief, Swedish Desk WE-1

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
4 May 56	Edward Moran	Branch Chief

SECTION G. ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

RATING NUMBER: **3**

1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? [ ] Yes [ ] No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER:
0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	2	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	1	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	1	A GROUP, WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	1	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	1	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	2	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify)

FORM NO. 1 NOV 55 45 (Part II) REPLACES PREVIOUS EDITIONS OF FORMS 45 AND 45A WHICH ARE OBSOLETE. SECRET Potential

SECRET
(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

12

4. COMMENTS CONCERNING POTENTIAL

In tho opinion of the rater, Mr. Wigren does not display quite the degree of initiative, originality of ideas, and attention to details required for assuming greater responsibility, although he is believed to be of better than average intelligence.

SECTION H. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Sx Within the next twelve months Subject may be considered for an overseas assignment. It is believed that such an assignment may be beneficial in giving Mr. Wigren broader experience which may serve to increase his potential to the Agency.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

Subject is desirous of having overseas duty. Should he be assigned to an overseas post, it is believed that this duty may provide him with the necessary stimulus to bring out latent potential in addition to broadening his experience. Should an overseas tour not result in an increase in potential, particularly as regards initiative and ability to think originally, it is recommended consideration be given to employing Subject in a research-type job.

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

CATEGORY NUMBER
X - HAVE NOT OBSERVED THIS, HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	3	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
3	3. HAS INITIATIVE	3	13. ACCEPTS RESPONSIBILITIES	4	23. IS THOUGHTFUL OF OTHERS
3	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
2	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	3	15. RESPONDS WELL TO SUPERVISION	3	25. DISPLAYS JUDGEMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	3	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS
4	7. CAN GET ALONG WITH PEOPLE	2	17. COMES UP WITH SOLUTIONS TO PROBLEMS	3	27. IS VERSATILE
4	8. HAS MEMORY FOR FACTS	2	18. IS OBSERVANT	4	28. HIS CRITICISM IS CONSTRUCTIVE
3	9. GETS THINGS DONE	3	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
3	10. CAN COPE WITH EMERGENCIES	3	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	2	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

14-00000

SECRET
SECURITY INFORMATION

PERSONNEL EVALUATION REPORT

BY ∑ DATE 12.13

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (Last) (First) (Middle)	2. GRADE	3. POSITION TITLE
WIGREN, Lee H.	GS-9	IO (FI) CD-FI

4. OFFICE	STAFF OR DIVISION	BRANCH	DEPT'L. / FIELD	IF FIELD, SPECIFY STATION
DDP/FI	Staff C	Soviet Intel.Br	[XXX] DEPT'L. [ ] FIELD	

5. PERIOD COVERED BY REPORT		6. TYPE OF REPORT
From 19 Mar. 53	To 18 Mar. 54	[ ] Initial [XXX] Annual [ ] Special [ ] Reassignment [ ] Reassignment of Supervisor

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

1. Conduct continuing examination of structure and operational methods of Soviet Satellite intelligence services. Maintain files and records pertinent to this examination.

2. Assist personnel of country desks in matters involving Satellite services. Advise and aid CE personnel of Satellite country desks.

3. Conduct research on problem of relationships between Soviet intelligence services and those of the Soviet satellites. Publish studies pertinent to this subject.

4. Prepare analyses of special counterespionage problems for use in the field, headquarters and training.

5. Prepare counterespionage studies dealing with specific areas (eg: Scandinavia) and based on systematic analyses of espionage cases in those areas.

6. Perform special tasks as assigned.

8. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED?

CE, Research and Analysis.

9. IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).

10.

1 October 1954 — DATE

Lee H. Wigren — SIGNATURE

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

He has been for several years a one man orchestra, viz. list of duties above.

FORM NO. 37-151
MAY 1952

SECRET

(Over) (4)

SECRET -- OF PERSONNEL
SECURITY INFORMATION
OCT 8 8 53 AM '54

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

doing about all one man can do on a difficult job

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

is growing with job

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

very good potential in research in satellite field

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

I do not think so

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

training completed — rotation as desired in line with background

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

na

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

4 Oct 154 — DATE

N W Holbrook — SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)

5 Oct 54 — DATE

R P Ames — SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

SECRET

SECRET
SECURITY INFORMATION

PERSONNEL EVALUATION REPORT

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (Last)	(First)	(Middle)	2. GRADE	3. POSITION TITLE
[illegible]	Lee	H	GS-7	Intell. Off.

4. OFFICE	STAFF OR DIVISION	BRANCH	DEPT'L. / FIELD	IF FIELD, SPECIFY STATION
DDP	FI	Staff C-CE	[X] DEPT'L. [ ] FIELD	

5. PERIOD COVERED BY REPORT From 4-10-52 To 4-10-53

6. TYPE OF REPORT: [ ] Initial [ ] Reassignment [X] Annual [ ] Reassignment of Supervisor [ ] Special

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

1. Under general supervision, examine the structure and operational methods of Soviet intelligence services, and prepare studies based on this examination.
2. Conduct research to determine current relationships between Soviet intelligence services and those of the Soviet satellite countries.
3. Prepare analyses of special counterespionage problems for use in the field, headquarters, and training.
4. Prepare counterespionage studies dealing with specific areas, and based on systematic analyses of espionage cases in those areas.
5. Assist in the review of Country Plans from the counterespionage viewpoint.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed

The following courses were completed during the period April to July 1951, and have not been previously reported:

1.Basic Orientation Course; 2.Basic Intelligence Course; 3.Operations Course; and 4.Advanced Operations Course.

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? Research, analysis, and support — all mainly in the field of counterespionage.

IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).

10.

21 April 1953
DATE

[illegible]
SIGNATURE

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

Highly satisfactory. Has displayed conspicuous good judgment, accuracy, and cooperation.

FORM NO. 37-151
MAY 1952

SECRET

(Over)

SECRET

SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

Judgment

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

Knowledge of Soviet Intelligence, particularly operational analysis, for which he has shown a special aptitude.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

Shows capacity for executive work and eventual leadership.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

No.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

Training adequate. Eventual operational experience, preferably in Scandinavian area, desirable.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

21 Apr. 1953 — DATE

George E. [illegible] — SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in item 20.)

21 Apr '53 — DATE

Newton [illegible] — SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

noted - 28 Apr 53 [illegible]

SECRET

CONFIDENTIAL
(When filled in)

TRAINING REPORT
MANAGEMENT FOR EQUALITY OF OPPORTUNITY (MEO)

Student: Lee H. Wigren Dates: 12-14 Sept 1977

Employee No.: 006198 Office: DDO/CI

Service Designation: D

COURSE DESCRIPTION

The course is designed especially for people in managerial and supervisory positions. It is based upon the assumption that the Agency's ability to promote full utilization of all employees regardless of race, color, sex, religion, national origin, or age, depends upon the awareness and behavior of managerial/supervisory personnel. They have a critical role in making the decisions necessary to eliminate real or apparent discrimination and to promote productive work relations among employees who differ in race, sex, or culture. In fact managerial awareness and decisions have a great impact on the recommendations and efforts of EEO, FWP, Upward Mobility and other employees concerned with compliance and affirmative action.

OBJECTIVES

Through lectures, readings, films, group discussion, workshop exercises, and case studies, each supervisor, at the conclusion of the course, should be able to:

1) Identify some of the more prominent patterns of discrimination and describe their impact upon supervisory processes; 2) Have had the opportunity or been able to critically evaluate his or her own attitudes towards equality of opportunity; 3) Better contribute to the effective utilization of all employees by being aware of and sensitive to several creditable approaches to management behavior and actions; 4) Explain the historical background which gave rise to today's Equal Employment Opportunity Programs; 5) Articulate the Agency's progress in Equal Employment Opportunity Programs; 6) Describe what efforts the Agency is making to be fair to all employees, including describing such programs as the Upward Mobility Program, Federal Women's Program and the Hispanic Program; 7) Be responsive to the complaint process and know what he or she, as a supervisor, should do when faced with a complaint from an employee; and 8) Articulate the significance and importance of major legislation, executive orders and internal CIA policies which affect the management of Equality Opportunity Programs.

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(When filled in)

14-00000

CONFIDENTIAL
(When filled in)

ACHIEVEMENT RECORD

This is a cerificate of attendance only. No attempt was made to evaluate student achievement in this course.

FOR THE DIRECTOR OF TRAINING:

Samuel R. Lewis 26 SEP 1977

Course Coordinator Date

CONFIDENTIAL

(When filled in)

14-00000

C O N F I D E N T I A L

MEMORANDUM FOR: Lee H. Wigren

SUBJECT : Acknowledgment of Evaluation Board Functional Category

REFERENCE : Evaluation Board Precepts for Your Grade

1. Based upon an examination of your past assignments and duties, and after considering likely future assignments, you have been placed (subject to your signature below) in the functional category DAA for Evaluation Board purposes. Precise definitions of this category are contained in the Evaluation Board precepts for your grade. This placement is made in order that your performance, growth potential, and career planning may be judged against officers similarly placed professionally. YOU ARE URGED TO STUDY THE PRECEPTS AND CONSIDER YOUR OWN CASE CAREFULLY.

2. In general, you should consider the following;

a. Categories are sharply defined. Competition is within categories, not between them. Thus, a weak B/OG performance is not strengthened by reclassifying it as B/OS.

b. A change in category after sustained performance in a different category may cause a temporary loss of momentum in your career advancement until you have demonstrated proficiency in your new assignment.

c. A category change should not be initiated for the period of a temporary, training or rotational assignment unless a permanent change of career track will follow.

3. If you believe that this is not the correct category for you because the substantive nature of your job more closely approximates another category or because you have made a permanent change of career track, please take the matter up through your command channel to secure the concurrence of your component of assignment or of your home base component, as appropriate, to a change of your category. Previously assigned and acknowledged categories will remain in effect until a fully executed acknowledgment of change is received by the Career Management Staff.

4. Please sign and date this notification in the space provided and return it to your Personnel Evaluation and Management Officer or to your Personnel Officer.

ACKNOWLEDGED:

Lee H. Wigren
Signature of Addressee

[illegible] 1977
Date

C O N F I D E N T I A L

SECRET

9 FEB 1977

MEMORANDUM FOR: Lee H. Wigren

FROM : Leonard McCoy
Chief, CI/R&A

SUBJECT : Letter of Instructions

1. The following letter of instructions is provided to outline your functions as Special Assistant to the Chief, CI Staff Research and Analysis Group.

2. The objectives of CI/R&A are:

a. To provide current and relevant counterintelligence support to operations being conducted by CI Staff and the operating divisions in the interests of furthering intelligence collection and preventing the frustration of our operations by adversary intelligence services.

b. To conduct research and analyze information to facilitate the detection of the efforts of adversary intelligence services to penetrate the US and friendly foreign governments.

3. Your functions as Special Assistant to Chief, CI Staff Research and Analysis Group are as follows:

a. Select information and research and analysis products of CIA, other agencies, and liaison services for publication by the CI Staff as CI guidance and references.

b. Initiate and supervise the conduct of CI research and analysis by assigned personnel for publication by the CI Staff.

c. Establish and implement publication procedures, including editing, rewriting, organizing, sanitizing, classifying, setting up dissemination channels and

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CL BY 012208

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controls, and monitoring printing processes for CI Staff publications.

d. Initiate and coordinate the distribution of CI Staff publications as appropriate within the Agency, to other US government agencies, and to liaison services.

e. Maintain a record of CI Staff publications, including recipients, dates of distribution, responses and comments, related correspondence, and other pertinent information.

f. Conduct liaison with other government agencies and foreign intelligence services to promote the collection and dissemination of CI information.

g. Collect and maintain a library of past and present classified CI publications available from all sources for ready reference and consultation.

Leonard McCoy

I have read and understand this letter of instructions.

Lee H. Wigren — Date: 9 February 1977

Distribution:
Orig - Addressee
2 - CI/Personnel
1 - C/CI/R&A

14-00000

SECRET
(When Filled In)

REPORT OF SERVICE ABROAD

FILE
PUNCHED
BY

TO:
Office of Personnel, Transactions and Records Branch, [illegible] Section

SERIAL NO. 1-6	NAME: LAST *(Print)*	FIRST 7-24	MIDDLE
000198	WIGREN	LEE	

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION *(One only)*. REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFI NO. 50, REVISED.

PCS DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA: 1 - PCS *(Basic)*; 3 - CORRECTION; 5 - CANCELLATION	CODE 37	O/P USE ONLY 38	39	COUNTRY	CODE 40-42

TDY DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA: 2 - TDY *(Basic)*; 4 - CORRECTION; 6 - CANCELLATION	CODE 37	O/P USE ONLY 38	39	AREA(S)	CODE 40-42
10	24	75	11	02	75		2			EUROPE	801

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

SOURCE DOCUMENT AND CERTIFICATION

✓	TRAVEL VOUCHER		DISPATCH
	CABLE		DUTY STATUS OR TIME AND ATTENDANCE REPORT
	OTHER *(Specify)*		

DOCUMENT IDENTIFICATION NO.	DOCUMENT DATE/PERIOD
CI-31-76	OCT 24 - NOV 2-75

REMARKS

PREPARED BY		REPORT ANNOTATED ON CONTROL DOCUMENT	ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED
	OCO		
✓	C & L DIVISION, CTBR.	DATE	SIGNATURE [signature]
	C & T DIVISION		

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL
IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

FORM 3-67 1451a OBSOLETE PREVIOUS EDITIONS

SECRET

GROUP 1 [illegible]

(4-10)

14-00000

SECRET

NAVAL INVESTIGATIVE SERVICE
HOFFMAN BUILDING
2461 EISENHOWER AVENUE
ALEXANDRIA, VIRGINIA 22331

IN REPLY REFER TO
NIS-22B/skc
3870
Ser S- 3460
19 November 1975

SECRET

From: Director, Naval Investigative Service
To: Director of Central Intelligence

Subj: Counterintelligence/Counterespionage Training (U)

1. (S) During the period 20 October through 28 October 1975, twenty-seven Special Agents of this Service attended an intensive, comprehensive course of instruction regarding counterintelligence techniques as applied overseas, the instructors and facilities for which were graciously provided by your Agency. As in past matters of this nature, Mr. William M. Decker, Mr. Nageeb Trabulsi, and the other dedicated members of your staff provided support and coordination truly unsurpassed in excellence. Both Mr. Decker and Mr. Trabulsi consistently devoted time and effort far beyond that which could normally be expected in order to ensure the highest quality of instruction and assistance.

2. (S) In addition to excellent administrative support, the caliber of instructors and content of the material discussed combined to make every presentation a significant and meaningful experience for the students concerned. Although it was evident that all instructors were highly motivated and fully conversant regarding their respective subjects, I wish to particularly cite those individuals who contributed generous amounts of their valuable time and extensive knowledge toward the improvement of the Naval Investigative Service counterintelligence posture overseas. Those gentlemen are:

Mr. Lee Wigren
Mr. Joseph Flaherty
Mr. John Bogart
Mr. Peter Ernest
Mr. Charles Beling
Mr. Edward Andrews

3. (U) I again wish to extend my most sincere appreciation for a job well done.

Copy to:
Chief, CI Staff

Classified by [illegible]
Subject to [illegible]
[illegible] intervals
Declassified on [illegible] 2253

SECRET

NAVAL INVESTIGATIVE SERVICE
HOFFMAN BUILDING
2461 EISENHOWER AVENUE
ALEXANDRIA, VIRGINIA 22331

SECRET

IN REPLY REFER TO
NIS-22B/skc
3870
Ser S-3460
19 November 1975

SECRET

Executive Registry
175-5966/1

75-6524

From: Director, Naval Investigative Service
To: Director of Central Intelligence

Subj: Counterintelligence/Counterespionage Training (U)

1. (S) During the period 20 October through 28 October 1975, twenty-seven Special Agents of this Service attended an intensive, comprehensive course of instruction regarding counterintelligence techniques as applied overseas, the instructors and facilities for which were graciously provided by your Agency. As in past matters of this nature, Mr. William M. Decker, Mr. Nageeb Trabulsi, and the other dedicated members of your staff provided support and coordination truly unsurpassed in excellence. Both Mr. Decker and Mr. Trabulsi consistently devoted time and effort far beyond that which could normally be expected in order to ensure the highest quality of instruction and assistance.

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Mr. Joseph Flaherty
Mr. John Bogart
Mr. Peter Ernest
Mr. Charles Beling
Mr. Edward Andrews

3. (U) I again wish to extend my most sincere appreciation for a job well done.

Barney Martin
BARNEY MARTIN

Copy to:
Chief, CI Staff

Classified by: [illegible]
Subject to [illegible]
[illegible]
[illegible] 1983

SECRET

SECRET
(When Filled In)

QUALIFICATIONS UPDATE

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose.

Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444, "Qualifications Supplement to the Personal History Statement," or a previous update form.

If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room 5E-13 Headquarters, whether information is added or not.

Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

SECTION I — BIOGRAPHIC AND POSITION DATA

EMP. SER. NO.	NAME (Last-First-Middle)	DATE OF BIRTH
006198	WIGREN, LEE H.	12/01/23

SECTION II — EDUCATION

HIGH SCHOOL

LAST HIGH SCHOOL ATTENDED	ADDRESS (City, State, Country)	YEARS ATTENDED (From-To)	GRADUATE ☐ YES ☐ NO

COLLEGE OR UNIVERSITY STUDY

	NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT MAJOR	SUBJECT MINOR	YEARS ATTENDED FROM-TO	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM/QTR. HRS. (Specify)
1.							
2.							

IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT.

TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS

OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE

	NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS
1.					
2.					

SECTION III — MARITAL STATUS

1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried) SPECIFY:

2. NAME OF SPOUSE (Last) (First) (Middle) (Maiden)

3. DATE OF BIRTH	4. PLACE OF BIRTH (City, State, Country)	
5. OCCUPATION	6. PRESENT EMPLOYER	
7. CITIZENSHIP	8. FORMER CITIZENSHIP(S) COUNTRY(IES)	9. DATE U.S. CITIZENSHIP ACQUIRED

SECTION IV — DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

	NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS
1.	☐ ADD ☐ DELETE				
2.	☐ ADD ☐ DELETE				

FORM 2-66 444n

SECRET

14-00000

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(When Filled In)

SECTION V

GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF TRAVEL OR RESIDENCE	DATE & PLACE OF STUDY	KNOWLEDGE ACQUIRED BY (Check (X)) RESIDENCE	TRAVEL	STUDY	WORK ASSIGNMENT
1.	OCT 15	12 03 PM '70					
2.							

SECTION VI

TYPING AND STENOGRAPHIC SKILLS

1. TYPING (WPM)	2. SHORTHAND (WPM)	3. INDICATE SHORTHAND SYSTEM USED - CHECK (X) APPROPRIATE ITEM
		☐ GREGG ☐ SPEEDWRITING ☐ STENOTYPE ☐ OTHER (SPECIFY)

SECTION VII

SPECIAL QUALIFICATIONS

PROVIDE INFORMATION ON HOBBIES, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED.

SECTION VIII

MILITARY SERVICE

CURRENT DRAFT STATUS

1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED? ☐ YES ☐ NO	2. NEW CLASSIFICATION
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS	4. IF DEFERRED, GIVE REASON

MILITARY RESERVE, NATIONAL GUARD STATUS

CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG: ☐ ARMY ☐ NAVY ☐ MARINE CORPS ☐ AIR FORCE ☐ COAST GUARD ☐ NATIONAL GUARD ☐ AIR NATIONAL GUARD

1. CURRENT RANK, GRADE OR RATE	2. DATE OF APPOINTMENT IN CURRENT RANK	3. EXPIRATION DATE OF CURRENT OBLIGATION

4. CHECK CURRENT RESERVE CATEGORY ☐ READY RESERVE ☐ STANDBY (active) ☐ STANDBY (inactive) ☐ RETIRED ☐ DISCHARGED

5. MILITARY MOBILIZATION ASSIGNMENT	6. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED

MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or as Civilian)

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	DATE COMPLETED	
			RESIDENT
			AGENCY-SPONSORED

SECTION IX

PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS

NAME AND CHAPTER	ADDRESS (Number, Street, City, State, Country)	DATE OF MEMBERSHIP FROM	TO
1.			
2.			
3.			

SECTION X

REMARKS

DATE	SIGNATURE OF EMPLOYEE
15 October 70	[signature]

SECRET

14-00000

CONFIDENTIAL SECRET
(When Filled In)

REPORT OF SERVICE ABROAD

TO:
Office of Personnel, Control Division, Statistical Reporting Branch

SERIAL NO. 1-6	NAME LAST (Print)	FIRST 7-24	MIDDLE
006198	WICKEN	LEE	H.

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OPI NO. 58, REVISED.

PCS DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA	CODE 37	O/P USE ONLY 38	39	COUNTRY	CODE 40-42
						1 - PCS (Basic) 3 - CORRECTION 5 - CANCELLATION					

TDY DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA	CODE 37	O/P USE ONLY 38	39	AREA(S)	CODE 40-42
11	07	72	11	12	73	2 - TDY (Basic) 4 - CORRECTION 6 - CANCELLATION	2			WH	811

SUBJECT TO GENERAL DECLASSIFICATION SCHEDULE OF E. O. 11652, AUTOMATICALLY DOWNGRADED AT TWO YEAR INTERVALS AND DECLASSIFIED ON
31 DEC 77
(Insert date or event)

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

CLASSIFIED BY 14537

SOURCE DOCUMENT AND CERTIFICATION

X	TRAVEL VOUCHER		DISPATCH
	CABLE		DUTY STATUS OR TIME AND ATTENDANCE REPORT
	OTHER (Specify)		

DOCUMENT IDENTIFICATION NO. CI 54-73

DOCUMENT DATE/PERIOD

REMARKS

PREPARED BY		REPORT ANNOTATED ON CONTROL DOCUMENT	ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED
	OCO		
X	C & L DIVISION, CTBB.	DATE 30 JAN 73	SIGNATURE Linda Pohlman
	C & F DIVISION		

THIS FORM TO INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

FORM 4-71 1451a OBSOLETE PREVIOUS EDITIONS

CONFIDENTIAL SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

(4-1)

MEMORANDUM FOR: Official Personnel File

SUBJECT : Wigren, Lee H.

1. Studies in Intelligence is the Agency's quarterly professional journal. It publishes a wide variety of unique material--historical, analytical, technical, etc.—on all aspects of intelligence both as a profession and as a function of national security and foreign policy. Employees whose writings are accepted for publication make a valuable contribution to the Agency's work which ought to be reflected in their official files.

2. Accordingly, the Board of Editors wishes to record the fact that Studies in Intelligence has published the following material submitted by Mr. Wigren:

Book Reviews: "Spy Ring" - Vol. V, No. 4 (Fall 1961)
"Soviet Spy Ring" - Vol. VI, No. 2 (Spring 1962)

Hugh T. Cunningham
HUGH T. CUNNINGHAM
Chairman, Board of Editors
Studies in Intelligence

Distribution:
Ø - Subject's Official File
1 - CI/Pers

14-00000

SECRET
(When Filled In)

REPORT OF SERVICE ABROAD

TO:
Office of Personnel, Control Division, Statistical Reporting Branch

SERIAL NO. 1-6	NAME (Print) 7-24 LAST	FIRST	MIDDLE
006198	Wigren	Lee	H.

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFI NO. 58, REVISED.

PCS DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA: 1 - PCS (Basic) 3 - CORRECTION 5 - CANCELLATION — CODE 37	O/P USE ONLY 38 39	COUNTRY	CODE 40-42

TDY DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA: 2 - TDY (Basic) 4 - CORRECTION 6 - CANCELLATION — CODE 37	O/P USE ONLY 38 39	AREA(S)	CODE 40-42
05	30	72	06	05	72	2		Ottawa Winnepeg	120

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

SOURCE DOCUMENT AND CERTIFICATION

X	TRAVEL VOUCHER		
	CABLE		DISPATCH
	OTHER (Specify)		DUTY STATUS OR TIME AND ATTENDANCE REPORT

DOCUMENT IDENTIFICATION NO.
CI 121-72

DOCUMENT DATE/PERIOD
30 May — 5 June 1972

REMARKS

PREPARED BY
OCO
X C & L DIVISION, CTBR.

X REPORT ANNOTATED ON CONTROL DOCUMENT

DATE
22 August 1972

ABOVE DATA CERTIFIED CORRECT BASED UPON SOURCE DOCUMENT CITED

SIGNATURE

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

FORM 1451a 4-71 OBSOLETE PREVIOUS EDITIONS

SECRET

(4-10)

SECRET
(When Filled In)

REPORT OF SERVICE ABROAD

FILE [illegible]

TO: Office of Personnel, Transactions and Records Branch, Status Section

SERIAL NO. 1-6	NAME LAST (Print)	FIRST 7-24	MIDDLE
006198	Warren	Lee	H.

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFI NO. 58, REVISED.

PCS DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA	CODE 37	O/P USE ONLY 38	39	COUNTRY	CODE 40-42
						1 - PCS (Basic) 3 - CORRECTION 5 - CANCELLATION					

TDY DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA	CODE 37	O/P USE ONLY 38	39	AREA(S)	CODE 40-42
06	23	71	06	27	71	2 - TDY (Basic) 4 - CORRECTION 6 - CANCELLATION	2			WH	811

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

SOURCE DOCUMENT AND CERTIFICATION

			DISPATCH
X	TRAVEL VOUCHER		DUTY STATUS OR TIME AND ATTENDANCE REPORT
	CABLE		
	OTHER (Specify)		DOCUMENT DATE/PERIOD

DOCUMENT IDENTIFICATION NO.

REMARKS

PREPARED BY		X REPORT ANNOTATED OR CONTROL DOCUMENT	ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED
	DCS	DATE	SIGNATURE [signature]
X	C & L DIVISION, CTDS.	26 July 71	
	C & T DIVISION		

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

(4-10)

GROUP 1 [illegible]

SECRET

FORM 1451a OBSOLETE PREVIOUS EDITIONS

SECRET
(When Filled In)

REPORT OF SERVICE ABROAD

FILE PUNCHED BY S

TO: Office of Personnel, Transactions and Records Branch, Status Section

SERIAL NO. 1-6	NAME: LAST (Print) / FIRST / MIDDLE 7-24
006198	Wigren, Lee H.

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFI NO. 98, REVISED.

PCS DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA: 1 - PCS (Basic) 3 - CORRECTION 5 - CANCELLATION	CODE 37	O/P USE ONLY 38	39	COUNTRY	CODE 40-42

TDY DATES OF SERVICE

ARRIVAL O/S MONTH 25-26	DAY 27-28	YEAR 29-30	DEPARTURE O/S MONTH 31-32	DAY 33-34	YEAR 35-36	TYPE OF DATA: 2 - TDY (Basic) 4 - CORRECTION 6 - CANCELLATION	CODE 37	O/P USE ONLY 38	39	AREA(S)	CODE 40-42
07	08	70	07	13	70		2			Ottawa Montreal WH	811

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

SOURCE DOCUMENT AND CERTIFICATION

X	TRAVEL VOUCHER		DISPATCH
	CABLE		DUTY STATUS OR TIME AND ATTENDANCE REPORT
	OTHER (Specify)		

DOCUMENT IDENTIFICATION NO.

DOCUMENT DATE/PERIOD: 7/8/70 to 7/15/70

REMARKS

PREPARED BY:
- OCO
- X C & L DIVISION, CTSS.
- C & T DIVISION

REPORT ANNOTATED ON CONTROL DOCUMENT

DATE: 9/9/70

ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED

SIGNATURE: [signature]

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

FORM 3-67 1451a OBSOLETE PREVIOUS EDITIONS SECRET (4-10)

14-00000

SECRET
(When Filled In)

GS 13 D

QUALIFICATIONS UPDATE

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444j, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room 5E-13 Headquarters, whether information is added or not.

Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

SECTION I — BIOGRAPHIC AND POSITION DATA

EMP. SER. NO.	NAME (Last-First-Middle)	DATE OF BIRTH
096198	WIGREN, Lee H.	12/01/25

SECTION II — EDUCATION

HIGH SCHOOL

LAST HIGH SCHOOL ATTENDED	ADDRESS (City, State, Country)	YEARS ATTENDED (From-To)	GRADUATE ☐ YES ☐ NO

COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT MAJOR	SUBJECT MINOR	YEARS ATTENDED FROM--TO--	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM/QTR. HRS. (Specify)
1.						
2.						

IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT.

TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS

OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS
1.				
2.				

SECTION III — MARITAL STATUS

1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried) SPECIFY:
2. NAME OF SPOUSE (Last) (First) (Middle) (Maiden)

3. DATE OF BIRTH	4. PLACE OF BIRTH (City, State, Country)	
5. OCCUPATION	6. PRESENT EMPLOYER	
7. CITIZENSHIP	8. FORMER CITIZENSHIP(S) COUNTRY(IES)	9. DATE U.S. CITIZENSHIP ACQUIRED

SECTION IV — DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS
1. ☐ ADD ☐ DELETE				
2. ☐ ADD ☐ DELETE				

FORM 7-70 444n

SECRET

(4-51)

14-00000

SECRET
(When Filled In)

SECTION V — GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF TRAVEL OR RESIDENCE	DATE & PLACE OF STUDY	KNOWLEDGE ACQUIRED BY--CHECK (X): RESIDENCE	TRAVEL	STUDY	WORK ASSIGNMENT
1. Republic of South Africa	Security forces and General	1966			x		x
2.							

APR 15 - 9 12 AM '70

SECTION VI — TYPING AND STENOGRAPHIC SKILLS

1. TYPING (WPM)	2. SHORTHAND (WPM)	3. INDICATE SHORTHAND SYSTEM USED--CHECK (X) APPROPRIATE ITEM
		☐ GREGG ☐ SPEEDWRITING ☐ STENOTYPE ☐ OTHER (SPECIFY):

SECTION VII — SPECIAL QUALIFICATIONS

PROVIDE INFORMATION ON HOBBIES, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED

SECTION VIII — MILITARY SERVICE

CURRENT DRAFT STATUS

1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED? ☐ YES ☐ NO	2. NEW CLASSIFICATION
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS	4. IF DEFERRED, GIVE REASON

MILITARY RESERVE, NATIONAL GUARD STATUS

CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG: ☐ ARMY ☐ NAVY ☐ MARINE CORPS ☐ AIR FORCE ☐ COAST GUARD ☐ NATIONAL GUARD ☐ AIR NATIONAL GUARD

1. CURRENT RANK, GRADE, OR RATE	2. DATE OF APPOINTMENT IN CURRENT RANK	3. EXPIRATION DATE OF CURRENT OBLIGATION

4. CHECK CURRENT RESERVE CATEGORY ☐ READY RESERVE ☐ STANDBY (active) ☐ STANDBY (inactive) ☐ RETIRED ☐ DISCHARGED

5. MILITARY MOBILIZATION ASSIGNMENT	6. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED

MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or as Civilian)

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	DATE COMPLETED	RESIDENT	AGENCY-SPONSORED

SECTION IX — PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS

NAME AND CHAPTER	ADDRESS (Number, Street, City, State, Country)	DATE OF MEMBERSHIP FROM	TO
1.			
2.			
3.			

SECTION X — REMARKS

DATE	SIGNATURE OF EMPLOYEE
9 April 1970	Lee H. Wigren

SECRET

SECRET

ELECTION, DECLINATION, OR WAIVER OF LIFE INSURANCE COVERAGE
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

IMPORTANT AGENCY INSTRUCTIONS ON BACK OF ORIGINAL

TO COMPLETE THIS FORM—

1 FOLLOW THESE GENERAL INSTRUCTIONS:
- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

2 FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

NAME (last) (first) (middle)	DATE OF BIRTH (month, day, year)	SOCIAL SECURITY NUMBER
WIGREN, LEE HOBART 006198	DEC 1, 1923	024 16 4873
EMPLOYING DEPARTMENT OR AGENCY	LOCATION (City, State, ZIP Code)	

3 MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

Mark here if you WANT BOTH optional and regular insurance — [X] (A)

ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE
I elect the $10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here if you DO NOT WANT OPTIONAL but do want regular insurance — [ ] (B)

DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE
I decline the $10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here if you WANT NEITHER regular nor optional insurance — [ ] (C)

WAIVER OF LIFE INSURANCE COVERAGE
I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the $10,000 additional optional insurance unless I have the regular insurance.

4 SIGN AND DATE. IF YOU MARKED BOX "A" OR "C", COMPLETE THE "STATISTICAL STUB." THEN RETURN THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.

SIGNATURE (do not print)
Lee H. Wigren

DATE
19 February 1968

FOR EMPLOYING OFFICE USE ONLY
(official receiving date stamp)

OFFICE OF PERSONNEL
FEB 20 11 17 AM '68

See Table of Effective Dates on back of Original

ORIGINAL COPY—Retain in Official Personnel Folder

SECRET

STANDARD FORM No. 176-T
JANUARY 1968
(For use only until April 14, 1968)
176-101

CONFIDENTIAL
(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave at government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last)	(First)	(Middle)	SOCIAL SECURITY NUMBER
WIGREN	LEE	HOBART	024-16-4813

1. RESIDENCE DATA

PLACE OF RESIDENCE WHEN INITIALLY EMPLOYED BY AGENCY: BROCKTON MASS	LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If appointed abroad): FAIRFAX VA
PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE: FAIRFAX VA	HOME LEAVE RESIDENCE: FAIRFAX VA

2. MARITAL STATUS (Check one)

SINGLE	MARRIED	SEPARATED	DIVORCED	WIDOWED	ANNULLED
	✓				

IF MARRIED, PLACE OF MARRIAGE: WASHINGTON, D.C.	DATE OF MARRIAGE: 27 SEPT 1952
IF DIVORCED, PLACE OF DIVORCE DECREE: —	DATE OF DECREE: —
IF WIDOWED, PLACE SPOUSE DIED: —	DATE SPOUSE DIED: —

IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S): —

3. MEMBERS OF FAMILY

NAME OF SPOUSE	ADDRESS (No., Street, City, Zone, State)	TELEPHONE NO.	
ALICE ELLEN (BADER) WIGREN	10107 ALICE CT, FAIRFAX VA	273-4950	
NAMES OF CHILDREN	**ADDRESS**	**SEX**	**DATE OF BIRTH**
CHRISTOPHER LEE WIGREN	10107 ALICE CT, FAIRFAX VA	M	10 MAR 1957
ERIC VICTOR WIGREN	" " " " "	M	15 AUG 1959
NAME OF YOUR FATHER (Or male guardian)	**ADDRESS**	**TELEPHONE NO.**	
AUGUST HERMAN WIGREN	DECEASED		
NAME OF YOUR MOTHER (Or female guardian)	**ADDRESS**	**TELEPHONE NO.**	
IDA CAROLINE WIGREN	69 EARLE ST, BROCKTON MASS	JU 7-4615	

WHAT MEMBER(S) OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THE ORGANIZATION IF CONTACT IS REQUIRED IN AN EMERGENCY.

4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

NAME (Mr., Mrs., Miss) (Last-First-Middle): MR. WIGREN, RUSSELL H.	RELATIONSHIP: BROTHER
HOME ADDRESS (No., Street, City, Zone, State): 19 PONDEROSA LANE EAST WALPOLE, MASS	HOME TELEPHONE NUMBER: 617-MO8-1457
BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE: —	BUSINESS TELEPHONE & EXTENSION

IS THE INDIVIDUAL NAMED ABOVE WITTING OF YOUR AGENCY AFFILIATION? (If "No" give name and address of organization he believes you work for.) YES	YES	✓
	NO	
IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF IN THE EVENT YOU ARE INCAPABLE? (If "No" give name and address of person, if any, who can make such decisions in case of emergency.)	YES	✓
	NO	
DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "No" explain why in item 6.)	YES	✓
	NO	

The persons named in item 3 above may also be notified in case of emergency. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE IN ITEM 6 ON THE REVERSE SIDE OF THIS FORM.

CONTINUED ON REVERSE SIDE

CURRENT RESIDENCE AND DEPENDENCY REPORT

FORM 11-63 61 USE PREVIOUS EDITIONS. CONFIDENTIAL (4)

14-00000

CONFIDENTIAL
(When Filled In)

5. VOLUNTARY ENTRIES

Experience in the handling of employee emergencies has shown that the absence of certain personal data often delays and complicates the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

INDICATE NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED.

- Potomac Bank + Trust, Fairfax Va — Checking (Lee H + Ellen P)
- Columbia Federal Savings + Trust Washington DC — Savings (" ")

ARE YOU A MEMBER OF THE NORTHWEST FEDERAL CREDIT UNION? [X] YES [ ] NO

IF YES, DO YOU HAVE A JOINT ACCOUNT? [ ] YES [X] NO

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? [X] YES [ ] NO. (If "Yes" where is document located?)

ORIGINAL: WIFE; COPIES: RUSSELL H WIGREN + FILE IN OFFICE

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS? [X] YES [ ] NO. (If "Yes" give name(s) and address)

RUSSELL H. WIGREN M PONDEROSA LANE, E. WALPOLE MASS

HAVE YOU EXECUTED A POWER OF ATTORNEY? [ ] YES [X] NO. (If "Yes", who possess the power of attorney?)

6. ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

SIGNED AT	DATE	SIGNATURE
	3 October 1966	Lee H Wigren

CONFIDENTIAL

SECRET

11 JAN 1966

MEMORANDUM FOR: Director, Office of Training

SUBJECT : Recent Training for SELEVER/10 and SELEVER/11 under Project SELEVER

Reference: Memorandum for Director of Training - Subject: Request for Training for SELEVER/10 and SELEVER/11 under Project SELEVER, dated 30 September 1965.

Africa Division wishes to express its appreciation for the excellent support and cooperation rendered by members of the Covert Training Staff and School of International Communism during the recent one-month training course provided for SELEVER/10 and SELEVER/11. In particular we wish to thank Mr. Alexander Sogolow of the Covert Training Staff, who not only handled the majority of the training but also spent considerable time and made a special effort with the trainees during evenings and weekends "handholding" them. We also wish to thank in particular the following members of the School of International Communism for their assistance: Messrs. Hugh Clayton, Robert Kehoe, Alvin Korsalski, Henry Pisanko, Henry Schreiber and Lee Wigren.

Chief, Africa Division

SECRET

GROUP 1
Excluded from automatic downgrading and declassification

3 December 1959

MEMORANDUM FOR: Chief, SR

ATTENTION: Mr. Lee Wigren
Mr. Joseph Evans
Mrs. Kay Grady
Mr. Edward Knowles

SUBJECT: Training program for three Swiss Federal Police officers.

1. The Swiss Branch of the Eastern European Division wishes to express its appreciation to SR Division for its cooperation and support, in particular for the personal contribution of four of its officers, Mr. Lee Wigren, Mr. Joseph Evans, Mrs. Kay Grady, and Mr. Edward Knowles, during the recent training program for three Swiss Federal Police officers.

2. Mr. Wigren's, Mr. Evan's, Mrs. Grady's, and Mr. Knowles's uniformly excellent briefings on the Soviet Intelligence Services, their legal and illegal support structures, and their modus operandi contributed significantly to what we have reason to believe was a successful training venture. To this must be added the comments of the Swiss officers who pointed out that they were most impressed by the comprehensive and systematic development of the various themes which Mr. Wigren, Mr. Evans, Mrs. Grady, and Mr. Knowles presented and admitted that the briefings added a good deal to their knowledge of the subject.

Robert N. Crowell,
Chief, EE/Switzerland

14-00000

Standard Form No. 2809
CHAPTER ... F.P.M.

HEALTH BENEFITS REGISTRATION FORM

FEDERAL EMPLOYEES HEALTH BENEFITS ACT OF 1959

(Read Instructions on back of last page. Use only typewriter or indelible pencil.)

CARRIER'S CONTROL NO. 053400

PART A ALL WHO REGISTER MUST FILL IN THIS PART.

1. NAME (LAST) WIGREN (FIRST) Lee (MIDDLE INITIAL) H.

2. DATE OF BIRTH (Use numbers) MONTH 12 DAY 1 YEAR 1923

3. Are you now married? YES [X] 1 NO [ ] 2

4. YOUR MAILING ADDRESS (NUMBER AND STREET) 15 Moda Street (CITY AND ZONE NUMBER) Fairfax, (STATE) Virginia

5. SEX MALE [X] 1 FEMALE [ ] 2

6. Are you covered by, or is any family member listed below covered by or enrolling in, a plan under the Federal Employees Health Benefits Act of 1959 through the enrollment of another United States or District of Columbia Government employee or annuitant? YES [ ] NO [X]

7. Place an "X" in proper box to show your annual basic salary range.
UNDER $4,000 [ ] 1 $4,000 TO $5,999 [ ] 2 $6,000 TO $9,999 [X] 3 $10,000 OR OVER [ ] 4

PART B FILL IN THIS PART IF YOU WISH TO ENROLL IN A HEALTH BENEFITS PLAN.

1. I elect to enroll in a health benefits plan as shown below. I authorize deductions to be made from my salary, compensation, or annuity to cover my share of the cost of the enrollment. (Copy the information requested below from inside cover of brochure of the plan you select.)

NAME OF PLAN	OPTION (HIGH OR LOW)	ENROLLMENT CODE NUMBER
Association Benefit Plan	High	4 2 2

If enrollment is for self only, answer Item 1. If enrollment is for self and family, also answer Item 2 and Item 3 if it applies.

2. In space below list all eligible family members without exception: List your wife or husband first, then your unmarried children under age 19, including legally adopted children, and stepchildren and illegitimate children who live with you in a regular parent-child relationship. Include also any unmarried child over 19 who became disabled before age 19 and who, because of the disability, is incapable of self-support. (Attach a doctor's certificate for a disabled child age 19 or over.)

	NAMES OF FAMILY MEMBERS	DATE OF BIRTH (Month, Day, Year)		NAMES OF FAMILY MEMBERS	DATE OF BIRTH (Month, Day, Year)	
Wife or Husband	Ellen R. Wigren	8/13/1927	1			6
	Christopher L. Wigren	3/10/1957	2			7
	Eric V. Wigren	8/15/1959	3			8
			4			9
			5			10

THIS PART MUST ALSO BE FILLED IN IF YOU CHANGE YOUR ENROLLMENT.

3. If you are a female (employee or annuitant)—does the family listed above include a husband who is incapable of self-support by reason of mental or physical disability which can be expected to continue for more than one year? (If answer is "Yes," attach a doctor's certificate.) YES [ ] NO [ ]

PART C FILL IN THIS PART IF YOU WISH NOT TO ENROLL OR IF YOU WISH TO CANCEL YOUR ENROLLMENT.

PLACE AN "X" IN ITEM 1 OR ITEM 2, WHICHEVER APPLIES AND ANSWER ITEM 3

1. I elect not to enroll in any plan under the Health Benefits Act. [ ]

2. I elect to cancel my present enrollment under the Health Benefits Act. [ ]

3. The reason for my election is (Place an "X" in proper box):
(a) I am covered by a plan under the Health Benefits Act through the enrollment of my husband, wife, or parent. [ ] 1
(b) I am covered by a health insurance plan which is not under the Health Benefits Act. [ ] 2
(c) Any other reason. [ ] 3

PART D FILL IN THIS PART IF YOU WISH TO CHANGE YOUR ENROLLMENT.

I elect to change my enrollment as shown by the enrollment number and other information in Part B.

1. Enrollment code number of present plan.
2. Number of event which permits change (See table on back of duplicate for proper number.)
3. Date of event which permits change MONTH DAY YEAR

PART E ALL WHO REGISTER MUST FILL IN THIS PART.

Lee H. Wigren June 24, 1960
(SIGNATURE—Do not print) (DATE)

WARNING.—Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than $10,000 or imprisonment of not more than 5 years, or both. (18 U.S.C. 1001.)

PART F TO BE COMPLETED BY AGENCY.

1. NAME AND ADDRESS OF EMPLOYING OFFICE

(SIGNATURE OF AUTHORIZED AGENCY OFFICIAL)

2. DATE RECEIVED IN EMPLOYING OFFICE 6/27/60

3. EFFECTIVE DATE OF ELECTION 7/10/60

4. PAYROLL OFFICE NO.

5. PAYROLL ACTION (INITIALS AND DATE)

REMARKS FOR USE ONLY BY ANNUITANTS AND AGENCY.

SA

Triplicate—To Employing Office

APRIL 1960

10108

14-00000

SECRET
(When Filled In)

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A. GENERAL

1. NAME OF EMPLOYEE (Last-First-Middle)	2. DATE OF BIRTH	3. SERVICE DESIGNATION	4. GRADE
WIGREN, Lee Hobart	1 December 1923	FI	11

5. ORGANIZATIONAL TITLE	6. POSITION TITLE	7. OCCUPATIONAL CODE	8. OFFICE OF ASSIGNMENT
none	—	—	FI/D

SECTION B. CAREER INTERESTS

9. GENERAL TYPE OF ACTIVITY

Counterintelligence (CE)

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)

A. IMMEDIATE (Within next 1 to 2 years)

Remain at present Division D assignment until about Spring 1962, participating in various aspects of the work of the office to which assigned, including the administrative side.

B. LONG-RANGE (XXXXXXXXXXXXXXXXXX)

Field or headquarters assignments making use of background, interest and experience in Counterintelligence and/or area knowledge. Would welcome and seriously consider suggestions of possible future assignments.

SECTION C. TRAINING

11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING

A. IMMEDIATE (Within next 1 to 2 years)

Basic Management Course; Communist Party Organization and Operations Course
On-the-job training within the office
Continued self-study of Swedish

B. LONG-RANGE (Within next 3 to 5 years)

To be planned at a later date, based on projected future assignments

12. ADDITIONAL COMMENTS

Although I feel that my interests, experience, and training fit me best for CE type assignments, I wish to gain some breadth of experience through diversified assignments. I also believe that my Scandinavian area and language knowledge should be put to use at some time during my career. See Item 21

I RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.	13. DATE COMPLETED	14. SIGNATURE OF EMPLOYEE
	3 March 1958	[illegible]

FORM NO. 1 AUG 56 1030 SECRET Career Outline (4)

14-00000

SECRET
(When Filled In)

SECTION D. COMMENTS BY SUPERVISOR

15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

Prior to completing this Career Preference Outline, Mr. WIGREN and I discussed his career interests and desired training. I concur with the views which he has expressed in the completed outline.

16. RELATIVE TO TRAINING FOR EMPLOYEE

See item 15.

17. TYPED OR PRINTED NAME OF SUPERVISOR	18. SIGNATURE
Albert P. KERGEL	Albert P. Kergel
19. TITLE	20. DATE
Chief, Special Activities Branch, FI/D	3 March 1958

SECTION E. FOR USE OF CAREER SERVICE

21. COMMENTS

Detailed Individual Career Plan approved by FI Panel on file in FI Career Management Office, 2009 L

22. TYPED OR PRINTED NAME	23. SIGNATURE
Robert A. Skeels	Robert A. Skeels
24. TITLE FI Career Management Officer	25. DATE 14 APR 1958

LEAVE BLANK

SECRET

14-00000

SECRET

CENTRAL INTELLIGENCE AGENCY
WASHINGTON 25, D. C.

OFFICE OF THE DIRECTOR

20 OCT 1955

MEMORANDUM FOR: Lee H. Wigren

SUBJECT: Notification of Membership in the Career Staff

1. On behalf of the Director of Central Intelligence, it gives me pleasure to inform you that your application for membership in the Career Staff has been accepted by the CIA Selection Board. The effective date of your membership is 1 July 1954.

2. Please indicate that you have received this notification by signing in the space provided below and return it to the Head of your Career Service. He will forward it to the Executive Director of the CIA Selection Board.

3. Because your membership in the Career Staff is classified information, it is necessary that this notification be conveyed to you in this manner. The application for membership which you signed has been endorsed on behalf of the Director of Central Intelligence by the Executive Director of the CIA Selection Board and placed in your permanent Official Personnel Folder.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

Harrison G. Reynolds
Harrison G. Reynolds
Chairman, CIA Selection Board

Noted:
Lee H. Wigren
Date: 20 October 1955

Career Service Staff
Office of Personnel
3 JAN 1956

FORM NO. 511. 1 APR 55

SECRET

(4)

SECRET

CAREER SERVICE QUESTIONNAIRE

SECTION I (To be completed by employee)

NAME (Last)	(First)	(Middle)	AGE	GRADE	NO. OF MOS. IN GRADE	CAREER DESIGNATION
Wigren	Lee	Hobart	30	9	~~13~~ 14	FI

STAFF OR DIVISION	BRANCH	POSITION TITLE
Staff C	SIB	Intelligence Officer

NO. OF MOS. IN PRESENT POSITION	NO. OF MOS. IN OSS	NO. OF MOS. IN CIG	NO. OF MOS. IN CIA
40	0	0	40

DATA ON ALL PERMANENT DUTY OVERSEAS OR IN U.S. FIELD (Include any TDY during last two years)

APPROXIMATE DATES OF SERVICE		LOCATION		TDY	PCS	COMMENTS
FROM	TO	COUNTRY	STATION			
None						

INDICATE WILLINGNESS TO SERVE TOUR OF DUTY OVERSEAS PCS

A [X] YES B [ ] ONLY UNDER CERTAIN CONDITIONS C [ ] NO

INDICATE ASSIGNMENT PREFERENCE IF PRECEDING ANSWER IS "A" OR "B"

PREFERENCE	COUNTRY	STATION	TYPE OF POSITION
1ST	Sweden	Stockholm	Staff (CE)
2ND	Denmark	Copenhagen	Staff (CE)
3RD	Austria	Vienna or Salzburg	Staff (CE)

IF ANSWER ABOVE IS "B," STATE CONDITIONS. IF ANSWER ABOVE IS "C," EXPLAIN YOUR REASONS

INDICATE GEOGRAPHIC AREAS OVERSEAS IN WHICH YOU WILL NOT SERVE AND EXPLAIN REASONS

Tropical areas. Wife's health will not permit.

INDICATE RELATIONSHIP AND AGE OF EACH DEPENDENT TO BE MOVED OVERSEAS

Wife age 27.

INDICATE KNOWN MEDICAL RESTRICTIONS WHICH THE AGENCY HAS IMPOSED ON YOUR SERVICE

None

SECRET

INDICATE ANY UNUSUAL CIRCUMSTANCES CONCERNING DEPENDENTS (*old age, chronic illness, need for special educational facilities, etc.*) OR ANY UNUSUAL PERSONAL SITUATION WHICH WOULD AFFECT YOUR OVERSEAS ASSIGNMENT

None

DESCRIBE TYPES OF HEADQUARTERS AND U.S. FIELD POSITIONS FOR WHICH YOU WOULD LIKE TO BE CONSIDERED AND THE ORGANIZATIONAL COMPONENT IN WHICH YOU WOULD LIKE TO SERVE

Like present assignment very much. Feel most qualified in CE work and would prefer to remain in it. Desire to continue work dealing with problem of Soviet Satellite intelligence services which is my specialty.

REMARKS

DATE: 19 July 54

SIGNATURE OF EMPLOYEE: Lee H Wigren

SECTION II (*To be completed by employee's supervisor*)

INDICATE APPROXIMATE TIME (*months*) WHEN EMPLOYEE CAN BE MADE AVAILABLE FOR OVERSEAS SERVICE

INDICATE APPROXIMATE TIME (*months*) WHEN EMPLOYEE CAN BE MADE AVAILABLE FOR ANOTHER HEADQUARTERS OR U.S. FIELD ASSIGNMENT

COMMENTS ON AVAILABILITY AND EMPLOYEE'S PREFERENCE FOR NEXT ASSIGNMENT

depends on circumstances

DATE: 23 July '54

SIGNATURE OF SUPERVISOR: Newton D. Hulbrock Jr.

PERSONNEL OFFICER WILL FORWARD ORIGINAL TO OFFICE OF PERSONNEL AND FIRST COPY TO APPROPRIATE CAREER SERVICE BOARD

SECRET

*MAY BE CONTINUED UNDER REMARKS

STANDARD FORM 61 (REVISED APRIL 1, 1948)
PROMULGATED BY CIVIL SERVICE COMMISSION
CHAPTER A6 FEDERAL PERSONNEL MANUAL

APPOINTMENT AFFIDAVITS

IMPORTANT.—*Before swearing to these appointment affidavits, you should read and understand the attached information for appointee*

CIA (Department or agency) .... (Bureau or division) .... WASHINGTON, D. C. (Place of employment)

I, LEE H. WIGREN, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers contained in my Application for Federal Employment, Form No. ...., dated ...., 19...., filed with the above-named department or agency, which I have reviewed, are true and correct as of this date with the exceptions noted in the Declaration of Appointee on the reverse of this form. (If no exceptions, write "None" on the Declaration of Appointee.)

Lee H. Wigren
(Signature of appointee)

Subscribed and sworn before me this 19 day of March, A. D. 19 51

at Washington (City) D. C. (State)

[SEAL]

Chloie D. Hudson
(Signature of officer)

.... (Title)

NOTE.—*If the oath is taken before a Notary Public the date of expiration of his commission should be shown.*

16—64100-1

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. *Question 3 is to be answered in all cases, otherwise answer only those questions which require an answer different from that given to the corresponding questions on your application form. If no answers are different, write "NONE" in Item 10, below.* Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (*street and number, city and State*)
3200 16th St. NW, WASHINGTON DC. (APT 319)

2. (A) DATE OF BIRTH	(B) PLACE OF BIRTH (*city or town and State or country*)
1 DEC. 1923	BROCKTON, MASS

3. (A) IN CASE OF EMERGENCY PLEASE NOTIFY	(B) RELATIONSHIP	(C) STREET AND NUMBER, CITY AND STATE	(D) TELEPHONE NO.
A. H. WIGREN	FATHER	215 BELMONT AVE, BROCKTON, MASS.	BROCKTON 4402-W

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (EITHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? ☐ YES ☒ NO
If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 10.

NAME	POST OFFICE ADDRESS (*Give street number, if any*)	(1) POSITION (2) TEMPORARY OR NOT (3) DEPARTMENT OR AGENCY IN WHICH EMPLOYED	RELATIONSHIP	MARRIED	SINGLE
		1. 2. 3.			
		1. 2. 3.			
		1. 2. 3.			

(Check one)

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	✓	
6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? *If your answer is "Yes", give details in Item 10.*		✓
7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? *If your answer is "Yes", give in Item 10 reason for retirement, that is, age, optional disability, or by reason of voluntary or involuntary separation after 5 years' service; amount of retirement pay, and under what retirement act; and rating, if retired from military or naval service.*		✓
8. HAVE YOU EVER BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? *If your answer is "Yes", give in Item 10 the name and address of employer, date, and reason in each case.*		✓
9. SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED, OR PLACED ON PROBATION, OR HAVE YOU EVER BEEN ORDERED TO DEPOSIT BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION, OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF $30 OR LESS WAS IMPOSED)? *If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.*		✓

10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS

ITEM NO.	WRITE IN LEFT COLUMN NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) *Identity of appointee.*—The appointee's signature and handwriting are to be compared with the application and/or other pertinent papers. The physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) *Age.*—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) *Citizenship.*—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriation acts. Form 61 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the certifying office of the Civil Service Commission.

(4) *Members of Family.*—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veteran preference are not subject to this requirement. The members-of-family provision does not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

U. S. GOVERNMENT PRINTING OFFICE 13—43100-1

14-00000

STANDARD FORM 144
REVISED SEPTEMBER 1964
U.S. CIVIL SERVICE COMMISSION
FPM CHAPTERS 351, 83, AND 57

STATEMENT OF PRIOR FEDERAL CIVILIAN AND MILITARY SERVICE AND DETERMINATION OF COMPETITIVE STATUS

IMPORTANT: The information on this form will be used (1) in determining creditable service for leave purposes and retention credits for reduction in force, and (2) in recording agency determination of competitive status. The employee should complete Part I and the Personnel Office should complete Parts II through V.

PART I.—EMPLOYEE'S STATEMENT

1. NAME (Last, first, middle initial): WIGREN, LEE H.

2. DATE OF BIRTH: 1 DEC 1923

3. LIST THE FOLLOWING INFORMATION CONCERNING ALL FEDERAL AND DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD PRIOR TO YOUR PRESENT APPOINTMENT (Do not include military service.)

NAME AND LOCATION OF AGENCY	FROM— YEAR	MONTH	DAY	TO— YEAR	MONTH	DAY	TYPE OF APPOINTMENT IF KNOWN
NONE							

4. LIST PERIODS OF ACTIVE SERVICE IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES. IF YOU HAD NO ACTIVE MILITARY SERVICE, WRITE "NONE."

BRANCH	FROM— YEAR	MONTH	DAY	TO— YEAR	MONTH	DAY	DISCHARGE (Hon. or dishon.?)
U.S. ARMY	1943	FEB	17	1946	FEB	11	HONORABLE

5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS ABSENCE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? ☐ YES ☐ NO
IF ANSWER IS "YES," LIST FOLLOWING INFORMATION.

TYPE IF KNOWN (LWOP, Furl, Susp, AWOL, Mer Mar)	FROM— YEAR	MONTH	DAY	TO— YEAR	MONTH	DAY	TOTAL YEARS	MONTHS	DAYS

6. DURING THE FEDERAL SERVICE LISTED IN ITEM 3, DID YOU ACQUIRE A PERMANENT COMPETITIVE CIVIL SERVICE STATUS?
☐ YES ☒ NO
(If answer is "Yes," in what agency were you employed at the time status was acquired?)

7. ARE YOU:
A. THE WIFE OF A DISABLED VETERAN? ☐ YES ☒ NO
B. THE MOTHER OF A DECEASED OR DISABLED VETERAN? ☐ YES ☒ NO
C. THE UNREMARRIED WIDOW OF A VETERAN? ☐ YES ☒ NO

8. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS.
I swear (or affirm) that the above statements are true to the best of my knowledge and belief.

10 January 1966 (DATE) — Lee H Wigren (SIGNATURE)

Subscribed and sworn to before me on this ____ day of ____ (MONTH) 19__ at ____ (CITY) (STATE)

SEAL

NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown.

PART II.—THIS COLUMN IS FOR PERSONNEL OFFICE USE

9. RETENTION GROUP
10. A. CSC STATUS ☐ YES ☐ NO
B. TYPE OF PRESENT APPOINTMENT
11. SERVICE

YEAR	MONTH	DAY

12. TOTAL SERVICE
13. NONCREDITABLE SERVICE (Leave purposes only):
14. NONCREDITABLE SERVICE (RIF purposes only):
15. REEMPLOYMENT RIGHTS ☐ YES ☐ NO
16. RETENTION RIGHTS ☐ YES ☐ NO
17. EXPIRATION DATE OF RETENTION RIGHTS

INSTRUCTIONS: File this form on the permanent side of the employee's official personnel folder immediately before or after the personnel action involved.

144-102

(OVER)

14-00000

PLEASE READ INSTRUCTION SHEET BEFORE PREPARING THIS FORM

STATEMENT OF FEDERAL CIVILIAN AND MILITARY SERVICE

Lee H. Wigren

OFFICE: OSO/STC | DIVISION: | BRANCH: | SECTION:

I FEDERAL CIVILIAN SERVICE (BEGIN WITH THIS AGENCY AND FOLLOW IN REVERSE CHRONOLOGICAL ORDER)

AGENCY	LOCATION	FROM DA.	FROM MO.	FROM YR.	TO DA.	TO MO.	TO YR.	TOTAL SERVICE DA.	TOTAL SERVICE MO.	TOTAL SERVICE YR.
Central Intelligence Agency, OSO	Washington, D.C.	19	Mar	1951	31	12	51	13	9	0

See - 3/24/43 verified 12/19/55 J Gibbons

Total Civilian Service: 13 | 9 | 0

II MILITARY SERVICE (INCLUDE ONLY PERIODS OF ACTIVE DUTY; DO NOT INCLUDE TERMINAL LEAVE)

BRANCH OF SERVICE	FROM DA.	FROM MO.	FROM YR.	TO DA.	TO MO.	TO YR.	TOTAL SERVICE DA.	TOTAL SERVICE MO.	TOTAL SERVICE YR.
~~U.S. Army~~	~~17~~	Feb	1943	11	Feb	1951	~~24~~	11	7

Corrected copy submitted 10-66

Total Military Service: ~~24~~ 26 | 11 | 7

III CERTIFICATION

I hereby certify that the above Civilian and Military service is complete and accurate to the best of my knowledge.

11 December 1951
DATE

Lee H. Wigren
SIGNATURE OF EMPLOYEE

IV REMARKS: (CONCERNING ABOVE SERVICE)

V FOR PERSONNEL OFFICE USE ONLY

TOTAL CREDITABLE SERVICE

DAYS	MONTHS	YEARS
9	7	8

6

MAY BE CONTINUED ON NON-DETACHABLE REVERSE SIDE

14-00000

SECRET
Security Information

PERSONNEL QUALIFICATION QUESTIONNAIRE

1. Serial No. (no entry)	2. NAME: (last) (first) (middle) WIGREN, LEE HOGART	3. Office FI/CD/SIB
4. Date of Birth 1 DECEMBER 1923	5. Sex: ✓ male (1) ___ female (2) / Marital Status M / Nr. Dependents 1	6. Employment Date: MARCH 1951
7. Citizenship: ✓ U.S. ___ Other	8. Acquired By: (1) ✓ Birth (2) ___ Marriage (3) ___ Naturalization (4) ___ Other(specify) Year U.S. citizenship acquired, if not by birth ___	

SEC. I. EDUCATION

1. Extent: (circle one)
   1. Less than high school
   2. High school graduate
   3. Trade, Business or Commercial school graduate
   4. Two years college, or less
   5. Over two years, no degree
   6. Bachelor degree
   7. Post-graduate study (minimum 8 sem. hrs.)
   8. (circled) Masters degree
   9. Doctors degree

2. College or University Study:

Name and location of College or University	Major	Minor	Dates att'd From	To	Yrs Compl Day	Night	Degree Recd Title	Date	Sem Hrs
BOSTON UNIV., CLA. BOSTON, MASS.	HISTORY	GOVT	1941	1943	1 1/2	—	—	—	
YALE UNIV. NEW HAVEN, CONN	HISTORY		1943	1944	}	—	—	—	—
" "	"	"	1946	1947	} 2 1/2	—	A.B.	1947	
HARVARD GRADUATE SCHOOL, CAMBRIDGE, MASS	HISTORY		1947	1950	3	—	A.M.	1948	

3. Trade, Commercial, and Specialized Training:

School	Attendance Dates From	To	Tot. mo's	Study or Specialization

4. Military, Intelligence or Investigative training (full time duty as a student in specialized schools such as intelligence, communications, ordnance disposal, etc.)

School	Attendance Dates From	To	Tot. mo's	Study or Specialization
ARMY SPECIALIZED TNG. PROGRAM, YALE UNIV., NEW HAVEN, CONN.	JUNE 1943	MAR. 1944	9	RUSSIAN LANGUAGE + AREA STUDIES
SCHOOL FOR PERSONNEL SERVICES WASHINGTON + LEE UNIV, LEXINGTON, VA	OCT 1944	NOV 1944	1	TRAINING AS INFORMATION + EDUCATION SPECIALIST

SECRET
Security Information

14-00000

SEC. II. WORK EXPERIENCE

1. State the nature of duties performed with this organization, starting with your present position. Approximate dates (month and year) are sufficient. Use a continuation sheet, if necessary, to adequately describe your duties.

From MAR 51 To NOV 52 Tot. mos. 20

Grade 7 Salary $4205

Office FI/CD/SIB

Position Title: INTELLIGENCE OFFICER

Duty Title:

Description of Duties: - EXAMINATION OF STRUCTURE AND METHODS OF SOVIET INTELLIGENCE SERVICES IN CONNECTION WITH GENERAL FUNCTIONS OF SIB;
- RESEARCH ON RELATIONSHIP OF SOVIET AND SATELLITE INTELLIGENCE SERVICES;
- PREPARATION OF STUDIES OF COUNTERESPIONAGE SITUATION IN SPECIFIC AREAS REQUIRING

~~Duty Station, if overseas:~~

From ___ To ___ Tot. mos. ___

Grade ___ Salary ___

Office ___

Position Title:

Duty Title:

Description of Duties: ANALYSIS OF ESPIONAGE CASES IN THE AREA. CONCLUSIONS ARE DRAWN ON CURRENT SOVIET INTELLIGENCE METHODS.
- PREPARATION OF SPECIAL STUDIES ON COUNTERESPIONAGE PROBLEMS, (eg. EVALUATION OF REASONS FOR FAILURE OF A GIVEN SERIES OF OPERATIONS)

Duty Station, if overseas:

From MAR 51 To MAY 52 Tot. mos. ↑

Grade 6 Salary $3795

Office (time included in above item)

Position Title:

Duty Title:

Description of Duties: [SAME AS ABOVE]

Duty Station, if overseas:

From ___ To ___ Tot. mos. ___

Grade ___ Salary ___

Office ___

Position Title:

Duty Title:

Description of Duties:

Duty Station, if overseas:

From ___ To ___ Tot. mos. ___

Grade ___ Salary ___

Office ___

Position Title:

Duty Title:

Description of Duties:

Duty Station, if overseas:

SEC. II. WORK EXPERIENCE (CONT'D.)

2. Previous Employment: Describe your previous work experience in sufficient detail to permit full recognition of your qualifications. Include military work experience. List last position first.

From SEPT 1946 To JUNE 1947 Tot. mo's ___ Classification Grade (if in Federal Service) ___ Salary ___ Number and Class of Employees Supervised: NONE Employer YALE UNIVERSITY Kind of Business or organization (i.e., paper products mfr, public utility)	Exact Title of your position CATALOGER Description of Duties: - PART-TIME WORK CATALOGING & INDEXING LETTERS IN CONNECTION WITH YALE EDITION OF THE CORRESPONDENCE OF HORACE WALPOLE - A LARGE-SCALE HISTORICAL PROJECT. Duty Station if overseas:
From AUG 44 To FEB 46 Tot. mo's ___ Classification Grade (if in Federal Service) S/SGT ~~Salary~~ Number and Class of Employees Supervised: 15 LECTURERS Employer US ARMY Kind of Business or organization (i.e., paper products mfr, public utility)	Exact Title of your position INFORMATION & EDUCATION SPECIALIST Description of Duties: - AIDED IN SUPERVISING & PLANNING INFO & EDUCATION PROGRAM AT CAMP PICKETT, VA. DEVELOPED ON AND OFF-DUTY EDUCATIONAL PROGRAMS; TRAINED & SUPERVISED UNIT EDUCATION PERSONNEL; PREPARED LECTURES & DISCUSSION MATERIALS Duty Station if overseas:
From ___ To ___ Tot. mo's ___ Classification Grade (if in Federal Service) ___ Salary ___ Number and Class of Employees Supervised: ___ Employer ___ Kind of Business or organization (i.e., paper products mfr, public utility)	~~Exact Title of your position~~ Description of Duties: ON HISTORY, CURRENT EVENTS, ETC; PUBLISHED DAILY NEWS SHEET; WROTE ARTICLES FOR WEEKLY PAPER; LECTURED; BROADCAST DAILY NEWSCASTS; MAINTAINED REFERENCE LIBRARY OF CURRENT INFO; ~~Duty Station if overseas:~~
From ___ To ___ Tot. mo's ___ Classification Grade (if in Federal Service) ___ Salary ___ Number and Class of Employees Supervised: ___ Employer ___ Kind of Business or organization (i.e., paper products mfr, public utility)	~~Exact Title of your position~~ ~~Description of Duties:~~ INSPECTED AND SUPERVISED EDUCATION LECTURES & CLASSES (PREVIOUSLY DID SIMILAR WORK ON COMPANY LEVEL) Duty Station if overseas:
From ___ To ___ Tot. mo's ___ Classification Grade (if in Federal Service) ___ Salary ___ Number and Class of Employees Supervised: ___ Employer ___ Kind of Business or organization (i.e., paper products mfr, public utility)	Exact Title of your position ___ Description of Duties: ___ Duty Station if overseas:

SEC. II. WORK EXPERIENCE (CONT'D)

3. Special Work Experience: Check any of the following organizations by which you may have been employed.

01___ U.S. Secret Service
02___ Civil Police
03___ Military Police
04___ U.S. Border Patrol
05___ U.S. Narcotics Squad
06___ FBI
07___ Criminal Investigation Div.
21___ Office of Naval Intelligence
22___ Office of War Information
23___ Army G-2
20___ Office of Strategic Services
24___ Air Force A-2
25___ Foreign Economic Admin.
26___ Counter Intelligence Corps
27___ Immigration & Naturalization
28___ Strategic Services Unit
29___ Foreign Service, State Dept.
30___ Central Intelligence Group
31___ Armed Forces Security Agency
32___ Coordinator of Information
33___ Office of Facts & Figures
34___ Board of Economic Warfare
35___ Federal Communications Comm.

SEC. III. FOREIGN LANGUAGES

List below the foreign languages in which you have some competence. Be sure to include uncommon modern languages. Check (X) your competence and how acquired.

LANGUAGE	COMPETENCE: Equivalent to Native Fluency *	Fluent but obviously Foreign *	Adequate for Research **	Adequate for Travel	Limited Knowledge		HOW ACQUIRED: Native of Country	Prolonged Residence	Contact (Parents, etc.)	Academic Study
FRENCH			X							X
SPANISH			X							X
RUSSIAN					X					X
SWEDISH					X				X	X

* If you have checked 'Fluent' for a language that has significant difference in spoken and written form (e.g., Arabic), explain your competence herein ______

**Specialized Language Competence: Describe ability to do specialized language work involving vocabularies and terminology in the scientific, engineering, telecommunications, and military fields. List the language with the type of speciality. ______

FRENCH -- HISTORY TERMINOLOGY
RUSSIAN - LARGELY FORGOTTEN THRU NON-USE; CAN BE REFRESHED

SEC. IV. AREA KNOWLEDGE

1. List below any foreign countries or regions of which you have knowledge gained as a result of residence, travel or study. Study can mean either academic study, or study of a foreign country resulting from an intelligence, military, commercial or professional work assignment.

Country or Region	Dates of ~~Residence~~, Study Etc.	Manner in Which Knowledge Was Aquired (check (X) one) Residence	Travel	Study
USSR	1943-44			X
SCANDINAVIA (SWEDEN)	NO SPECIFIC DATES			X

2. Specialized Knowledge of Area
List specialized knowledge of foreign country such as knowledge of terrain, coasts and harbors, utilities, railroads, industries, political parties, etc., gained as a result of study or work assignment. Include name of employer or organization.

Country	Type of Knowledge	How and When Gained
SWEDEN	POLITICAL PARTIES	STUDY, 1946-7
	(LTD)	

SEC. V. TYPING AND STENOGRAPHIC SKILLS (PRESENT UTILIZATION)

Skill	Per Cent of Time Used	Not Used	WPM (Approximate Proficiency)	Prefer Assignment Using Skill Oftener
Typing	1. ✓ LTD	2.		1. Yes 2. (No)
Shorthand	1.	2.		1. Yes 2. No
Shorthand System: 1. Manual 2. Machine 3. Speedwriting.				

SEC. VI. LICENSES, HOBBIES, SPECIAL QUALIFICATIONS

1. Licenses: List any licenses or certification such as teachers, pilot, marine, etc. NONE	2. Hobbies: List any hobbies such as sailing, skiing, writing, or other special qualifications. STAMP COLLECTING; MUSIC; READING

SEC. VII. PROFESSIONAL AND ACADEMIC HONORS

List any professional or academic associations or honorary societies in which you hold membership. NONE

SEC. VIII. PUBLICATIONS

List below the type of writing (non-fiction: professional or scientific articles, general interest subjects, current events, etc; fiction: novels, short stories, etc.) of any published materials of which you were author or co-author.

NONE

SEC. IX. INVENTIONS

Describe any devices you have invented as to type of work for which intended and whether patented.

Device	Patented	
NONE	(1) Yes	(2) No
	(1) Yes	(2) No
	(1) Yes	(2) No

SEC. X. TESTS (Within present organization)

Describe below the type of tests which you have taken.

Type of Test	Date Taken
GENERAL TESTS TAKEN UPON ENTRANCE ON DUTY	MARCH 1951

SEC. XI. PHYSICAL HANDICAPS

List any physical handicaps you may have.

NONE

SEC. XII. OVERSEAS ASSIGNMENT

Are you willing to accept periodic tour of duty overseas?

(1) 2 year Tour X (2) 4 year Tour ___ (3) Not interested ___.

SEC. XIII. WORK ASSIGNMENT

In view of your total experience and education, for what assignment do you think you are best qualified?

- RESEARCH, ANALYSIS, AND EXAMINATION OF INTELLIGENCE DATA. DETERMINING PATTERNS OF INFORMATION BY SYSTEMATIC STUDY OF REPORTS.

SEC. XIV. MILITARY STATUS

1. Present Draft Status
   Have you registered under the Selective Service Act of 1948? - Yes ___ No.
   If yes, indicate your present draft classification 5-A (illegible)

2. Present Reserve or National Guard Status
   Do you now have Reserve or National Guard Status ___ Yes ✓ No.
   If yes, complete the following.
   1. ___ National Guard
   2. ___ Air National Guard
   3. ___ Active Reserve Status (member of organized unit)
   4. ___ Inactive Reserve Status

   Service ~~U.S. ARMY~~ Grade ~~S/SGT~~ Serial Number ~~[illegible]~~

   Reserve Unit with which currently affiliated ___

   Service Mobilization Assignment, if any ___

   Location of Service Records, if known ___

SEC. XV. TRAINING

List the training courses or subjects you have taken in this organization.

Course or Subject	(from) Dates (to)	~~Hours~~
BASIC ORIENTATION (INTELLIGENCE) COURSE	APRIL - MAY 1951	4 wks
OPERATIONS COURSE	MAY - JUNE 1951	4 wks
ADVANCED OPERATIONS COURSE	JUNE - JULY 1951	3 wks
COURSE ON FUNCTIONS OF CIA COMPONENTS, ETC	JUNE 1951	1 wk

SEC. XVI. REMARKS

Use this space to indicate any other qualifications you may have which you do not describe above.

DATE 14 November 1952 SIGNATURE Lee H. Wigren

REPORT OF QUALIFICATIONS

Lisbocker

NOTE: THIS REPORT MUST NOT BE DISCUSSED WITH APPLICANT OR EMPLOYEE.

NAME OF EMPLOYEE (OR APPLICANT)	THIS DATE
WILCKEN, Leo H.	November, 1950

TEST RECORD

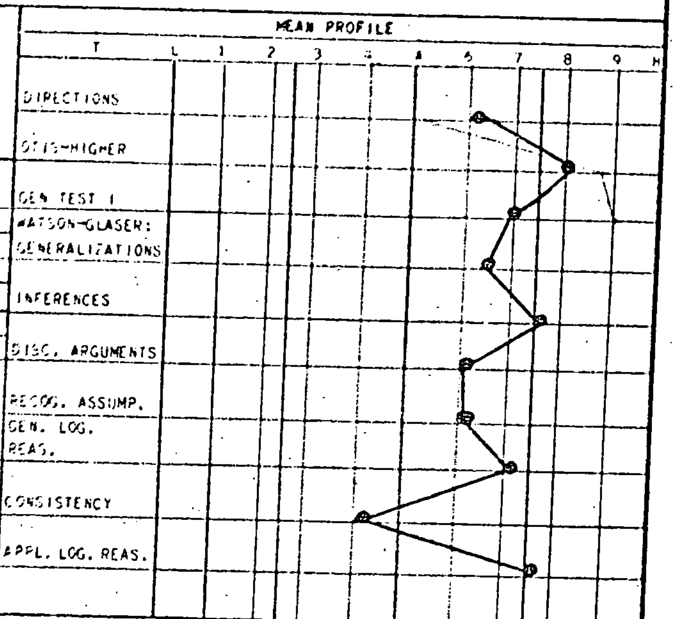
NOTE: PRINTED LINE REPRESENTS AVERAGE RANKINGS FOR PROFESSIONAL AND TECHNICAL PERSONNEL. COLORED LINE REPRESENTS SUBJECT'S RANKS.

TYPING

	GROSS	NET	ERRORS
1.			
2.			
3.			

FOREIGN LANGUAGE READING TESTS

LANGUAGE	MEAN SCORE	SUBJECT'S SCORE
FRENCH LL	40	
FRENCH UL	38	
GERMAN	30	
ITALIAN	37	
SPANISH	35	



EVALUATION OF EDUCATION AND EXPERIENCE

TYPE OF POSITION		OUTSTANDING	SUPERIOR	ADEQUATE	WEAK	INADEQUATE
	EDUCATION	☐	☐	☐	☐	☐
	DIRECT EXPERIENCE	☐	☐	☐	☐	☐
	INDIRECT EXPERIENCE	☐	☐	☐	☐	☐
	EDUCATION	☐	☐	☐	☐	☐
	DIRECT EXPERIENCE	☐	☐	☐	☐	☐
	INDIRECT EXPERIENCE	☐	☐	☐	☐	☐
	EDUCATION	☐	☐	☐	☐	☐
	DIRECT EXPERIENCE	☐	☐	☐	☐	☐
	INDIRECT EXPERIENCE	☐	☐	☐	☐	☐

QUALIFICATIONS TECHNICIAN

FORM NO. 37-70G
FEB 1950

SECRET
(WHEN FILLED IN)

Wigren, Lee

QUALIFICATIONS SYSTEM RECORD CHANGE

APPLICANT CODING DATA

1. ID	2. APPL. NO.	3. NAME
2	5-DIGITS	MUST CONTAIN 20-DIGITS

4. DATE OF BIRTH (MO DA YR)	5. DATE CODED (MO DA YR)	
		THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED IN WHEN CODING AN APPLICANT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1962, MASTER QUALIFICATIONS CODING RECORD.

LANGUAGE CODING DATA - FORM 444c

1. ID	2. EMPLOYEE NO.	3. NAME (3-LETTERS)	4. LANGUAGE DATA CODE: BASE CODE	R	W	P	S	U	T	YR
3										

5. DATE SUBMITTED (MO DA YR)	6. DATE OF BIRTH (MO DA YR)	
		WHEN FORM 444c DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO++LANGUAGE" (12-DIGITS)

LANGUAGE PROFICIENCY TEST DATA

1. ID	2. EMPLOYEE NO.	3. NAME (3-LETTERS)	4. CODE (C-A-D)	5. LANGUAGE DATA BEFORE TEST: BASE CODE	R	W	P	S	U	T	YR
5	446198	WIG	C	BF45	3	3	4	1	3	4	57

6. LANGUAGE DATA AFTER TEST: BASE CODE	R	W	P	S	U	T	YR	7. DATE OF TEST: MO	DA	YR	
BF45	7	7	8	Ø	7	4	66	11	17	66	DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA. BJT 7 APR 1967

28 MAR 1967

The authorization to process this employee's disclaim of proficiency in the language factors indicated on this form is contained in a memorandum on file and designated "Language Proficiency Disclaim File", located in the Qualifications Analysis Branch, Office of Personnel.

14-00000

SECRET
(WHEN FILLED IN)

Wigren, Lee

QUALIFICATIONS SYSTEM RECORD CHANGE

APPLICANT CODING DATA

1. ID	2. APPL. NO. 6-DIGITS	3. NAME MUST CONTAIN 20-DIGITS
< 2		

4. DATE OF BIRTH MO DA YR	5. DATE CODED MO DA YR	
		THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED WHEN CODING AN APPLICANT FOR THE FIRST TIME. TH FORM IS THEN ATTACHED TO FORM 1962, MASTER QUAL TIONS CODING RECORD.

LANGUAGE CODING DATA - FORM 444c

1. ID	2. EMPLOYEE NO.	3. NAME 3-LETTERS	4. LANGUAGE DATA CODE BASE CODE	R	W	P	S	U	T	YR
< 3										

5. DATE SUBMITTED MO DA YR	6. DATE OF BIRTH MO DA YR	
		WHEN FORM 444c DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO++LANGUAGE" (12-DIGITS)

LANGUAGE PROFICIENCY TEST DATA

1. ID	2. EMPLOYEE NO.	3. NAME 3-LETTERS	4. CODE C-A-D	5. LANGUAGE DATA BEFORE TEST BASE CODE	R	W	P	S	U	T	YR
< 5	ØØ6198	WIG	C	BK5Ø	3	1	7	Ø	Ø	4	65

6. LANGUAGE DATA AFTER TEST BASE CODE	R	W	P	S	U	T	YR	7. DATE OF TEST MO	DA	YR	
BK5Ø	7	Ø	7	Ø	Ø	4	66	11	17	66	DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA. BJT 7 APR 1967

20 MAR 1967

The authorization to process this employee's disclaim of proficiency in the language factors indicated on this form is contained in a memorandum on file and designated "Language Proficiency Disclaim File", located in the Qualifications Analysis Branch, Office of Personnel.

Wigren, Lee H

QUALIFICATIONS SYSTEM RECORD CHANGE

APPLICANT CODING DATA

1. ID	2. APPL. NO. (6-DIGITS)	3. NAME (MUST CONTAIN 30-DIGITS)
2		

4. DATE OF BIRTH MO	DA	YR	5. DATE CLEARED MO	DA	YR	
						THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED IN WHEN CODING AN APPLICANT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1962, MASTER QUALIFICATIONS [illegible] RECORD.

LANGUAGE CODING DATA - FORM [illegible]

1. ID	2. EMPLOYEE NO.	3. NAME (3-LETTERS)	4. LANGUAGE DATA CODE: BASE CODE	R	W	P	S	U	T	YR
3										

5. DATE SUBMITTED MO	DA	YR	6. DATE OF BIRTH MO	DA	YR	
						WHEN FORM [illegible] DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO-LANGUAGE" (12-DIGITS)

LANGUAGE PROFICIENCY TEST DATA

1. ID	2. EMPLOYEE NO.	3. NAME (3-LETTERS)	4. CODE (C-A-D.)	5. LANGUAGE DATA BEFORE TEST: BASE CODE	R	W	P	S	U	T	YR
5	046198	WIG	C	BK50	3	1	3	1	1	4	57

6. LANGUAGE DATA AFTER TEST: BASE CODE	R	W	P	S	U	T	YR	7. DATE OF TEST MO	DA	YR	
BK50	3	1	7	0	0	4	65	09	30	65	DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA.

7 NOV 1965

3 NOV 1966

The authorization to process this employee's disclaim of proficiency in the language factors indicated on this form is contained in a memorandum on file and designated "Language Proficiency Disclaim File", located in the Qualifications Analysis Branch, Office of Personnel.

14-00000

SECRET
(When Filled In)

VERIFIED RECORD OF OVERSEAS SERVICE

TO:

Office of Personnel, Statistical Reporting Branch, ROOM 5 E 2506 Headquarters

EMPLOYEE SERIAL NO. 1-6	NAME OF EMPLOYEE LAST (Print)	FIRST 7-24	MIDDLE	OFFICE/COMPONENT 25-26
006198	Wigren	Lee	H.	RR

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

PCS DATES OF SERVICE

TYPE OF DATA	CODE	ARRIVAL MONTH	ARRIVAL DAY	ARRIVAL YEAR	DEPARTURE MONTH	DEPARTURE DAY	DEPARTURE YEAR	COUNTRY	OMIT
1 - PCS (Basic) 3 - CORRECTION 5 - CANCELLATION	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42

TDY DATES OF SERVICE

TYPE OF DATA	CODE	DEPARTURE MONTH	DEPARTURE DAY	DEPARTURE YEAR	RETURN MONTH	RETURN DAY	RETURN YEAR	AREA(S)	OMIT
2 - TDY (Basic) 4 - CORRECTION 6 - CANCELLATION	27	28-29	30-31	32-33	34-35	36-37	38-39		40-42
	2	10	13	66	11	13	66	AF	803

SOURCE OF RECORD DOCUMENT

X	TRAVEL VOUCHER		DISPATCH
	CABLE		DUTY STATUS OR TIME AND ATTENDANCE REPORT
	OTHER (Specify)		

DOCUMENT IDENTIFICATION NO.	DOCUMENT DATE/PERIOD
AF-69-67	13 October - 13 November 1966

REMARKS

PREPARED BY		REPORT ANNOTATED ON SOURCE DOCUMENT	ABOVE DATA VERIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED
	OSA		
X	C & L DIVISION	DATE	SIGNATURE V. F. Palmer
	C & F DIVISION		

FORM 4-66 1451a USE PREVIOUS EDITION.

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

(4-10)

[illegible]

Office of Logistics
Training Report

THE PRINTING SERVICES SEMINAR

Lee H. Wigren GS-12 SR/DP

has participated in the Office of Logistics sponsored training program, The Printing Services Seminar. The course program was scheduled on a part-time basis during the period 18 thru 20 October 1960, and consisted of 12 hours of classroom instruction, including an orientation tour of the Agency printing plant.

The program is primarily designed to contribute to the general background and knowledge of Agency printing responsibilities; to acquaint Agency personnel with the policies, functions and organization of CIA printing and reproduction services. Emphasis is placed on economy in printing, printing costs and cost estimating; various printing and photographic processes are explained.

CERTIFICATE OF COURSE COMPLETION:

The above-named individual has regularly attended the program.

[illegible]
Logistics Training Officer

LOGISTICS TRAINING
October 1960

CIA INTER[illegible]

14-00000

CONFIDENTIAL
(When Completed)

Date 1 June 1960

MEMORANDUM FOR RECORD

THROUGH: Staff Training Officer

SUBJECT: Completion of Management Conference

1. Lee H. Wigren has completed a Management Conference conducted for SR from 9 - 20 May 1960

2. The conference covered 40 hours of group discussions, lectures, and selected readings concerning problems of Agency management at the middle levels. The individual named completed all conference assignments. No grade has been given since no evaluation is made of any individual's performance in this conference.

FOR THE DIRECTOR OF TRAINING:

CHARLES D. FORD
Chief, Management Training Faculty

CONFIDENTIAL
(When Completed)

SECRET – EYES ONLY

TECHNICAL SERVICES STAFF

TRAINING DIVISION EVALUATION

PHOTO I - Basic Photography

NAME: Wiggren, Loo [illegible].

OFFICE: STAFF: TI DIV: WE BRANCH: DATES TRAINED: from: Nov. 19 to: 7 Dec. 1956

The course is primarily designed to develop skills. Several subjects, however, (such as telephoto lenses, stereo photography etc.) are covered only briefly and the purpose in these subjects is merely to impart an understanding, and not a skill.

This form, therefore, evaluates -

a. The student's level of understanding (signified by the letter "U") or
b. The degree of skill attained (signified by the letter "S") -

whichever is applicable.

	none	Fair	Good	Very good	excellent
I Basic photographic theory and practices					
A. Manipulation of camera					
1. Leica (S)				x	
2. Signet (S) Retina IIC				x	
3. Camera focusing (S)				x	
B. Depth of Field scales (U)			x		
C. Relationship of aperture to shutter speeds (U)				x	
II Processing and Printing:					x
A. Developers, hypo, washing, drying (S)					
B. Loading NIKOR film developing tank (S)					x
C. Use and function of the enlarger (S)					x
D. Contrast papers - selection of proper paper for a particular negative (S)				x	
E. Print control (S)				x	
III Use of filters: (U)				x	
IV Use of exposure meter. (U)				x	
V Indoor photography:				x	
A. Employing only natural room lighting (S)					
B. Employing accessory room lighting for ID pictures (S)					x

SECRET – EYES ONLY

	none	Fair	Good	Very good	excellent
VI Document copying					
A. Techniques (S)				X	
B. Equipment (S)				X	
C. Selection of film (S)				X	
D. Developing and Printing (S)				X	
VII Telephoto, wide angle lenses, stereo photography (U)				X	
VIII Reflex Copy Printing:				X	
A. Use of permanent photo lab printing box (S)	X				
B. Use of portable "Contura" unit (S)	X				
C. Adaptation of "Contura" unit to clandestine needs (U)	X				
IX Graphics Registry/OCD - Understanding of what is necessary in a photograph in order to be of use to Graphics Registry (U)					
OBSERVED GENERAL TRAITS & CHARACTERISTICS					
I General Quality of prints				X	
II Choice of subject matter - organization and composition				X	
III Quality of darkroom work (cleanliness, neatness, etc.)					X
IV Attitude toward subject matter				X	

REMARKS:

Test Grade:

APPROVED:

C/TSS/Training Division

Gerry E. Worrell
Instructor

14-00000

Wigron, Leo H.

Instruction was given in general photography, and its application to the specific problems of ground intelligence photography, document copying with two methods, casing, fixed and mobile surveillance, available light, small object and ID photography and photography in room search.

This student is well organized in his work and has a fine foundation for the work he will be called upon to do. Currently he should be able to handle similar assignments incensfied in the field and with additional practice and experience is capable of applying photography widely and in a more technical situation.

SECRET
(When Filled In)

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A. GENERAL

1. NAME OF EMPLOYEE (Last-First-Middle)	2. DATE OF BIRTH	3. SERVICE DESIGNATION	4. GRADE
WIGREN, Lee H.	1 Dec 1923	DI	GS-11

5. ORGANIZATIONAL TITLE	6. POSITION TITLE	7. OCCUPATIONAL CODE	8. OFFICE OF ASSIGNMENT
	Intelligence Officer		WE/Swedish Desk

SECTION B. CAREER INTERESTS

9. GENERAL TYPE OF ACTIVITY

FI Operations

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)

A. IMMEDIATE (Within next 1 to 2 years)

Assignment to Scandinavian Station

B. LONG-RANGE (Within next 3 to 5 years)

Reassignment to Headquarters Desk within WE/1

SECTION C. TRAINING

11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING

A. IMMEDIATE (Within next 1 to 2 years)

CE Operations, 0.4
Communist Party Organization and Operations, C.2
Information Reporting, Reports & Requirements, 0.25
Secret Writing, T.9
Audio Surveillance, T.6

B. LONG-RANGE (Within next 3 to 5 years)

Language Study

12. ADDITIONAL COMMENTS

I RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.	13. DATE COMPLETED	14. SIGNATURE OF EMPLOYEE
	20 Nov56	See Item 21

SECRET
(When Filled In)

SECTION D. COMMENTS BY SUPERVISOR

15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

See Item 21

16. RELATIVE TO TRAINING FOR EMPLOYEE

17. TYPED OR PRINTED NAME OF SUPERVISOR

18. SIGNATURE

19. TITLE

20. DATE

SECTION E. FOR USE OF CAREER SERVICE

21. COMMENTS

Detailed Individual Career Plan approved by FI Panel on file in FI Career Management Office, 2048 L

22. TYPED OR PRINTED NAME

Robert A. Skeels

23. SIGNATURE

Robert A. Skeels

24. TITLE

~~FI Career Management Officer~~

25. DATE

13 FEB 1957

LEAVE BLANK

SECRET

SECRET

[illegible] EVALUATION

NAME: Leo WIGREN   [illegible]: LE/FI

[illegible]: Basic Audio

[illegible]: 5 - 16 November 1956

EVALUATION

1. Comprehension of Principles — **Good**
2. Alertness and Interest — **Good**
3. Operational Appreciation of Subject — **Good**
4. Manual Dexterity — **Good**
5. Care in Work — **Good**
6. Aptitude — **Good**
7. Technician Potential — **Good**

NOTE: "Technician Potential" is an estimate of the technical ability the student might acquire after extended instruction and practice. It is not an estimate of his current level of technique.

Ratings: Poor, Average, Good, Excellent

Please return [illegible] copies of this form to TSS/[illegible] for covert distribution.

OVERT DISTRIBUTION
1 - [illegible] Staff Training Officer
1 - Division Training Liaison Officer
[illegible] Registrar
[illegible] of Personnel
[illegible]

COVERT DISTRIBUTION
1 - Senior Staff Training Officer
1 - Division Training Liaison Officer
1 - TSS/[illegible]

Geo. Bailey
Instructor

SECRET

14-00000

S-E-C-R-E-T

TO: Registrar, Office of Training

I certify that I completed the Cable Writing Refresher No. 8 on 27 June 56.

Lee H. Wigren — WE

Name (Please Print) — Staff or Division

S-E-C-R-E-T

S-E-C-R-E-T

TRAINING EVALUATION

Advanced Counterespionage Course No. 1

HIGREN, Leo H.	M	4-15 Oct. '54
Name	Sex	Dates of Course

12/1/23	3/51	GS-9	DDP/STC
Date of Birth	EOD	Grade or Rank	Office

Research and analysis - Intelligence Officer
Projected Assignment or Present Position

1. The Advanced Counterespionage Course is a specialized course of two weeks' duration designed for CE specialists and their supervisors. The Basic CE Course or equivalent experience is a normal prerequisite for entry into the Advanced CE Course. The course is conducted on a seminar, round-table basis. Emphasis is placed on student participation during staff and guest lectures. Time is allotted for reading the extensive material provided.

2. Specialized techniques of CE operations are emphasized. Counterespionage aspects of double agent operations, liaison situations, and defection are examined in detail. Special attention is given to the structure and modus operandi of Soviet and Satellite internal and external clandestine services. Similar studies are made of the Western Services, as they currently exist and as they may affect Agency operations.

3. Each student is required to give a presentation before the class. This hour-long presentation is based on a problem assignment given the student by the staff. Exception is made where students have the field or headquarters experience in CE or a related field; such a student is permitted to give a one-hour lecture based on specific experience. The "canned" problems are selected to test students' ability to do CE research, collate, make logical analyses, and present ideas effectively to a seminar group.

4. This evaluation is based primarily on the student presentation, and to a lesser degree on participation in seminar discussions when conducted by the staff.

S-E-C-R-E-T

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1. Mr. Wigren ranked in the top bracket of a strong class. He contributed effectively in seminar discussions. He appeared to be alert, and to have a good grasp of CE fundamentals.

2. Mr. Wigren's presentation dealt with his basic assignment in Staff C. The presentation was well organized and was a major contribution to the class's CE background.

3. In my opinion, Mr. Wigren has the background and grasp of CE principles adequate for a CE case officer and analyst.

Z

GHOSH ZOGBY

SECRET

TRAINING EVALUATION

1. The official to whom this report is entrusted is personally responsible for it. Although he may, within his discretion, show it to other members of his staff, the report should never be shown to the student whom it concerns.

2. The report summarizes the findings, observations and opinions of the various instructors during the course listed only, with no reference to other facts or findings about the student. More complete data is available in the files of the Training Division and may be examined after contacting the Records and Scheduling Officer.

STUDENT'S NAME Leo Robert Wigren DATE OF REPORT 8 June 1951

TRAINING COURSE Operations DIVISION OSO/STC/ICB GRADE GS-6

AGE: 27

TRAINING PERIOD 7 May - 2 June 1951 PROJECTED ASSIGNMENT Clerk

1. PERFORMANCE RECORD. The following grades show the achievement of the student in class problems and examinations. The total possible score is broken down to indicate the relative weighting of various factors. The overall adjectival rating is based on the following scale: 0 to 59% Unsatisfactory; 60 to 79% Satisfactory; 80 to 89% Excellent; 90 to 100% Superior.

	Possible Score	Achieved Score	
(1) Comprehension of basic principles of clandestine operations	(40)	25	Sat.
(2) Use of tradecraft (ability to apply principles of clandestine operations)	(50)	30	Sat. -
(3) Ability to evaluate operational data	(20)	12	Sat. -
(4) Ability to use operational data	(20)	11	Med. +
(5) Planning	(30)	19	Sat.
(6) Personality analysis	(20)	14	Sat.
(7) Personality manipulation	(50)	35	Sat.
(8) Adaptability to operational emergencies	(30)	20	Sat.
(9) Attention to detail	(20)	12	Sat. -
(10) Organization and presentation of written operational material	(20)	13	Sat.
TOTAL	(300)	191	

Overall adjectival rating . . . . Satisfactory 64% . . . .

2. TRAIT CHARACTERISTICS RECORD. The following indicates the various personality traits as observed by the instructors during the training period. The observations include the student's participation and conduct in training as well as his reactions to various problems and situations. A scale of 0 to 10 is used, 0 indicating that the trait has not been observed, the lower numbers indicating below average, and the higher indicating above average.

	Rating
(1) Ability to get along and work with people	See Attachment
(2) Ability to grasp instructions	
(3) Enthusiasm and interest in work	
(4) Industriousness	
(5) Practical intelligence	
(6) Astuteness	
(7) Adaptability	
(8) Effectiveness	
(9) Stability	
(10) Initiative	
(11) Imagination	
(12) Ability to handle and direct people	

3. COMMENT. (To be used only in cases of outstanding strengths or weaknesses)

Ernest G. Weidul
ERNEST G. WEIDUL
CHIEF INSTRUCTOR

APPROVED. Lawrence B. Shallcross
LAWRENCE B. SHALLCROSS
CHIEF, SIB

REVIEWED. [signature]
CHIEF, TRD

FORM NO. 51-86
JAN 1950

SECRET

Lee H. Wigren
Grade: GS-6

2. TRAIT RECORD. The following indicates the various traits as observed by the instructors during the training period. The observations include the student's participation and conduct in training as well as his reactions to various problems and situations.

1. UNDERSTANDING INSTRUCTIONS
Not observed______

1	2	$\textcircled{3}$	4	5
Misunderstood instructions completely on more than one occasion.	Was very slow to grasp instructions. Often requested additional explanation or repetition.	Understood instructions if given in detail.	Did not require a detailed explanation.	Grasped instructions quickly, completely, accurately.

2. PLANNING WORK
Not observed______

1	$\textcircled{2}$	3	4	5
Got in serious difficulty because of failure to plan work.	Planned inadequately.	Made plans which permitted adequate implementation of a project.	Gave evidence of careful, thoughtful, planning.	Planned thoroughly, allowed for almost all contingencies.

3. ABILITY TO WRITE
Not observed______

1	2	$\textcircled{3}$	4	5
Seemed unable to express thoughts clearly in written form.	Was weak in expressing thoughts clearly in written form.	Written work showed no significant weakness.	Displayed ability to express thoughts thoroughly in written form.	Was outstanding in ability to express ideas in clear, correct, coherent manner.

4. ATTENDING TO DETAIL
Not observed______

1	$\textcircled{2}$	3	4	5
Written and oral work suffered seriously from constant inattention to details.	Work frequently marred by careless or imprecise treatment of significant detail.	Work showed acceptable attention to significant detail.	Careful handling of significant detail.	Work was consistently outstanding for precise, accurate handling of detail.

5. CONSTRUCTIVE IMAGINATION
Not observed______

1	$\textcircled{2}$	3	4	5
Devoid of constructive imagination or inventiveness in approach to problems.	Showed only a very limited degree of constructive imagination.	Showed sufficient constructive imagination to meet most school situations adequately.	Demonstrated the possession of creative ability to a greater than average degree.	Outstandingly creative, inventive, or original.

6. FACILITY OF ORAL EXPRESSION
Not observed______

1	2	$\textcircled{3}$	4	5
Unable to express self clearly. Presented ideas in a rambling and incoherent fashion.	Lacked fluency or ease in his speech, but meaning usually clear.	Displayed reasonable facility in oral expression.	Spoke confidently, conveying ideas clearly and readily.	Outstanding in fluency and clarity of oral expression.

7. EFFORT
Not observed______

1	$\textcircled{2}$	3	4	5
Work was unsatisfactory as a result of insufficient application of time and effort.	Applied minimum amount of time and effort necessary to satisfactorily accomplish assigned work.	Showed adequate compliance as regards time and effort for accomplishment of assigned work.	Volunteered greater time and effort than is normally expected in this course.	Was unusually industrious, giving generously of time, effort and interest.

8. INITIATIVE
Not observed______

1	$\textcircled{2}$	3	4	5
Failed to act without being specifically instructed to do so.	Occasionally acted on his own.	Usually took steps to implement ideas.	Usually displayed enthusiasm and aggressiveness.	Displayed unusual energy, enthusiasm and aggressiveness.

9. PERSISTENCE IN EFFORTS
Not observed ✓ (marked)

1	2	3	4	5
Gave up as soon as he met opposition or difficulties in pursuing objective	Gave up after several attempts had failed.	Surmounted minor difficulties, but was slowed by severe opposition.	Was slowed only by severe opposition.	Persisted in his efforts to achieve objectives despite repeated setbacks or severe opposition.

10. ENTHUSIASM AND INTEREST IN THE WORK
Not observed______

1	2	3	4	5
Displayed no indication of genuine interest in the subject.	Appeared only mildly interested in the subject.	Displayed definite interest in making this sphere of activity his career.	Displayed unusual enthusiasm and interest.	Displayed exceptional enthusiasm and intense interest.

11. ABILITY TO GET ALONG WITH ASSOCIATES
Not observed______

1	2	3	4	5
Frequently alienated associates.	Was noticeably lacking in: a. sociability b. consideration of others c. cooperativeness.	Reasonably sociable, considerate and cooperative vis-a-vis associates.	Displayed definite a. sociability b. consideration of others c. cooperativeness.	Unusually sociable, considerate and cooperative vis-a-vis associates.

12. LEADERSHIP
Not observed______

1	2	3	4	5
Appeared to withdraw from group activities to a marked degree even when requested to take part.	Took little part in group activities.	Normally participated within the group.	Displayed leadership ability on several occasions.	Consistently assumed leadership in group activities.

13. TACT
Not observed______

1	2	3	4	5
Markedly blunt and indiscreet	Occasionally said or did something which induced an unfavorable reaction.	Reasonably discreet.	Had good discernment for the appropriate thing to say or do.	Consistently demonstrated keen perception for fitting speech or conduct.

14. PERSUASIVENESS
Not observed______

1	2	3	4	5
Did not influence the thinking and actions of others	His opinions rarely affected his associates.	Was fairly successful in selling a point or himself.	Was very good at influencing others by his own personality and thinking.	Was outstanding in ability to command respect and attention through his personality and thinking.

15. COMMON SENSE
Not observed______

1	2	3	4	5
Displayed lack of common sense.	Displayed inconsistencies in judgment.	Usually displayed sound judgment.	Consistently displayed sound judgment.	Displayed outstanding ability to make sound decisions.

16. ASTUTENESS
Not observed______

1	2	3	4	5
Appeared gullible and naive.	Lacked adequate skepticism and discernment.	Displayed adequate discernment and skepticism.	Displayed above average perspicacity and skepticism.	Displayed exceptional shrewdness and perspicacity.

17. ABILITY TO LEARN
Not observed______

1	2	3	4	5
Showed no improvement during course of instruction.	Improvement was slow and laborious.	Assimilated course material in satisfactory fashion.	Showed marked improvement during progress of instruction.	Despite lack of previous experience displayed unusual ability to assimilate course material.

18. ADAPTATION TO TRAINING
Not observed______

1	2	3	4	5
Did not adjust to training program. Remained disorientated, an outsider.	Accepted training but with reluctance.	Adapted himself to most aspects of training.	Accepted the training situation with good spirit.	Accepted training with obvious enthusiasm.

A rating of 3 in personality traits is considered average for a CIA operations officer.

NOTE: For remarks see page 6.

TRAINING EVALUATION

(STAFF ORIENTATION)

1. The official to whom this report is entrusted is personally responsible for it, although he may, within his discretion, show it to other members of his staff, the report should never be shown to the student whom it concerns.

2. The report summarizes the test results, observations and opinions of the various instructors for the course listed only. More complete data is available in the files of the Training Division and may be examined after contacting the Records and Scheduling Officer. Any questions as regards the evaluation of this student should be referred to the Chief, Records and Evaluation, TRO.

STUDENT'S NAME Lee Robert Wigren DATE OF REPORT 28 April 1951

TRAINING COURSE STAFF ORIENTATION 24 DIVISION OSO/STC AGE 27 GRADE GS-6

TRAINING PERIOD 2 - 27 April 1951 PROJECTED ASSIGNMENT Clerk

1. PERFORMANCE RECORD. The following grades show the achievement of the student in class problems and examinations. The total possible score is broken down to indicate the relative weighting of various factors. The overall adjectival rating is based on the following scale: 0 to 65% Unsatisfactory; 66 to 75% Satisfactory; 76 to 85% Excellent; 86 to 100% Superior.

Problems	Possible Score	Achieved Score	Percentage Score
(1) Editing of Information	(20)	14.9	75
(2) Reporting of Information	(40)	29.1	73
(3) Message Writing	(20)	14.3	72
(4) Interviews: Procurement of Information	(30)	21.3	71
(5) Interviews: Personality Handling	(30)	23.2	77
(6) Mapping and Sketching	(20)	15.7	79
(7) Observation and Description	(10)	7.9	79
(8) Security Problems	(5)	4.3	85
Objective Tests			
(9) Intelligence Tools and Objectives	(30)	22.2	74
(10) Reporting Mechanics	(20)	16.6	83
(11) USSR and Communism	(75)	64.5	86
TOTAL	(300)	234.0	78.0
Overall adjectival rating	Excellent		

2. TRAIT RECORD. The following indicates the various traits as observed by the instructors during the training period. The observations include the student's participation and conduct in training as well as his reactions to various problems and situations.

1. UNDERSTANDING INSTRUCTIONS
Not observed____

1	2	3	(4)	5
Misunderstood instructions completely on more than one occasion.	Was very slow to grasp instructions. Often requested additional explanation or repetition.	Understood instructions if given in detail.	Did not require a detailed explanation.	Grasped instructions quickly, completely, accurately.

2. PLANNING WORK
Not observed____

1	2	(3)	4	5
Got in serious difficulty because of failure to plan work.	Planned inadequately for the effective carrying out of a project.	Made plans which did not hinder the satisfactory completion of a project.	Gave evidence of careful, thoughtful planning.	Planned thoroughly, allowed for all contingencies.

3. ATTENDING TO DETAIL
Not observed____

1	2	(3)	4	5
Written and oral work suffered seriously from constant inattention to details.	Work frequently marred by careless or imprecise treatment of significant detail.	Work showed acceptable attention to significant detail, but contained a number of minor errors.	Careful handling of significant detail, with occasional lapses of a minor nature.	Work was outstanding for precise, accurate handling of detail at all times.

4. ABILITY TO WRITE
Not observed____

1	2	3	(4)	5
Seemed unable to express thoughts clearly or correctly in written form.	Weak in English usage. Frequent grammatical or spelling errors.	Written work mechanically correct, but poorly organized.	Written work showed no significant weakness.	Outstanding in ability to express ideas in clear, correct, coherent manner.

5. PERSEVERING IN EFFORTS
Not observed____

1	2	3	(4)	5
Gave up as soon as he met opposition or difficulties in pursuing an objective.	Gave up after several attempts had failed.	Surmounted minor difficulties, but stopped by severe opposition.	Renewed his efforts after a major setback.	Persisted in his efforts to achieve objectives despite repeated set-backs or severe opposition.

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FORM NO. 51-118
JAN 1951

6. CONSTRUCTIVE IMAGINATION
Not observed______

1	2	(3)	4	5
Devoid of imagination or inventiveness in approach to problems.	Showed only a very limited degree of imagination.	Showed sufficient imagination to meet most school situations adequately.	Demonstrated the possession of creative ability to a greater than average degree.	Outstandingly creative, inventive, or original.

7. FACILITY OF ORAL EXPRESSION
Not observed______

1	2	3	(4)	5
Unable to express self clearly. Presented ideas in a groping and incoherent fashion.	Lacked fluency or ease in his speech, but meaning usually clear.	Displayed reasonable facility in oral expression.	Spoke confidently, conveying ideas clearly and readily.	Outstanding in fluency and clarity of oral expression.

8. FORCEFULNESS
Not observed______

1	2	(3)	4	5
Was not able to project his own personality and ideas to others.	Rarely convinced anyone of his point.	Was fairly successful in selling a point or himself.	Was able to influence or control others through his personality and thinking.	Outstanding in ability to command attention and respect through personal forcefulness.

9. ADAPTATION TO TRAINING
Not observed______

1	2	3	(4)	5
Did not adjust to training program. Remained disorientated, an outsider.	Accepted training, but with reluctance.	Adapted himself to most aspects of training.	Accepted the training situation with good spirit.	Accepted training with obvious enthusiasm.

10. TACT
Not observed______

1	2	3	(4)	5
Continually alienated others by indiscreet actions or words.	Occasionally said or did something which induced an unfavorable reaction.	Not skilled, but avoided arousing antagonism in dealing with others.	Had good discernment for the appropriate thing to say or do.	Showed keen perception for fitting speech or conduct at all times.

3. REMARKS:

APPROVED. L B Halloran
CHIEF, STR

Charles L Booker
CHIEF INSTRUCTOR

REVIEWED. R Kingsley
CHIEF, RES

14-00000

NR

A. RAW TEST DATA

TYPE OF TEST	RAW SCORE	PERC-TILE	TYPE OF TEST	RAW SCORE	PERCEN-TILE	TYPE OF TEST	RAW SCORE	PERCEN-TILE
DIRECTIONS			DIRECTIONS A	16	52	AREA INFO (AFFAIRS)		
DAT: CLERICAL			OTIS-HIGHER: A	66	87	AREA INFO (PEOPLE)		
SPELLING			GEN. TEST I	68	90	BENNETT LIBRARY INFO		
SENTENCES			LA-5			CIA CLASSIF. I		
NUMERICAL AB.			FRENCH LL			CIA CLASSIF. II		
ABSTR. REAS.			FRENCH UL			CORR. AND EFF. OF EXP.		
SPACE REL.			GERMAN LL			OSU TEST: FORM		
VERB. REAS.			ITALIAN LL			TECHNICAL READING		
MECH. REAS.			SPANISH LL			WATSON-GLASER:		
SUPV. TEST: FORM						GENERALIZATIONS		
ORAL DIRECTIONS TEST						INFERENCES		
						DISC. ARGUMENTS		
						RECOG. ASSUMPTIONS		
						GEN. LOG. REAS.		
						CONSISTENCY		
						APPL. LOG. REAS.		

DATE	TYPING GROSS NET ERRORS	SHORTHAND 1	2	3	TOTAL TIME
9Nov.50					

B. PERSONAL DATA

AGE	SEX M	F	STATUS NEW	EMP.	EDUCATION ELEM.	H.SCH.	COL.	DEG.	MAJOR
26	x		x						Limbocker

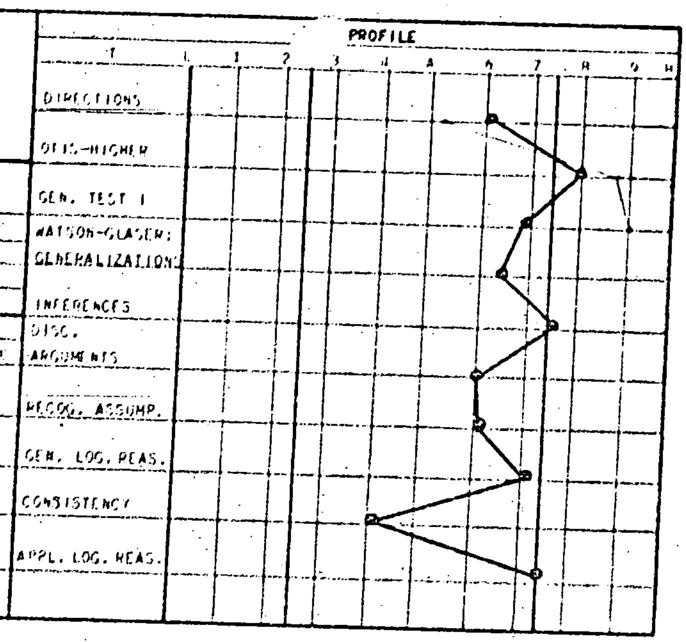
NAME (LAST, FIRST, MIDDLE INITIAL)	SERVICE & GRADE	POSITION
WI[illegible], Leo H. (5244)	G.S.5	Intelligence Officer

TEST RECORD

NOTE: PRINTED LINE REPRESENTS AVERAGE RANKINGS FOR PROFESSIONAL AND TECHNICAL PERSONNEL. COLORED LINE REPRESENTS SUBJECT'S RANKS.

TYPING		
SPEED	NET	ERRORS
1.		
2.		
3.		

FOREIGN LANGUAGE READING TESTS		
LANGUAGE	MEAN SCORE	SUBJECT'S SCORE
FRENCH GC	40	
FRENCH GC	38	
GERMAN	30	
ITALIAN	37	
SPANISH	35	



37-70[illegible] Limbocker 9 Nov [illegible]

14-00000

SECRET
(When Filled In)

REQUEST FOR MEDICAL EVALUATION

1. DATE OF REQUEST:). October 1975

2. NAME (Last, First, Middle): Wigren, Lee H.

3. POSITION TITLE: Ops Officer

4. GRADE: GS-13

5. OFFICE, DIVISION, BRANCH: DDO/CI Staff/R&A

6. EMPLOYEE'S EXT.: 6947

7. PURPOSE OF EVALUATION

- [ ] PRE-EMPLOYMENT
- [ ] ENTRANCE ON DUTY
- [XX] TDY STANDBY
- [ ] SPECIAL TRAINING
- [ ] ANNUAL
- [ ] RETURN TO DUTY
- [ ] FITNESS FOR DUTY
- [ ] MEDICAL RETIREMENT
- [ ] HDQS/TDY
- [ ] OVERSEAS ASSIGNMENT
  - ETD
  - STATION
  - TDY OR PCS
  - TYPE OF COVER
  - NO. OF DEPENDENTS TO ACCOMPANY
  - NO. OF DEPENDENTS REPORTS OF MEDICAL HISTORY ATTACHED
- [ ] RETURN FROM OVERSEAS
  - ETA
  - STATION
  - NO. OF DEP. S

8. OVERSEAS PLANNING EVALUATION (One block must be checked)

- [ ] YES
- [ ] NO

9. REQUESTING OFFICER

SIGNATURE: Janice R. Lowden
Janice R. Lowden

ROOM NO. & BUILDING: 2C43 HQS

EXT.: 4013

10. COMMENTS

Mr. Wigren is planning to travel 10/24/75 to London, please expedite.
Mr. Wigren had MPT/PHE in July 1975.

11. REPORT OF EVALUATION

Qualified for TDY Standby until 1 October 1977.

DATE: 23 October 1975

William T. Golder, OMS/pro

FORM 259 USE PREVIOUS EDITIONS

SECRET

14-00000

(2)

CSC

PHYSICAL QUALIFICATION RECORD

NAME	NATURE OF ACTION
Wigren, Lee	EOD
TITLE OF POSITION	**GRADE**
Clerk	G-6
DEPARTMENT OR FIELD	
Dept.	

Subject was found physically [ ] fit [ ] unfit for duty with this organization in the above grade and position.

RECOMMENDATIONS:

And o/s duty

10 Mar 51

DATE

SIGNATURE OF PHYSICAL REQUIREMENTS OFFICER

FORM NO. 37-57
NOV 1948

SECRET
(When Filled In)

PWB

QUALIFICATIONS UPDATE

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444j, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room 5E-13 Headquarters, whether information is added or not.

Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

SECTION I — BIOGRAPHIC AND POSITION DATA

EMP. SER. NO.	NAME (Last-First-Middle)	DATE OF BIRTH	SD	GRADE
006198	WIGREN, Lee H.	12/01/23	D	13

SECTION II — EDUCATION

HIGH SCHOOL

LAST HIGH SCHOOL ATTENDED	ADDRESS (City, State, Country)	YEARS ATTENDED (From-To)	GRADUATE ☐ YES ☐ NO

COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT MAJOR	SUBJECT MINOR	YEARS ATTENDED FROM--TO--	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM/QTR. HRS. (Specify)
1.						
2.						

IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT.

TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS

OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS
1.				
2.				

SECTION III — MARITAL STATUS

1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried) SPECIFY:
2. NAME OF SPOUSE (Last) (First) (Middle) (Maiden)
3. DATE OF BIRTH
4. PLACE OF BIRTH (City, State, Country)
5. OCCUPATION
6. PRESENT EMPLOYER
7. CITIZENSHIP
8. FORMER CITIZENSHIP(S) COUNTRY(IES)
9. DATE U.S. CITIZENSHIP ACQUIRED

SECTION IV — DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS
1. ☐ ADD ☐ DELETE				
2. ☐ ADD ☐ DELETE				

FORM 7-69 444n USE PREVIOUS EDITIONS

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

(4-51)

SECRET
(When Filled In)

SECTION V — GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF TRAVEL OR RESIDENCE	DATE & PLACE OF STUDY	KNOWLEDGE ACQUIRED BY--CHECK (X): RESIDENCE	TRAVEL	STUDY	WORK ASSIGNMENT
1.		SEP 30 8 59 AM '71					
2.							

SECTION VI — TYPING AND STENOGRAPHIC SKILLS

1. TYPING (WPM)	2. SHORTHAND (WPM)	3. INDICATE SHORTHAND SYSTEM USED--CHECK (X) APPROPRIATE ITEM
		☐ GREGG ☐ SPEEDWRITING ☐ STENOTYPE ☐ OTHER SPECIFY:

SECTION VII — SPECIAL QUALIFICATIONS

PROVIDE INFORMATION ON HOBBIES, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED.

SECTION VIII — MILITARY SERVICE

CURRENT DRAFT STATUS

1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED? ☐ YES ☐ NO	2. NEW CLASSIFICATION
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS	4. IF DEFERRED, GIVE REASON

MILITARY RESERVE, NATIONAL GUARD STATUS

CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG: ☐ ARMY ☐ NAVY ☐ MARINE CORPS ☐ AIR FORCE ☐ COAST GUARD ☐ NATIONAL GUARD ☐ AIR NATIONAL GUARD

1. CURRENT RANK, GRADE OR RATE	2. DATE OF APPOINTMENT IN CURRENT RANK	3. EXPIRATION DATE OF CURRENT OBLIGATION

4. CHECK CURRENT RESERVE CATEGORY ☐ READY RESERVE ☐ STANDBY (*active*) ☐ STANDBY (*inactive*) ☐ RETIRED ☐ DISCHARGED

5. MILITARY MOBILIZATION ASSIGNMENT	6. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED

MILITARY SCHOOLS COMPLETED (*Extended Active, Reserve Duty, or as Civilian*)

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	DATE COMPLETED	RESIDENT / AGENCY-SPONSORED

SECTION IX — PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS

NAME AND CHAPTER	ADDRESS (*Number, Street, City, State, Country*)	DATE OF MEMBERSHIP FROM	TO
1.			
2.			
3.			

SECTION X — REMARKS

NO CHANGES

DATE	SIGNATURE OF EMPLOYEE
22 Sept 71	[signature]

SECRET

14-00000

SECRET
(When Filled In)

OFFICIAL USE ONLY (until filled in)

QUALIFICATIONS SUPPLEMENT TO PERSONAL HISTORY STATEMENT

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS.

SECTION I — BIOGRAPHIC AND POSITION DATA

1. EMP. SER. NO.	2. NAME (Last-First-Middle)	3. SEX	4. DATE OF BIRTH	5. SCHEDULE/GRADE/STEP
006198	WIGREN LEE H	M	12/01/23	GS-13-05

6. SD	7. POSITION TITLE	8. OFFICE OF ASSIGNMENT	9. LOCATION (Country, City)
D	INSTR INTEL	OTR	WASH., D.C.

SECTION II — AGENCY OVERSEAS SERVICE

AREA	TYPE TOUR	FROM	TO
AFRICA	TDY-RR	60/10/13	60/11/13

OVERSEAS DATA
CODED
DATE: INITIALS:
7 AUG 1968

SECTION III — EDUCATION

DEGREE	MAJOR FIELD	COLLEGE	YEAR
BACH	HISTORY, GENERAL	YALE UNIV CONN	47
MSTR	HISTORY, GENERAL	HARVARD UNIV MASS	48

FORM 444 (4-67)

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

6 8 AUG ENTD (4-51)

SECRET
(When Filled In)

SECTION IV — GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF TRAVEL OR RESIDENCE	DATE & PLACE OF STUDY	KNOWLEDGE ACQUIRED BY: RESIDENCE	TRAVEL	STUDY	SPECIFY WORK ASSIGNMENT
U.S.S.R.	POLITICAL	———?	TO DATE			X	X
REP. SOUTH AFRICA	POLITICAL/GENERAL	1966 OCT.-NOV.	SUMMER + FALL 1966		X	X	X

SECTION V — TYPING AND STENOGRAPHIC SKILLS

1. TYPING (WPM) 2. SHORTHAND (WPM) 3. INDICATE SHORTHAND SYSTEM USED - - CHECK (X) APPROPRIATE ITEM
☐ GREGG ☐ SPEEDWRITING ☐ STENOTYPE ☐ OTHER (SPECIFY)

4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (comptometer, mimeograph, card punch, etc.)

NONE

SECTION VI — SPECIAL QUALIFICATIONS

1. LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH.

SWIMMING (PROFICIENT); STAMP COLLECTING

2. EXCLUDING BUSINESS EQUIPMENT OR MACHINES WHICH YOU MAY HAVE LISTED IN ITEM 4, SECTION V, LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT AND MACHINES SUCH AS OPERATION OF RADIO TRANSMITTERS (indicate CW speed, sending & receiving), OFFSET PRESS, TURRET LATHE, EDP AND OTHER SCIENTIFIC & PROFESSIONAL DEVICES

NONE

3. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION SUCH AS PILOT, ELECTRICIAN, RADIO OPERATOR, TEACHER, LAWYER, CPA, MEDICAL TECHNICIAN, PSYCHOLOGIST, PHYSICIAN, ETC.? ☐ YES ☐ NO

4. IF YOU HAVE ANSWERED "YES" TO ITEM 3 ABOVE, INDICATE KIND OF LICENSE OR CERTIFICATION AND THE ISSUING STATE, MUNICIPALITY, ETC. Provide license registry number if known.

———

5. FIRST LICENSE/CERTIFICATE (year of issue)

6. LATEST LICENSE/CERTIFICATE (year of issue)

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (do NOT submit copies unless requested). INDICATE THE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (non fiction or scientific articles, general interest subjects, novels, short stories, etc.)

———

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

———

9. PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE.

OTR TEACHING ASSIGNMENT - LECTURING/BRIEFING ASSIGNMENTS

SECRET

SECRET

(When Filled In)

SECTION VII

MILITARY SERVICE

CURRENT DRAFT STATUS

1. ARE YOU REGISTERED FOR THE DRAFT ☐ YES ☐ NO	2. SELECTIVE SERVICE CLASSIFICATION
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS	4. IF DEFERRED, GIVE REASON

MILITARY SERVICE RECORD (Active Duty Only)

1. MILITARY ORGANIZATION (Army, Navy, etc. - specify) ARMY	2. BRANCH OF CORPS	3. DATES OF SERVICE (extended active duty) FROM FEB 1943 TO FEB 1946
4. STATUS (Regular, Reserve, etc. - specify)	5. RANK, GRADE OR RATE (at separation if past service) S/SGT	6. SERIAL SERVICE OR FILE NUMBER

7. CHECK TYPE OF SEPARATION
☑ HONORABLE DISCHARGE
☐ RELEASE TO INACTIVE DUTY
☐ RETIREMENT FOR AGE
☐ RETIREMENT FOR SERVICE
☐ RETIREMENT FOR COMBAT DISABILITY
☐ RETIREMENT FOR PHYSICAL DISABILITY
☐ UNDUE HARDSHIPS
☐ OTHER (Specify)

8. BRIEF DESCRIPTION OF MILITARY DUTIES (record the duties and skills which best describe your work or function in the military service)

MILITARY RESERVE, NATIONAL GUARD STATUS

CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG
☐ ARMY ☐ NAVY ☐ MARINE CORPS ☐ AIR FORCE ☐ COAST GUARD ☐ NATIONAL GUARD ☐ AIR NATIONAL GUARD

1. CURRENT RANK, GRADE OR RATE	2. DATE OF APPOINTMENT IN CURRENT RANK	3. EXPIRATION DATE OF CURRENT RESERVE OBLIGATION

4. CHECK CURRENT RESERVE CATEGORY ☐ READY RESERVE ☐ STANDBY (active) ☐ STANDBY (inactive) ☐ RETIRED ☐ DISCHARGED

5. BRIEF DESCRIPTION OF MILITARY RESERVE DUTIES (record the duties and skills which best describe your work or function in the military service)

6. IF YOU ARE CURRENTLY ASSIGNED TO A RESERVE OR NATIONAL GUARD TRAINING UNIT, IDENTIFY THE UNIT AND ITS ADDRESS.

MILITARY SCHOOLS COMPLETED (Active Duty, Reserve Status or as Civilian)

	NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	DATE COMPLETED	
1.				☐ RESIDENT ☐ CORRESPONDENCE ☐ AGENCY SPONSORED
2.				☐ RESIDENT ☐ CORRESPONDENCE ☐ AGENCY SPONSORED
3.				☐ RESIDENT ☐ CORRESPONDENCE ☐ AGENCY SPONSORED
4.				☐ RESIDENT ☐ CORRESPONDENCE ☐ AGENCY SPONSORED
5.				☐ RESIDENT ☐ CORRESPONDENCE ☐ AGENCY SPONSORED

SECRET

14-00000

SECTION VIII — **AGENCY EMPLOYMENT HISTORY**

1. INCLUSIVE DATES (From-To by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH
MAY 1959 - MAY 1965	HEADQUARTERS	DDP/SR
4. TITLE OF JOB		5. GRADES HELD IN JOB
CHIEF, RESEARCH BRANCH, C.I. GROUP, SR DIV.		GS-12, GS-13

6. DESCRIPTION OF DUTIES

- PLANNED + IMPLEMENTED SR DIVISION RESEARCH PROGRAM ON SOVIET INTELLIGENCE
- SUPERVISED WORK OF SECTION (LATER BRANCH) WHICH AT MAXIMUM STRENGTH INCLUDED 17 ANALYSTS + CLERKS
- EDITED PUBLICATIONS
- DIRECTED DISSEMINATION OF PUBLICATIONS TO AGENCY AND U.S. INTEL COMMUNITY CUSTOMERS
- CONDUCTED LECTURES + BRIEFINGS FOR U.S. + FOREIGN LIAISON PERSONNEL
- ~~[illegible]~~

1. INCLUSIVE DATES (From-To by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH
SEPT 1957 - MAY 1959	HQ	DDP/FI/D
4. TITLE OF JOB		5. GRADES HELD IN JOB
BIOGRAPHIC OFFICER		GS-11, 12

6. DESCRIPTION OF DUTIES

- CONDUCTED RESEARCH + PREPARED REPORTS
- CONDUCTED EXTERNAL LIAISON
- HELPED DEVELOP NEW PROGRAMS
- SUPERVISED 4 PERSONNEL

1. INCLUSIVE DATES (From-To by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH
APRIL 1955 - SEPT 1957	HQ	DDP/WE-1
4. TITLE OF JOB		5. GRADES HELD IN JOB
AREA OPS OFFICER		GS-11

6. DESCRIPTION OF DUTIES

- SUPPORTED ACTIVITIES OF STOCKHOLM STATION

SECRET
(When Filled In)

SECTION VIII

AGENCY EMPLOYMENT HISTORY (Cont'd)

1. INCLUSIVE DATES (From-To by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH
MAR 1951 - APR 1955	HQ	DDP/STC/SIB *
4. TITLE OF JOB		5. GRADES HELD IN JOB
INTELLIGENCE OFFICER		GS-6, 7, 9, 11

6. DESCRIPTION OF DUTIES

- CONDUCTED RESEARCH
- PREPARED STUDIES ON SOVIET INTELLIGENCE
- STUDIED RELATIONSHIP OF SOVIET + EAST EUROPEAN INTELLIGENCE SERVICES; PREPARED PAPERS ON SUBJECT; CONDUCTED BRIEFINGS

1. INCLUSIVE DATES (From-To by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH
4. TITLE OF JOB		5. GRADES HELD IN JOB

6. DESCRIPTION OF DUTIES

1. INCLUSIVE DATES (From-To by month & year)	2. LOCATION (Country, City)	3. DIRECTORATE OFFICE OR DIVISION, BRANCH
4. TITLE OF JOB		5. GRADES HELD IN JOB

6. DESCRIPTION OF DUTIES

SECRET

SECTION IX — MARITAL STATUS

1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried — SPECIFY)

2. NAME OF SPOUSE — (Last) WIGREN (First) ELLEN (Middle) (Maiden) (RADER)

3. DATE OF BIRTH	4. PLACE OF BIRTH (City, State, Country)	
13 AUGUST 1927	ROANOKE VA	
5. OCCUPATION	6. PRESENT EMPLOYER	
HOUSEWIFE	—	
7. CITIZENSHIP	8. FORMER CITIZENSHIP(S), COUNTRY(IES)	9. DATE U.S. CITIZENSHIP ACQUIRED
U.S	—	—

SECTION X — DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS
CHRISTOPHER LEE	SON	WASHINGTON DC 10 MAR 1957	US	10107 ALICE CT, FAIRFAX VA
ERIC VICTOR	"	WASHINGTON D.C. 15 AUG 1959	"	"

SECTION XI — PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS

NAME AND CHAPTER	ADDRESS (Number, Street, City, State, Country)	DATE OF MEMBERSHIP FROM	TO
YALE ALUMNI CLUB OF WASHINGTON DC			

DATE	SIGNATURE OF EMPLOYEE
17 May 1968	Lee H. Wigren

30 December 1963

MEMORANDUM FOR THE RECORD

SUBJECT: Certificate of Completion - Midcareer Course No. 1
7 October - 15 November 1963

The attached certificate indicates that Lee H. Wigren, SR, has completed the Agency's Midcareer Course No. I. This course is one part of the Agency's Midcareer Training Program.

Among other topics, this course covers the functioning of the various components of the Agency, the functioning of other agencies of the U.S. Government, particularly those with intelligence and action responsibilities, and the Agency's relation to them. It also covers foreign, domestic, political and other factors affecting the policies of the U.S. Government.

Lester C. Houck
Lester C. Houck
Chairman
Midcareer Course

14-00000

Valeat Intelligentia Melius

CENTRAL INTELLIGENCE AGENCY

UNITED STATES OF AMERICA

This certifies that

LEE H. WIGREN

has completed the

Midcareer Course

15 November 1963

Matthew Baird

DIRECTOR OF TRAINING

Marshall S. Carter

DEPUTY DIRECTOR OF CENTRAL INTELLIGENCE

-LY

SECRET
(When Filled In)

PERIODIC SUPPLEMENT
PERSONAL HISTORY STATEMENT

THIS DATE: 9 FEBRUARY 1959

INSTRUCTIONS

This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XIII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.

SECTION I — GENERAL

1. FULL NAME (Last-First-Middle): WIGREN, Lee H.

2. CURRENT ADDRESS (No., Street, City, Zone, State): 15 MODE ST, FAIRFAX, VIRGINIA

3. PERMANENT ADDRESS (No., Street, City, Zone, State): SAME

4. HOME TELEPHONE NUMBER: CRESCENT 3-4950

5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE: VIRGINIA

SECTION II — PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S.: WIGREN, Ellen R

2. RELATIONSHIP: wife

3. HOME ADDRESS (No., Street, City, Zone, State, Country): 15 MODE ST, FAIRFAX, VIRGINIA

4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE: NA

5. HOME TELEPHONE NUMBER: CR 3-4950

6. BUSINESS TELEPHONE NUMBER: NA

7. BUSINESS TELEPHONE EXTENSION: NA

8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE.
NOT DESIRABLE

SECTION III — MARITAL STATUS

1. CHECK (X) ONE: SINGLE [ ] MARRIED [✓] WIDOWED [ ] SEPARATED [ ] DIVORCED [ ] ANNULLED [ ]

2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS: NA

SPOUSE: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving data below for all previous marriages. If marriage is contemplated, provide same data for fiance.

3. NAME	(First)	(Middle)	(Maiden)	(Last)
	(Alice)	ELLEN	RADER	WIGREN

4. DATE OF MARRIAGE: 27 SEPT 1952

5. PLACE OF MARRIAGE (City, State, Country): WASHINGTON, DC.

6. ADDRESS OF SPOUSE BEFORE MARRIAGE (No., Street, City, State, Country): ARLINGTON VIRGINIA

7. LIVING: YES [✓] NO [ ]

8. DATE OF DEATH: NA

9. CAUSE OF DEATH: NA

10. CURRENT ADDRESS (Give last address, if deceased): 15 MODE ST, FAIRFAX, VIRGINIA

11. DATE OF BIRTH: 13 AUGUST 1927

12. PLACE OF BIRTH (City, State, Country): ROANOKE VIRGINIA

13. IF BORN OUTSIDE U.S.-DATE OF ENTRY: NA

14. PLACE OF ENTRY: NA

15. CITIZENSHIP (Country): U.S.

16. DATE ACQUIRED: BIRTH

17. WHERE ACQUIRED (City, State, Country): NA

18. OCCUPATION: HOUSEWIFE

19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers): NA

20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country): NA

SECTION III CONTINUED TO PAGE 2

SECRET

(When Filled In)

SECTION III CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE OF SPOUSE (From- and To-) BY MONTH AND YEAR

N/A

22. BRANCH OF SERVICE	23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED
N/A	N/A

24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN

N/A

SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS

1	1. FULL NAME (Last-First-Middle) NA	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
2	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
3	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
4	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT

5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES

SECTION V FINANCIAL STATUS

1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? [✓] YES [ ] NO

2. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? [ ] YES [✓] NO IF YOU HAVE ANSWERED "YES," GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.

3. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? [ ] YES [✓] NO

4. IF YOU HAVE ANSWERED "YES" TO QUESTION 3 ABOVE, GIVE COMPLETE DETAILS.

NA

5. WITHOUT REFERENCE TO YOUR SALARY, STATE OTHER SOURCES OF RECURRENT INCOME NOT INDICATED BY PRECEDING ITEMS.

NA

SECTION V CONTINUED TO PAGE 3

SECRET

SECTION V CONTINUED FROM PAGE 2

6. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

NAME OF INSTITUTION	ADDRESS (City, State, Country)
JEFFERSON FEDERAL SAVINGS	WASHINGTON DC
RIGGS (THRIFTI-CHECK)	" "

7. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? ☐ YES ☑ NO

8. IF YOU HAVE ANSWERED "YES" TO QUESTION 7 ABOVE, GIVE PARTICULARS, INCLUDING COURT AND DATE(S)

— NA

SECTION VI — CITIZENSHIP

1. COUNTRY OF CURRENT CITIZENSHIP: U.S.

2. CITIZENSHIP ACQUIRED BY (Check (X) one): ☑ BIRTH ☐ MARRIAGE ☐ OTHER (Specify):

3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? ☐ YES ☑ NO

4. GIVE PARTICULARS: NA

5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (First papers, etc.)

— NA

SECTION VII — EDUCATION

1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED

☐	LESS THAN HIGH SCHOOL GRADUATE	☐	OVER TWO YEARS OF COLLEGE - NO DEGREE
☐	HIGH SCHOOL GRADUATE	☐	BACHELOR'S DEGREE
☐	TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE	☐	GRADUATE STUDY LEADING TO HIGHER DEGREE
☐	TWO YEARS COLLEGE OR LESS	☐	MASTER'S DEGREE ☐ DOCTOR'S DEGREE

2. COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		DATES ATTENDED		DEGREE REC'D	DATE REC'D	SEM/QTR HRS. COMPLETED (Specify)
	MAJOR	MINOR	FROM	TO			

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL HOURS
		FROM	TO	

4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL WEEKS
		FROM	TO	

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

SECTION X CONTINUED FROM PAGE 4

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested; INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (Non-fiction, scientific articles, general interest subjects, novels, short stories, etc.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

SECTION XI ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1.
1. INCLUSIVE DATES (From- and To-): Sept 1957
2. GRADE: 12
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: FI/D
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION: 4
5. OFFICIAL POSITION TITLE: Intelligence Officer
6. DESCRIPTION OF DUTIES:
- Supervision of research personnel
- Planning & preparation of reports
- Assisting in planning of office tasks

2.
1. INCLUSIVE DATES (From- and To-)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

3.
1. INCLUSIVE DATES (From- and To-)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

4.
1. INCLUSIVE DATES (From- and To-)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

5.
1. INCLUSIVE DATES (From- and To-)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

(Use additional pages if required)

SECTION XII — CHILDREN AND OTHER DEPENDENTS

1. NUMBER OF CHILDREN (Including stepchildren and adopted children) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING. ▷ 1

2. NUMBER OF OTHER DEPENDENTS (Including spouse, parents, stepparents, sister, etc.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING. ▷ [illegible]

3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS

NAME	RELATIONSHIP	YEAR OF BIRTH	SEX M	SEX F	CITIZENSHIP	ADDRESS
CHRISTOPHER L WIGREN	SON	1957	✓		U.S.	15 Hope St, Fairfax Va

ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS

DATE COMPLETED: 9 February 1959

SIGNATURE OF EMPLOYEE: [illegible]

SECRET
(When Filled In)

PERIODIC SUPPLEMENT
PERSONAL HISTORY STATEMENT

THIS DATE: 16 May 1957

INSTRUCTIONS

This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XIII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.

SECTION I — GENERAL

1. FULL NAME (Last-First-Middle): WIGREN, Leo Hobart

2. CURRENT ADDRESS (No., Street, City, Zone, State): 15 Mode Street, Fairfax, Virginia

3. PERMANENT ADDRESS (No., Street, City, Zone, State): 15 Mode Street, Fairfax, Virginia

4. HOME TELEPHONE NUMBER: CRescent 3-4950

5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE: Virginia

SECTION II — PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S.: WIGREN, Ellen Rader

2. RELATIONSHIP: Wife

3. HOME ADDRESS (No., Street, City, Zone, State, Country): 15 Mode Street, Fairfax, Virginia

4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE: none

5. HOME TELEPHONE NUMBER: CRescent 3-4950

6. BUSINESS TELEPHONE NUMBER: none

7. BUSINESS TELEPHONE EXTENSION: none

8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE.
not desirable

SECTION III — MARITAL STATUS (change)

1. CHECK (X) ONE: [ ] SINGLE [X] MARRIED [ ] WIDOWED [ ] SEPARATED [ ] DIVORCED [ ] ANNULLED

2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS
na

WIFE OR HUSBAND: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving data below for all previous marriages. If marriage is contemplated, provide same data for fiance.

3. NAME (First): Alice (Middle): Ellen (Maiden): Rader (Last): WIGREN

4. DATE OF MARRIAGE: 27 Sept 1952

5. PLACE OF MARRIAGE (City, State, Country): Washington, D.C.

6. HIS (or her) ADDRESS BEFORE MARRIAGE (No., Street, City, State, Country): 4008 20th Road, North, Arlington, Virginia

CODED FOR QUARTERS ... DATE 10 JAN 1958

7. LIVING: [X] YES [ ] NO

8. DATE OF DEATH: na

9. CAUSE OF DEATH: na

10. CURRENT ADDRESS (Give last address, if deceased): 15 Mode Street, Fairfax, Virginia

11. DATE OF BIRTH: 13 August 1927

12. PLACE OF BIRTH (City, State, Country): Roanoke, Virginia

13. IF BORN OUTSIDE U.S.-DATE OF ENTRY: na

14. PLACE OF ENTRY: na

15. CITIZENSHIP (Country): U.S.

16. DATE ACQUIRED: birth

17. WHERE ACQUIRED (City, State, Country): na

18. OCCUPATION: housewife

19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers): FORMER: Arlington County School Board

20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country): Arlington, Virginia

SECTION III CONTINUED TO PAGE 2

SECRET
(When Filled In)

SECTION III CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE (From- and To-) BY MONTH AND YEAR
From February 1943 to February 1946

22. BRANCH OF SERVICE	23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED
Army	U.S.

24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN

none

SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS

1	1. FULL NAME (Last-First-Middle) na	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
2	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
3	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
4	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT

5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES

na

SECTION V FINANCIAL STATUS

1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? X YES NO

2. IF YOUR ANSWER IS "NO" TO THE ABOVE, STATE SOURCES OF OTHER INCOME

na

3. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

NAME OF INSTITUTION	ADDRESS (City, State, Country)
Jefferson Federal Savings and Loan Inc.	Washington, D.C.
Riggs National Bank (Thriftícheck account)	Washington, D.C.

SECTION V CONTINUED TO PAGE 3

SECRET

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(When Filled In)

SECTION V CONTINUED FROM PAGE 2

4. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? [ ] YES [X] NO

5. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE PARTICULARS, INCLUDING COURT AND DATE(S)

na

6. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? [ ] YES [X] NO

7. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE COMPLETE DETAILS

na

8. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? [ ] YES [X] NO IF YOU HAVE ANSWERED "YES", GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.

SECTION VI — CITIZENSHIP

1. PRESENT CITIZENSHIP (Country)
U.S.

2. CITIZENSHIP ACQUIRED BY - CHECK (X) ONE: [X] BIRTH [ ] MARRIAGE [ ] OTHER (Specify):

3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? [ ] YES [X] NO

4. GIVE PARTICULARS
na

5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (First papers, etc.)
na

SECTION VII — EDUCATION

1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED

	LESS THAN HIGH SCHOOL GRADUATE		OVER TWO YEARS OF COLLEGE - NO DEGREE
	HIGH SCHOOL GRADUATE		BACHELOR'S DEGREE
	TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE		GRADUATE STUDY LEADING TO HIGHER DEGREE
	TWO YEARS COLLEGE OR LESS	X	MASTER'S DEGREE / DOCTOR'S DEGREE

2. COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT MAJOR	SUBJECT MINOR	DATES ATTENDED FROM	DATES ATTENDED TO	DEGREE REC'D	DATE REC'D	SEM/QTR. HOURS SPECIFY
Boston University, Liberal Arts College Boston, Massachusetts	History		Sept 41	Feb 43	------	------	
Yale University New Haven, Connecticut	History		July 43	Apr 44			
" " " " " "	"		Mar 46	June 47	A.B.	1947	
Harvard University, Graduate School Cambridge, Massachusetts	History		Sept 47	June 50	A.M.	1948	

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED FROM	DATES ATTENDED TO	TOTAL MONTHS
na				

4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED FROM	DATES ATTENDED TO	TOTAL MONTHS
~~Information & Intelligence~~				
Information & Education School Lexington, Virginia	information and education specialist course	October 1944	Nov. 1944	1

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

none

SECRET

SECRET
(When Filled In)

SECTION VIII. FOREIGN LANGUAGE ABILITIES

LANGUAGE (List below each language in which you possess any degree of competence. Indicate your proficiency to read, write or speak by placing a check (X) in the appropriate boxes)	COMPETENCE - IN ORDER LISTED: EQUIVALENT TO NATIVE FLUENCY			FLUENT BUT OBVIOUSLY FOREIGN			ADEQUATE FOR RESEARCH			ADEQUATE FOR TRAVEL			LIMITED KNOWLEDGE			HOW ACQUIRED: NATIVE TO COUNTRY	PROLONGED RESIDENCE	CONTACT (WITH PARENTS ETC.)	ACADEMIC STUDY (ALL LEVELS)
R - READ W - WRITE S - SPEAK	R	W	S	R	W	S	R	W	S	R	W	S	R	W	S				

2. IF YOU HAVE CHECKED "ACADEMIC STUDY" UNDER "HOW ACQUIRED", INDICATE LENGTH AND INTENSIVENESS OF STUDY

3. DESCRIBE YOUR ABILITY TO DO SPECIALIZED LANGUAGE WORK INVOLVING VOCABULARIES AND TERMINOLOGY ON THE SCIENTIFIC, ENGINEERING, TELECOMMUNICATIONS, MILITARY OR ANY OTHER SPECIALIZED FIELD

SECTION IX GEOGRAPHIC AREA KNOWLEDGE

1. LIST BELOW ANY FOREIGN REGIONS OR COUNTRIES OF WHICH YOU HAVE KNOWLEDGE GAINED AS A RESULT OF RESIDENCE, TRAVEL, STUDY OR WORK ASSIGNMENT. UNDER COLUMN "TYPE OF SPECIALIZED KNOWLEDGE", INDICATE TYPE OF KNOWLEDGE SUCH AS TERRAIN, COASTS, HARBORS, UTILITIES, RAILROADS, INDUSTRIES, POLITICAL PARTIES, ETC.

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF RESIDENCE, TRAVEL, ETC.	KNOWLEDGE ACQUIRED BY: RESIDENCE	TRAVEL	STUDY	WORK ASSIGNMENT
Sweden	political	na			x	x
USSR	political				x	x
Soviet Satellites	political					x

2. INDICATE THE PURPOSE OF VISIT, RESIDENCE OR TRAVEL FOR EACH OF THE REGIONS OR COUNTRIES LISTED ABOVE

na

SECTION X TYPING AND STENOGRAPHIC SKILLS

1. TYPING (W.P.M.)	2. SHORTHAND (W.P.M.)	3. SHORTHAND SYSTEM USED - CHECK (X) APPROPRIATE ITEM			
slight	none	GREGG	SPEEDWRITING	STENOTYPE	OTHER (Specify):

4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (Comptometer, Mimeograph, Card Punch, etc.) na

SECTION XI SPECIAL QUALIFICATIONS

1. LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH

stamp collecting, swimming, tennis

2. INDICATE ANY SPECIAL QUALIFICATIONS, RESULTING FROM EXPERIENCE OR TRAINING, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION OR TYPE OF WORK

research and analysis experience in school and at work

3. EXCLUDING EQUIPMENT NOTED IN SECTION X, LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT OR MACHINES SUCH AS OPERATION OF SHORTWAVE RADIO, MULTILITH, TURRET LATHE, SCIENTIFIC AND PROFESSIONAL DEVICES, ETC.

na

4. IF YOU ARE A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (Pilot, Electrician, Radio Operator, Teacher, Lawyer, CPA, Medical Technician, etc.), INDICATE THE KIND OF LICENSE OR CERTIFICATE, NAME OF ISSUING STATE, AND REGISTRY NUMBER, IF KNOWN. na

5. FIRST LICENSE OR CERTIFICATE (Year of issue)	6. LATEST LICENSE OR CERTIFICATE (Year of issue)

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(When Filled In)

SECTION XI CONTINUED FROM PAGE 4

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (Non-fiction, scientific articles, general interest subjects, novels, short stories, etc.)

none

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

none

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

public speaking - high school, college, church

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

na

SECTION XII ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1

1. INCLUSIVE DATES (From- and To-): Mar 51 - Jan 55

2. GRADE: up to GS-9

3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: STC/ Soviet Intelligence Branch

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION: none

5. OFFICIAL POSITION TITLE: intelligence officer and research analyst

6. DESCRIPTION OF DUTIES: Research, preparation of case studies and analyses, lecturing. Specialization in intelligence services of Soviet satellites.

2

1. INCLUSIVE DATES (From- and To-): Jan 55 - Mar 55

2. GRADE: 11

3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: SR/CE

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION: none

5. OFFICIAL POSITION TITLE: intelligence officer

6. DESCRIPTION OF DUTIES: Same as above -- Branch was transferred

3

1. INCLUSIVE DATES (From- and To-): Apr 55 -

2. GRADE: 11

3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT: WE-1 / Swedish Desk

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION:

5. OFFICIAL POSITION TITLE: Intelligence Officer

6. DESCRIPTION OF DUTIES: Study, guidance and support of operations; preparation and coordination of intelligence and operational reports; preparation of administrative documents; providing support to field stations. Acting desk chief for 3 months.

4

1. INCLUSIVE DATES (From- and To-):

2. GRADE:

3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT:

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION:

5. OFFICIAL POSITION TITLE:

6. DESCRIPTION OF DUTIES:

5

1. INCLUSIVE DATES (From- and To-):

2. GRADE:

3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT:

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION:

5. OFFICIAL POSITION TITLE:

6. DESCRIPTION OF DUTIES:

(Use additional pages if required)

SECRET

SECRET
(When Filled In)

SECTION XIII — CHILDREN AND OTHER DEPENDENTS

1. NUMBER OF CHILDREN (Including stepchildren and adopted children) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING. ▷ 1

2. NUMBER OF OTHER DEPENDENTS (Including spouse, parents, stepparents, sister, etc.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR, CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING. ▷ 1

3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS

NAME	RELATIONSHIP	YEAR OF BIRTH	SEX M	SEX F	CITIZENSHIP	ADDRESS
Christopher Lee Wigren	son	1957	x		US	15 Mode St, Fairfax, Virginia
Ellen Rader Wigren	wife	1927		x	US	same

ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS

Previous addresses:

218 Belmont Avenue, Brockton, Massachusetts -- prior to Agency employment

3200 16th Street NW, Washington, D.C. -- March to July 1951

1616 16th Street, NW, Washington, D.C. -- July 1951 to August 1952

2700 Que Street, NW, Washington, D.C. -- August 1952 to April 1956

DATE COMPLETED	SIGNATURE OF EMPLOYEE
11 [illegible] 1957	[illegible signature]

SECRET

SECRET
(When Filled In)

(1-6)	LANGUAGE DATA RECORD
106198	

PART I-GENERAL

1. NAME (Last-First-Middle)	2. DATE OF BIRTH (MONTH / DAY / YEAR)
WIGREN, LEE HOBART	December 11 1923

3. LANGUAGE (31-33)	4. TODAY'S DATE (MONTH / DAY / YEAR)	5.
Swedish 73Y	MAY 16 1957	☐ I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE

PART II-LANGUAGE ELEMENTS

SECTION A. Reading (40)

1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY.
2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY.
$\textcircled{3}$. I CAN READ TEXTS OF AVERAGE DIFFICULTY (newspapers, reference materials, etc.), USING THE DICTIONARY FREQUENTLY.
4. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY.
5. I HAVE NO READING ABILITY IN THE LANGUAGE.

SECTION B. Writing (41)

1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY.
2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY.
$\textcircled{3}$. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY.
4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY.
5. I CANNOT WRITE IN THE LANGUAGE.

SECTION C. Pronunciation (42)

1. MY PRONUNCIATION IS NATIVE.
$\textcircled{2}$. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.
3. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.
4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.
5. I HAVE NO SKILL IN PRONUNCIATION.

CONTINUE ON REVERSE SIDE

CONTINUATION OF PART II–LANGUAGE ELEMENTS

SECTION D.	Speaking (43)
1.	I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND IDIOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.
2.	I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.
3.	I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.
(4.)	I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5.	I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

SECTION E.	Understanding (44)
1.	I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
2.	I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.
(3.)	I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.
4.	I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
5.	I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.

BEFORE CONTINUING – CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.

PART III–EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)

1.	I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2.	I HAVE HAD EXPERIENCE AS AN INTERPRETER.
3.	BOTH OF THE ABOVE STATEMENTS APPLY.
(4.)	NONE OF THE ABOVE STATEMENTS APPLY.

PART IV–CERTIFICATION

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

DATE SIGNED	SIGNATURE
16 May 1957	[illegible signature]
(46) C	(47) E

4-00000

SECRET
(When Filled In)

(1-6)
106 195

LANGUAGE DATA RECORD

PART I—GENERAL

1. NAME (Last-First-Middle) (7-24)	2. DATE OF BIRTH (25-30) MONTH	DAY	YEAR
WIGREN, LEE HOBART	DECEMBER	1	1923

3. LANGUAGE (31-33)	4. TODAY'S DATE (34-39) MONTH	DAY	YEAR	5.
FRENCH 265	MAY	16	1957	☐ I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE

PART II—LANGUAGE ELEMENTS

SECTION A. Reading (40)

1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY.
2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY.
$\textcircled{3}$ I CAN READ TEXTS OF AVERAGE DIFFICULTY (*newspapers, reference materials, etc.*), USING THE DICTIONARY FREQUENTLY.
4. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY.
5. I HAVE NO READING ABILITY IN THE LANGUAGE.

SECTION B. Writing (41)

1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY.
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3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY.
$\textcircled{4}$ I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY.
5. I CANNOT WRITE IN THE LANGUAGE.

SECTION C. Pronunciation (42)

1. MY PRONUNCIATION IS NATIVE.
2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.
$\textcircled{3}$ MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.
4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.
5. I HAVE NO SKILL IN PRONUNCIATION.

CONTINUE ON REVERSE SIDE

FORM NO. 444c
1 FEB 57

SECRET

(4-43)

CONTINUATION OF PART II—LANGUAGE ELEMENTS

SECTION D. Speaking (43)

1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND IDIOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.
2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.
$\textcircled{4}$ I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

SECTION E. Understanding (44)

1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.
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5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.

BEFORE CONTINUING – CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.

PART III—EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)

1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.
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$\textcircled{4}$ NONE OF THE ABOVE STATEMENTS APPLY.

PART IV—CERTIFICATION

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 29-115, PAR. 7C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

DATE SIGNED	SIGNATURE
16 May 1957	[signature]
(46) C	(47) E

SECRET
(When Filled In)

(1-6)	LANGUAGE DATA RECORD
106198	

PART I-GENERAL

1. NAME (Last-First-Middle) (7-24)	2. DATE OF BIRTH (25-30)		
	MONTH	DAY	YEAR
WIGREN, LEE HOBART	December	1	1923

3. LANGUAGE (31-33)		4. TODAY'S DATE (34-39)			5.
		MONTH	DAY	YEAR	
German	283	MAY	16	1957	☐ I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE

PART II-LANGUAGE ELEMENTS

SECTION A. Reading (40)

1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY.
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SECTION B. Writing (41)

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2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.
(3) MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.
4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.
5. I HAVE NO SKILL IN PRONUNCIATION.

CONTINUE ON REVERSE SIDE

FORM NO. 444c
1 FEB 57

SECRET

(4-45)

14-00000

CONTINUATION OF PART II-LANGUAGE ELEMENTS

SECTION D. Speaking (43)

1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND IDIOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.
2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.
$\textcircled{4}$ I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

SECTION E. Understanding (44)

1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.
3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.
$\textcircled{4}$ I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.

BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.

PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)

1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.
3. BOTH OF THE ABOVE STATEMENTS APPLY.
$\textcircled{4}$ NONE OF THE ABOVE STATEMENTS APPLY.

PART IV-CERTIFICATION

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

DATE SIGNED	SIGNATURE
16 May 1957	[illegible signature]
(46) S	(47) E

14-00000

SECRET
(When Filled In)

(1-6)	
106 198	LANGUAGE DATA RECORD

PART I-GENERAL

1. NAME (Last-First-Middle) (7-24)	2. DATE OF BIRTH (25-30) MONTH	DAY	YEAR
WIGREN, LEE HOBART	DECEMBER	1	1923

3. LANGUAGE (31-33)	4. TODAY'S DATE (34-39) MONTH	DAY	YEAR	5.
SPANISH 720	MAY	16	1957	☐ I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE

PART II-LANGUAGE ELEMENTS

SECTION A. Reading (40)

1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY.
2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY.
3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (newspapers, reference materials, etc.), USING THE DICTIONARY FREQUENTLY.
(4.) I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY.
5. I HAVE NO READING ABILITY IN THE LANGUAGE.

SECTION B. Writing (41)

1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY.
2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY.
3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY.
4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY.
(5.) I CANNOT WRITE IN THE LANGUAGE.

SECTION C. Pronunciation (42)

1. MY PRONUNCIATION IS NATIVE.
2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.
3. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.
(4.) MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.
5. I HAVE NO SKILL IN PRONUNCIATION.

CONTINUE ON REVERSE SIDE

CONTINUATION OF PART II-LANGUAGE ELEMENTS

SECTION D. — Speaking (43)

1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND IDIOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.

2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.

3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.

4. I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.

(5.) I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

SECTION E. — Understanding (44)

1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.

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3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.

4. I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.

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PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)

1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.

2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.

3. BOTH OF THE ABOVE STATEMENTS APPLY.

(4.) NONE OF THE ABOVE STATEMENTS APPLY.

PART IV-CERTIFICATION

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

DATE SIGNED	SIGNATURE
16 May 1957	[illegible signature]

(44)	(47)

14-00000

SECRET
(When Filled In)

(1-6)	
106198	LANGUAGE DATA RECORD

PART I-GENERAL

1. NAME (Last-First-Middle) (7-24)			2. DATE OF BIRTH (25-30)		
			MONTH	DAY	YEAR
WIGREN,	LEE	HOBART	DECEMBER	1	1923

3. LANGUAGE (31-33)	4. TODAY'S DATE (34-37)			5.
	MONTH	DAY	YEAR	
RUSSIAN 654	MAY	16	1967	☐ I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE

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CONTINUE ON REVERSE SIDE

14-00000

CONTINUATION OF PART II—LANGUAGE ELEMENTS

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DATE SIGNED	SIGNATURE
16 May 1957	[signature]
(46) S	(47) E

SECRET

NAME Leo H. Wigren DATE 31 May 1956

IN CASE OF EMERGENCY PLEASE NOTIFY:

NAME Mrs. Leo H. Wigren RELATIONSHIP wife

ADDRESS 15 Moda Street, Fairfax, Virginia

TELEPHONE CRescent 3-4950

WE FILE

SECRET

STANDARD FORM 57 NOV. 1947
U. S. CIVIL SERVICE COMMISSION

[illegible]LICATION FOR FEDERAL EMPLOYMENT

INSTRUCTIONS. In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type, write or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination, follow the instructions on the admission card regarding disposition of this application. If you are applying for an UNWRITTEN examination, mail this application to the office named in the announcement. Be sure to mail to the same office any other forms required by the announcement. Notify the office with which you file this application of any change in your address.

APPLICATION NO. / ANNOUNCEMENT

1. NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR: CENTRAL INTELLIGENCE AGENCY

2. OPTION(S) (if mentioned in examination announcement):

3. PLACE OF EMPLOYMENT APPLIED FOR (City and State): WASHINGTON D. C.

4. DATE OF THIS APPLICATION: OCT. 5, 1950

5. MR. (First name) (Middle) (Maiden, if any) (Last): Lee Hobart Wigren

6. (A) STREET AND NUMBER OR R. D. NUMBER: 218 Belmont Avenue

(B) CITY OR POST OFFICE (including postal zone) AND STATE: Brockton, Massachusetts

7. LEGAL OR VOTING RESIDENCE (State): Massachusetts

8. (A) OFFICE PHONE: ——— (B) HOME PHONE: 4402-W

9. DATE OF BIRTH (month, day, year): December 1, 192[illegible]

10. ☐ MARRIED ☒ SINGLE

11. PLACE OF BIRTH (city and State; if born outside U. S., name city and country): Brockton, Massachusetts

12. ☒ MALE ☐ FEMALE

13. (A) HEIGHT WITHOUT SHOES: 5 FEET 9 INCHES (B) WEIGHT: 150 POUNDS

14. (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? ☐ YES ☒ NO

(B) IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE: GS-6 #3450

DO NOT WRITE IN THIS BLOCK
For Use of Civil Service Commission Only

☐ APPVD. ☐ NON APPVD.	MATERIAL ☐ SUBMITTED ☐ RETURNED	ENTERED REGISTER
NOTATIONS		APP. REVIEW
		APPROVED:

OPTION	GRADE	EARNED RATING	PREFERENCE	AUGM. RATING
			☐ 5 POINTS (TENT.)	
			☐ 10 POINTS	
			☐ WIFE OR WIDOW	
			☐ DISAL.	
			☐ BEING INVESTIGATED	
INITIALS AND DATE				

15. (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? $ [illegible]0 PER YEAR.
You will not be considered for any position with a lower entrance salary.

(B) CHECK IF YOU WILL ACCEPT SHORT TERM APPOINTMENT IF OFFERED, FOR ☐ 1 TO 3 MONTHS ☐ 3 TO 6 MONTHS ☐ 6 TO 12 MONTHS

NOTE. *Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probational appointment.*

(C) IF YOU ARE WILLING TO TRAVEL, SPECIFY: ☒ OCCASIONALLY ☒ FREQUENTLY ☐ CONSTANTLY

(D) CHECK IF YOU WILL ACCEPT APPOINTMENT IF OFFERED. ☒ IN WASHINGTON, D. C. ☒ ANYWHERE IN THE UNITED STATES ☐ OUTSIDE THE UNITED STATES

(E) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS:

16. EXPERIENCE. It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the space below in its proper sequence.

(a) If you were ever employed in any position under a name different from that shown in Item 5 of this application, give under "Description of your work" for each position, the name used.

(b) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

① PRESENT POSITION

DATES OF EMPLOYMENT (month, year) FROM: TO PRESENT TIME

EXACT TITLE OF YOUR PRESENT POSITION: Student

CLASSIFICATION GRADE (if in Federal Service):

SALARY OR EARNINGS: STARTING, $ PER PRESENT, $ PER

PLACE OF EMPLOYMENT (city and State):

NAME AND TITLE OF IMMEDIATE SUPERVISOR:

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division):

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.):

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU:

REASON FOR DESIRING TO CHANGE EMPLOYMENT:

DESCRIPTION OF YOUR WORK: Since discharge from the Army, 11 Feb. 1946, I have been a student at Yale (until June 1947), and at Harvard (Sept., 1947 to date) under provisions of the G. I. Bill. Details of my studies are to be found elsewhere on this form.

(CONTINUED ON NEXT PAGE)

16—63980-8

(2) DATES OF EMPLOYMENT (month, year)	EXACT TITLE OF YOUR POSITION	CLASSIFICATION GRADE (if in Federal service)	SALARY OR EARNINGS
FROM [illegible] 194[illegible] TO [illegible], 1947	Indexer		STARTING $ PER; FINAL $ [illegible].75 PER [illegible]

PLACE OF EMPLOYMENT (city and State): New Haven, Connecticut

NAME AND TITLE OF IMMEDIATE SUPERVISOR: [illegible] Smith - Editorial Staff - Yale Walpole Collection

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division): Yale University (W. S. Lewis, editor, Yale Walpole Collection)

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.):

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU: none

REASON FOR LEAVING: [illegible]

DESCRIPTION OF YOUR WORK: This was a part-time job ([illegible] hours per week) through which I earned part of my room and board at college. I catalogued and indexed letters and other material in connection with the Yale edition of the correspondence of Horace Walpole. Mr. W. S. Lewis was general editor, but I worked under the supervision of Mr. Warren Smith of the staff. This job [illegible] a scholarly interest in English history. It provided an opportunity to participate in a large-scale historical project.

(3) DATES OF EMPLOYMENT (month, year)	EXACT TITLE OF YOUR POSITION	CLASSIFICATION GRADE (if in Federal service)	SALARY OR EARNINGS
FROM Aug, 1944 TO Feb, 1946	Information and Education Specialist	MILITARY; MOS 2[illegible]	STARTING $ [illegible] PER mo.; FINAL $ [illegible] PER mo.

PLACE OF EMPLOYMENT (city and State): Camp Pickett, Virginia

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Captain [illegible] Yewell, Jr.

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division): Post Information & Education Office, Camp Pickett, Virginia

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.): military

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU: 12-15 lecturers and clerical help

REASON FOR LEAVING: discharge from service

DESCRIPTION OF YOUR WORK: I helped organize the non-military education and information program at Camp Pickett. I prepared material for, and personally conducted lectures and discussions on history, current events, the U.S. and its allies, and the enemy. I trained and supervised other lecturers, and prepared material for their use. I published a daily news sheet for the [illegible], wrote articles for the weekly newspaper, and broadcast daily news summaries. I maintained a library of current information material and several War Information Centers. I aided military personnel to enroll in [illegible] correspondence courses. (details on extra sheet)

(4) DATES OF EMPLOYMENT (month, year)	EXACT TITLE OF YOUR POSITION	CLASSIFICATION GRADE (if in Federal service)	SALARY OR EARNINGS
FROM [illegible] 1944 TO Aug, 1944	Unit Information and Education Clerk		STARTING $ 54 PER mo.; FINAL $ PER

PLACE OF EMPLOYMENT (city and State): Camp Pickett, Virginia

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Lt. [illegible] Goulding

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division): Supply Section, Hq. Detachment, [illegible], Camp Pickett, Virginia

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.): military

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU: none

REASON FOR LEAVING: promotion (to (3) above)

DESCRIPTION OF YOUR WORK: While a clerk in this unit, I was assigned the duty of acting as unit non-commissioned officer for the Information and Education program. In [illegible], I conducted two or three hourly lectures or discussions each week on history, current events, and other topics under the direction and supervision of the Post Info & Ed Office, and attended briefing sessions at that office. I maintained a War Information Center consisting of news items and maps of battle areas. I promoted interest in correspondence courses available through the U.S.A.F.I. As a result of this work, I was [redacted] sted to the position of [illegible] Info and Education Non-Com[illegible] Officer when that position was [redacted]. (see (3) above)

FORM 57

Lee Eckhart Wigren
215 Belmont Avenue
Brockton, Massachusetts

ADDITIONAL ANSWER FOR ITEM # 10, Block 8:
(Information & Education Enlisted Specialist, Aug, 1944 - Feb, 1946)

A. After completing the Army Specialized Training Program course in Russian area and language studies, I was assigned to the 110th Infantry, 28th Division, then at Camp Pickett, Va. While with that unit, I conducted "orientation" lectures covering world news and background material on the war (April-May 1944).

[illegible] but no disability

B. Because of my limited-service status, I was transferred to the Supply Section, Headquarters Detachment, 1318 SCU, at Camp Pickett. While a clerk in that unit, I performed the duties of a unit Info & Education lecturer -- lecturing on history and current events, maintaining maps and bulletins on the battle areas, and enrolling soldiers in correspondence courses. As a result of this work (May-July 1944), I was promoted to be Info & Education Non-Commissioned Officer in the Post Info & Education Office.

C. The Post Information & Education Office was charged with the duty of planning, producing, and disseminating war information and non-military education for all troops permanently stationed at Camp Pickett and for a large hospital on the grounds. The purpose of this program was to help the troops to understand why and what we were fighting, and to understand their role in that fight. It was morale building through information.

As Non-Commissioned Officer for the Info & Education Office, I performed both administrative and functional duties. I aided in the development and execution of the policies and content of the education program, and was in immediate charge of the weekly instructional program. The following are the duties which I performed:

1. Prepared material for use in weekly lectures or discussions which all troops were required to attend.
   - Info & Education Branch in Washington supplied topical information for use in these classes. I expanded, revised, or supplemented it to suit it to the needs of our camp.
2. Trained men to conduct lectures in each of 12 to 15 units; briefed them on prepared material each week; and inspected their classes.
   - Each company or unit was required to have one or more men with suitable education or experience to conduct weekly classes on history and current events under the direction of the Info & Education Office. At briefing conferences, I discussed with them the topic for the following week, suggested means of presentation, and described general policies to be followed. I made periodic inspection visits to classes conducted by these men.
3. Lectured or conducted several discussions each week.
   - The topics of these classes were the same as those conducted by other men: basic U.S. and world history, current events, background material on the war, the relation of the U.S. to its allies, the enemy, and the role of the individual soldier. These classes contained from 75 to 100 men each, with all educational levels represented.

FORM 57

Le[illegible]bart Sigren
[illegible]lmont Avenue
Brockton, Massachusetts

ADDITIONAL MATERIAL FOR ITEM # 16, Block 8 (continued):
(Information & Education Enlisted Specialist, Aug, 1944 - Feb, 1946)

4. Designed and prepared displays for War Information Centers in camp libraries, and in post headquarters. Developed visual aides for classroom use.
   - Displays consisted of pictures, posters, maps, and explanatory material dealing with various topics such as: The German Army, Growth of the Japanese Empire, Nazi[i]sm, etc. Their purpose was to give a graphic presentation of background information concerning the war. The display at post headquarters also had maps and news items ~~dealing~~ with battle areas.
5. Compiled and edited daily news sheet, broadcast daily news summaries, and wrote articles on current events for camp newspaper.
   - At my suggestion, the news disseminating media at Camp Pickett were expanded by establishment of the news sheet and news broadcasts. The news sheet contained late news bulletins, factual background material, and some editorials. The news sheet and broadcasts were necessitated by the remoteness of the camp.
6. Did educational counselling and encouraged enrollments in correspondence courses offered by United States Armed Forces Institute.
7. Maintained close cooperation with camp newspaper staff, Public Relations Office, the Special Services Office, and the Intelligence Officer.

I believe that my work as Non-Commissioned Officer in the Post Information & Education Office at Camp Pickett, Virginia, from August 1944 to February 1946 would be valuable to the Central Intelligence Agency.

The job was given to me as a promotion. I received special training for it at the School for Personnel Services, Washington and Lee University, Lexington, Virginia. While performing the duties of this job, I received promotions in rank from Private First Class to Staff Sergeant. During the closing months of my service, I was in complete charge of the office in the absence of any full-time Info & Education Officer.

As the result of my work, I was invited to attend a conference of the Info & Education officers and non-commissioned officers of the Third Service Command at Edgewood Arsenal, Maryland, and to address that conference on educational and counselling problems. Since my discharge was in process at that time, I was unable to attend. Upon discharge, I received a special commendation for my work from Colonel H.C.Paullin, Commanding Officer of Camp Pickett, and a letter of recommendation from my superior.
(Copies of these letters, orders, and commendations will be submitted if necessary.)

14-00000

FORM 67

Robert Wigren
[illegible] Belmont Avenue
Brockton, Massachusetts

ADDITIONAL MATERIAL FOR ITEM #17:

1. Army Specialized Training Program, Russian area & language course (Yale University, July 1943 - April 1944)

After completing basic training in June 1943, I was sent to the examination center at Georgetown University to be tested for entrance into the Army Specialized Training Program.

On the basis of a language aptitude test, I was sent to Yale to take the A.S.T.P. course in Russian area and language studies. This was a nine-month course running from July 1943 through March 1944. I completed the course with grades of "dean's list" rating, and received a certificate of completion of the course.

The program of study included courses in Russian history, geography, literature, and culture; modern European history; and Far Eastern history. Special lecturers from the Commerce Department, Lend Lease, and other agencies spoke to our classes occasionally.

Much attention was devoted to study of the Russian language. Classroom work, consisting of grammar, practice reading, and conversation occupied seventeen hours of our schedule each week. This was equivalent to about three years of normal language work.

---

2. School for Personnel Services, Course for Information & Education Enlisted Assistants (Washington & Lee U., Lexington, Va. Oct-Nov 1944)

In order to be better prepared for work as Post Information and Education Non-Commissioned Officer at Camp Pickett, Virginia, I was sent to take the one-month course for Info & Education Enlisted Specialists, October and November 1944.

This course was prepared by the War Department, and conducted by military personnel. It presented material to be used in the preparation of Info & Education programs in camps, it suggested methods of presentation, and it provided practical experience in assessing and dealing with "orientation program" problems.

Some of the topics covered in lectures and discussions were:

Ideas as Weapons	Know the Enemy
Group Leadership Principles	Know our Allies
Morale Factors	Know the U.S.A.
Global Warfare	Teaching Methods

In addition, movies and visual aides were demonstrated.

Upon completion of this course (with a grade of Excellent), I received a certificate, and a Military Occupational Specialty Classification of : MOS 2274 (Information and Education Enlisted Specialist).

FORM 57

Robert Wigren
[illegible] Belmont Avenue
Brockton, Massachusetts

ADDITIONAL MATERIAL FOR ITEM #18 (EDUCATION):

A. I attended Boston University, College of Liberal Arts from September 1941 until February 17, 1943. On the latter date, I was called to active duty with the Army Enlisted Reserve Corps after completing one and one-half years (three semesters) of work. My intention had been to major in history.

Among the subjects which I studied were:

- -History of Western Civilization
- -United States History
- -American Government
- -Comparative Government
- -General Economics
- -Psychology
- -Astronomy
- -English Composition
- -English Bible
- -French
- -Spanish

B. After basic training in the Army, I was sent to Georgetown University (June 1943), to take qualifying examinations for the Army Specialized Training Program. As a result, I was sent to Yale to study in the ASTP Russian language and area course (curriculum #71). This course covered the following subjects:

- -Russian History____3 terms
- -Russian Geography__2 terms
- -Russian Literature and Customs______1 term
- -European History___3 terms
- -Far East History___1 terms
- -Russian Language___3 terms (intensive course, 17 hours of class work per week)

This course was taught by regular instructors at Yale with full college standards maintained. I received a certificate for successful completion of this course. I also received one year of academic credit for this work.

C. Upon discharge from service in February 1946, I entered Yale for the spring term, and majored in history. I was graduated from Yale in June 1947. Among the subjects I studied at Yale were:

- -United States History
- -American Thought & Civilization
- -U.S. Diplomatic History
- -History of the Contemporary World
- -Senior Essay: "The Interchurch World Movement and the Steel Strike of 1919".
- -Moral and Political Philosophy
- -American Government in Transition
- -American Immigration
- -Public Opinion and Propaganda
- -Greek Classics
- -English Literature
- -The New Testament
- -German

(continued on next page)

14-00000

Feb 57

Lee [redacted]rt Wigren
818 Belmont Avenue
Brockton, Massachusetts

ADDITIONAL MATERIAL FOR ITEM #18 (EDUCATION, continued):

D. In September, 1947, I entered Harvard Graduate School of Arts and Sciences again to major in History. In June 1948, I received a degree of Master of Arts. Since then, I have done two years of additional graduate work toward a degree of Doctor of Philosophy. My studies in graduate school included:

- Ancient Greek History
- English History from 1688
- U.S. Colonial History
- History of the Westward Movement
- Seminar:The New Deal: "The Communist Party in the New Deal Period"
- Seminar on the West: "The Attitude of Massachusetts Democracy toward Populism in the 1890's"
- American Literature
- Directed reading in American History
- Directed reading in English History

In addition, I audited the following courses:

- The Immigrant in American History
- Government Regulation of Industry
- U.S. Intellectual History
- American Social & Cultural History
- The British Empire
- European Intellectual History in the 18th and 19th Centuries

I also attended a course of lectures on college teaching.

(Transcripts of school records will be supplied if needed)
(Educational recommendations may be obtained from:
Miss Florence Leetch
Graduate Placement Office
Harvard University
Cambridge, Massachusetts)

(5) DATES OF EMPLOYMENT (month, year)
FROM June 1941 TO Dec 194[illegible]

EXACT TITLE OF YOUR POSITION: Store clerk

CLASSIFIED GRADE (if in Federal service): —

SALARY OR EARNINGS: STARTING $ .31 PER hr. FINAL $ .65 PER hr.

PLACE OF EMPLOYMENT (city and State): Brockton, Massachusetts

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Frank [illegible], mgr of produce dept

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person. If Federal, name department, bureau or establishment, and division): Atlantic & Pacific Tea Co., [illegible] St., Brockton (MR. JACK EDWARDS, gen. mgr.)

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.): Grocery

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU: none

REASON FOR LEAVING: [illegible] entry into Army

DESCRIPTION OF YOUR WORK: This was part-time work on weekends and during summer vacations. I sold vegetables and fruit in the produce department of this large grocery store.

If more space is required, use a continuation sheet (Standard Form No. 58) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

17. MILITARY TRAINING. In the space below, describe any training received in the Armed Services (not already listed under Item 16) that would assist appointing officers in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service schools you attended is especially important. (Extra pages may be used to give full descriptions.)

	DATES FROM	DATES TO	LOCATION	DESCRIPTION OF TRAINING
1	July 1943	April 1944	Yale University, New Haven, Conn.	Army Specialized Training Program, Russian area & language study (curriculum #71) (details on extra sheet)
2	Oct. 1944	Nov. 1944	Washington & Lee, Lexington, Va.	U. School for Personnel Services, course for Information & Education enlisted assistants (details on extra sheet)

18. EDUCATION (Circle highest grade completed): 1 2 3 4 5 6 7 8 9 10 11 (12)

MARK (X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF
[x] ELEMENTARY SCHOOL [x] JUNIOR HIGH SCHOOL [X] SENIOR HIGH SCHOOL

(A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED: Brockton High School, Brockton, Mass.

(B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED: history, civics

(C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY	MAJOR AND SPECIALTY	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT	DEGREES CONFERRED TITLE	DEGREES CONFERRED DATE	SEMESTER HOURS CREDIT
Boston University, Boston, Mass.	History	1941	Feb 1943	1½	—			—
Yale University, New Haven, Conn.	"	1943 1946	1944 1947	2½	—	A.B.	1947	—
Harvard University, Cambridge, Mass.	"	1947	1950	3	—	A.M.	1948	—

(D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS	SEMESTER HOURS	LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS	SEMESTER HOURS
History: European, U.S., Russian, & other	48	History: Greek, English, American	30
Govt, Public Opinion & Propaganda	12	Literature	6

(E) OTHER TRAINING, SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (show name and location of school) OR "IN-SERVICE TRAINING" IN PUBLIC OR PRIVATE EMPLOYMENT: none

SUBJECTS STUDIED	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT

19. INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES

Language	Reading Exc.	Reading Good	Reading Fair	Speaking Exc.	Speaking Good	Speaking Fair	Understanding Exc.	Understanding Good	Understanding Fair
French		x				x		x	
Russian			x			x			x

20. IF YOU HAVE TRAVELED OR RESIDED IN ANY FOREIGN COUNTRIES, INDICATE (1) NAMES OF COUNTRIES, (2) DATES AND LENGTH OF TIME SPENT THERE, AND (3) REASON OR PURPOSE (e. g., military service, business, education, recreation)
none

21. LIST ANY SPECIAL SKILLS YOU POSSESS AND MACHINES AND EQUIPMENT YOU CAN USE, SUCH AS OPERATION OF SHORT-WAVE RADIO, MULTILITH, COMPTOMETER, KEY-PUNCH, TURRET LATHE, SCIENTIFIC OR PROFESSIONAL DEVICES

APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING ..... SHORTHAND .....

22. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.)?
[ ] YES [x] NO GIVE KIND OF LICENSE AND STATE:
FIRST LICENSE OR CERTIFICATE (YEAR)
LATEST LICENSE OR CERTIFICATE (YEAR)

23. GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS:
(A) YOUR MORE IMPORTANT PUBLICATIONS (do not submit copies unless requested)
(B) YOUR PATENTS OR INVENTIONS
(C) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE
(D) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC.
(E) HONORS AND FELLOWSHIPS RECEIVED.

C. - Community Fund speaker
- Winner, 10th District American Legion Oratorical Contest
- Class President, Boston University 1942-43

Item #[illegible]: References [illegible] listed below [illegible] on file with: [illegible], [illegible], [illegible], [illegible]; [illegible].

Please obtain copies of these references from [illegible].

1. [illegible]	[illegible], MASS.	PROFESSOR
2. PROFESSOR DAVID OWEN	HISTORY DEPT, HARVARD UNIV, CAMBRIDGE, MASS.	PROFESSOR
3. MR. H. B. FISHER	SEYMOUR RD., WOODBRIDGE, CONN.	FORMERLY WITH F.B.I.

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
25. MAY INQUIRY BE MADE OF YOUR PRESENT EMPLOYER REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC.?	X	
26. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	X	
27. ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF THE COMMUNIST PARTY, U. S. A., OR ANY COMMUNIST ORGANIZATION?		X
28. ARE YOU NOW, OR HAVE YOU EVER BEEN A MEMBER OF A FASCIST ORGANIZATION?		X
29. ARE YOU NOW, OR HAVE YOU EVER BEEN A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT, OR OF AN ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH HAS ADOPTED A POLICY OF ADVOCATING OR APPROVING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TO DENY OTHER PERSONS THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES OR OF SEEKING TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY UNCONSTITUTIONAL MEANS?		X
If your answer to question 27, 28, or 29 above is "yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combination of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein.		
30. SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION, OR HAVE YOU EVER BEEN ORDERED TO DEPOSIT BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF $25 OR LESS WAS IMPOSED)? *If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.*		X
31. HAVE YOU EVER BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? *If your answer is "Yes," give in Item 39 the name and address of employer, date, and reason in each case.*		X
32. HAVE YOU EVER BEEN BARRED BY THE U. S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATIONS OR ACCEPTING CIVIL SERVICE APPOINTMENTS? *If your answer is "Yes," give dates of and reasons for such debarment in Item 39.*		X
33. HAVE YOU ANY PHYSICAL HANDICAP, DISEASE, OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK? *If your answer is "Yes," give complete details in Item 39 so that consideration can be given to your physical fitness for the job.*		X
34. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? *If your answer is "Yes," give complete details in Item 39.*		X

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
35. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? *If your answer is "Yes," give details in Item 39*		X
36. DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY RELATIVE OF YOURS (BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? *If your answer is "Yes," show in Item 39 for EACH such relative (1) full name, (2) present address; (3) relationship; (4) Department or Agency by which employed, and (5) kind of appointment.*		X

SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE

A. If you are claiming preference as a PEACETIME VETERAN who has been awarded a campaign badge or service ribbon, or as a DISABLED VETERAN, or as the WIFE OF A DISABLED VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, attach Veteran Preference Claim, CSC Form 14, together with proof specified therein.

B. If you are a WAR-TIME VETERAN not claiming disability preference, you should NOT submit your discharge with this application. Preference will be tentatively credited to you and if appointed, you will be required to submit to the appointing officer prior to entry on duty, official evidence of separation from active service in the armed forces of the United States in time of war.

	YES	NO
37. (A) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR?	X	
(B) IS THE WORD "HONORABLE" OR THE WORD "SATISFACTORY" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION?	X	
(C) WAS SERVICE PERFORMED ON AN ACTIVE FULL-TIME BASIS, WITH FULL MILITARY PAY AND ALLOWANCES?	X	

(D) DATE OF ENTRY OR ENTRIES INTO SERVICE	DATE OF SEPARATION OR SEPARATIONS
17 Feb. 1943	11 Feb. 1946
BRANCH OF SERVICE (*Army, Navy, Marine Corps, Coast Guard, etc.*)	SERIAL NO. (*if none, give grade or rating at time of separation*).
Army	ASN- 11 127 [illegible]

	YES	NO
38. (A) IF YOU SERVED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACETIME ONLY, DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON?		
(B) ARE YOU A DISABLED VETERAN? *If so, and you have not listed your disability in answer to Item 33, explain in Item 39 below.*		X
(C) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED?		X
(D) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE CONNECTED DISABILITY WHICH DISQUALIFIES HIM FOR CIVIL SERVICE APPOINTMENT?		

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY

The information contained in the answers to Question 37 above has been verified by comparison with the discharge certificate on ...., 19....

Agency: .... Title: ....

39. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS (*indicate item numbers to which answers apply*).

ITEM NO		ITEM NO	
19.	Spanish: Reading, Good; Speaking,		Fair; Understanding, Fair

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

Before signing this application check back over it to make sure that you have answered ALL questions correctly.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

False statement on this application is punishable by Law (U. S. Code, Title 18, Section 80).

SIGNATURE OF APPLICANT Lee H. Williams

(Sign your name in INK (one given name, initial or initials, and surname). If female, prefix Miss or Mrs. and if married, your own given name as "Mrs. Mary L. Doe")

U. S. GOVERNMENT PRINTING OFFICE 1946-O-89297 16-63946-1

14-00000

STANDARD FORM 57 - NOV. 1947
U. S. CIVIL SERVICE COMMISSION

[APP]LICATION FOR FEDERAL EMPLOYM[ENT]

INSTRUCTIONS: In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type-write or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination, follow the instructions on the admission card regarding disposition of this application. If you are applying for an UNWRITTEN examination, mail this application to the office named in the announcement. Be sure to mail to the same office any other forms required by the announcement. Notify the office with which you file this application of any change in your address.

APPLICATION NO.

ANNOUNCEMENT

1. NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR: CENTRAL INTELLIGENCE AGENCY

2. OPTION(S) (if mentioned in examination announcement)

3. PLACE OF EMPLOYMENT APPLIED FOR (City and State): WASHINGTON D. C.

4. DATE OF THIS APPLICATION: OCT. 5, 1950

5. MR. (First name) (Middle) (Maiden, if any) (Last): Lee [illegible] Wigren

6. (A) STREET AND NUMBER OR R. F. D. NUMBER: 218 Belmont Avenue

(B) CITY OR POST OFFICE (including postal zone) AND STATE: Brockton, Massachusetts

7. LEGAL OR VOTING RESIDENCE (State): Massachusetts

8. (A) OFFICE PHONE: ——— (B) HOME PHONE: 4402-W

9. DATE OF BIRTH (month, day, year): December 1, 19[illegible]

10. ☐ MARRIED ☒ SINGLE

11. PLACE OF BIRTH (city and State; if born outside U. S., name city and country): Brockton, Massachusetts

12. ☒ MALE ☐ FEMALE

13. (A) HEIGHT WITHOUT SHOES: 5 FEET 9 INCHES (B) WEIGHT: 150 POUNDS

14. (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? ☐ YES ☒ NO

(B) IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE: GS-6 $3450

DO NOT WRITE IN THIS BLOCK
For Use of Civil Service Commission Only

☐ APPR. ☐ NON APPRO.	MATERIAL ☐ SUBMITTED ☐ RETURNED	ENTERED REGISTER
NOTATIONS	APP. REVIEW	
	APPROVED:	

OPTION	GRADE	EARNED RATING	PREFERENCE	AUGM. RATING
			☐ 5 POINTS (TENT.)	
			☐ 10 POINTS	
			☐ WIFE OR WIDOW	
			☐ DISAL.	
			☐ BEING INVESTIGATED	
INITIALS AND DATE				

15. (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? $[illegible] PER YEAR.
You will not be considered for any position with a lower entrance salary.

(B) CHECK IF YOU WILL ACCEPT SHORT-TERM APPOINTMENT IF OFFERED, FOR: ☐ 1 TO 3 MONTHS ☐ 3 TO 6 MONTHS ☐ 6 TO 12 MONTHS

NOTE. *Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probational appointment.*

(C) IF YOU ARE WILLING TO TRAVEL, SPECIFY: ☒ OCCASIONALLY ☒ FREQUENTLY ☐ CONSTANTLY

(D) CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED: ☒ IN WASHINGTON, D. C. ☒ ANYWHERE IN THE UNITED STATES ☐ OUTSIDE THE UNITED STATES

(E) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS.

16. EXPERIENCE: It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the spaces below in its proper sequence.

(a) If you were ever employed in any position under a name different from that shown in Item 5 of this application, give under "Description of your work" for each position, the name used.

(b) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

① **PRESENT POSITION**

DATES OF EMPLOYMENT (month, year) FROM: TO PRESENT TIME

EXACT TITLE OF YOUR PRESENT POSITION: Student

CLASSIFICATION GRADE (if in Federal Service)

SALARY OR EARNINGS: STARTING, $ PER; PRESENT, $ PER

PLACE OF EMPLOYMENT (city and State)

NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU

REASON FOR DESIRING TO CHANGE EMPLOYMENT

DESCRIPTION OF YOUR WORK: Since discharge from the Army, 11 Feb. 1946, I have been a student at Yale (until June 1947), and at Harvard (Sept., 1947 to date) under provisions of the G.I. Bill. Details of my studies are to be found elsewhere on this form.

(CONTINUED ON NEXT PAGE)

14-00000

PERSONAL HISTORY STATEMENT

Instructions: 1. Answer all questions completely. If question is not applicable write "NA." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.

2. Type, print, or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? yes (Yes or No)

SEC. I. PERSONAL BACKGROUND

A. FULL NAME (Use No Initials) ~~Miss~~ Mr. ~~Mrs.~~ LEE (First) HOBART (Middle) WIGREN (Last)

Telephone: Office EX-4115 Ext. 2772 Home DE-1688

PRESENT ADDRESS 2700 - QUE ST. NW (St. and Number) WASHINGTON (City) 7 D.C. (State) U.S.A. (Country)

PERMANENT ADDRESS 218 BELMONT AVE, (St. and Number) BROCKTON (City) MASS (State) U.S.A. (Country)

B. NICKNAME .... WHAT OTHER NAMES HAVE YOU USED? ....

.... UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? ....

HOW LONG? .... IF A LEGAL CHANGE, GIVE PARTICULARS ....

.... (Where?) .... (By what authority)

C. DATE OF BIRTH .... PLACE OF BIRTH .... (City) .... (State) .... (Country)

D. PRESENT CITIZENSHIP .... (Country) BY BIRTH? .... BY MARRIAGE? ....

BY NATURALIZATION CERTIFICATE NO. .... ISSUED .... (Date) BY .... (Court)

AT .... (City) .... (State) .... (Country)

HAVE YOU HAD A PREVIOUS NATIONALITY? .... (Yes or No) .... (Country)

HELD BETWEEN WHAT DATES? .... TO .... ANY OTHER NATIONALITY? .... (Country)

GIVE PARTICULARS ....

....

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? .... GIVE PARTICULARS:

....

FORM NO. 38-1 SEP 1950

E. IF BORN OUTSIDE U. S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? ....

PORT OF ENTRY? .... ON PASSPORT OF WHAT COUNTRY? ....

LAST U. S. VISA .... (Number) (Type) (Place of Issue) (Date of Issue)

SEC. 2. PHYSICAL DESCRIPTION

AGE .... SEX .... HEIGHT .... WEIGHT ....

EYES .... HAIR .... COMPLEXION .... SCARS ....

BUILD .... OTHER DISTINGUISHING FEATURES ....

SEC. 3. MARITAL STATUS

A. SINGLE .... MARRIED .... DIVORCED .... WIDOWED ....

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS ....

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE—INCLUDING ANNULMENTS—USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE Alice (First) Ellen (Middle) Rozer (Maiden) Wigren (Last)

PLACE AND DATE OF MARRIAGE Washington, District of Columbia September 27, 1952

HIS (OR HER) ADDRESS BEFORE MARRIAGE 4008 - Twenty Road (St. and Number) Arlington (City) Virginia (State) United States (Country)

LIVING OR DECEASED Living DATE OF DECEASE .... CAUSE ....

(As of 28 Sept 52) PRESENT, OR LAST, ADDRESS 2700 Que Street (St. and Number) Washington (City) D.C. (State) USA (Country)

DATE OF BIRTH Aug. 13, 1927 PLACE OF BIRTH Roanoke (City) Virginia (State) USA (Country)

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY .... (City) (State) (Country)

CITIZENSHIP .... WHEN ACQUIRED? .... WHERE? ....

OCCUPATION Teacher LAST EMPLOYER Arlington County School Board

EMPLOYER'S OR BUSINESS ADDRESS Arlington County School Board (St. and Number) Arlington (City) Virginia (State) USA (Country)

MILITARY SERVICE FROM .... (Date) TO .... (Date) BRANCH OF SERVICE ....

DETAILS OF OTHER GOVT. SERVICE, U. S. OR FOREIGN COUNTRY ....

OCCUPATION .... LAST EMPLOYER ....

EMPLOYER'S OR OWN BUSINESS ADDRESS .... (St. and Number) (City) (State) (Country)

MILITARY SERVICE FROM .... TO .... BRANCH OF SERVICE ....

COUNTRY .... DETAILS OF OTHER GOVT. SERVICE, U. S. OR FOREIGN

....

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters):

1. FULL NAME .... (First) (Middle) (Last) AGE ....

PRESENT ADDRESS .... (St. and Number) (City) (State) (Country) (Citizenship)

2. FULL NAME .... (First) (Middle) (Last) AGE ....

PRESENT ADDRESS .... (St. and Number) (City) (State) (Country) (Citizenship)

3. FULL NAME .... (First) (Middle) (Last) AGE ....

PRESENT ADDRESS .... (St. and Number) (City) (State) (Country) (Citizenship)

4. FULL NAME .... (First) (Middle) (Last) AGE ....

PRESENT ADDRESS .... (St. and Number) (City) (State) (Country) (Citizenship)

5. FULL NAME .... (First) (Middle) (Last) AGE ....

PRESENT ADDRESS .... (St. and Number) (City) (State) (Country) (Citizenship)

SEC. 8. FATHER-IN-LAW

FULL NAME William (First) Cecil (Middle) Rader (Last)

LIVING OR DECEASED Living DATE OF DECEASE .... CAUSE ....

PRESENT, OR LAST, ADDRESS — (St. and Number) Nace, (City) Virginia (State) USA (Country)

DATE OF BIRTH Aug 23, 1903 PLACE OF BIRTH Nace, Virginia

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY ——

——

CITIZENSHIP U.S. WHEN ACQUIRED? BIRTH WHERE? —— (City) (State) (Country)

OCCUPATION Farmer LAST EMPLOYER ——

SEC. 9. MOTHER-IN-LAW

FULL NAME Beulah (First) Sara (Middle) Roder (Last)

LIVING OR DECEASED Living DATE OF DECEASE .... CAUSE ....

PRESENT, OR LAST, ADDRESS — (St. and Number) Nace (City) Virginia (State) U.S.A. (Country)

DATE OF BIRTH [illegible] PLACE OF BIRTH Nace, Virginia

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY ———

CITIZENSHIP U.S. WHEN ACQUIRED? Birth WHERE? — (City) (State) (Country)

OCCUPATION Teacher LAST EMPLOYER Botetourt County School Board

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES: NONE

1. NAME .... RELATIONSHIP .... AGE ....

CITIZENSHIP .... ADDRESS .... (St. and Number) (City) (State) (Country)

2. NAME .... RELATIONSHIP .... AGE ....

CITIZENSHIP .... ADDRESS .... (St. and Number) (City) (State) (Country)

3. NAME .... RELATIONSHIP .... AGE ....

CITIZENSHIP .... ADDRESS .... (St. and Number) (City) (State) (Country)

SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U. S. OR OF A FOREIGN GOVERNMENT: NONE

1. NAME .... RELATIONSHIP .... AGE ....

CITIZENSHIP .... ADDRESS .... (St. and Number) (City) (State) (Country)

TYPE AND LOCATION OF SERVICE (IF KNOWN) ....

2. NAME .... RELATIONSHIP .... AGE ....

CITIZENSHIP .... ADDRESS .... (St. and Number) (City) (State) (Country)

TYPE AND LOCATION OF SERVICE (IF KNOWN) ....

3. NAME .... RELATIONSHIP .... AGE ....

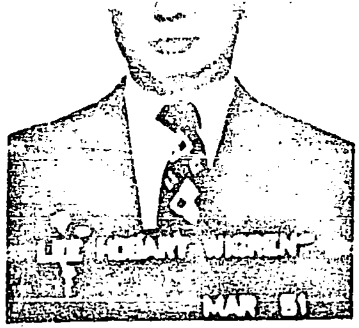
CITIZENSHIP .... ADDRESS .... (St. and Number) (City) (State) (Country)

TYPE AND LOCATION OF SERVICE (IF KNOWN) ....

FORM NO. SEP 1952

16-63616-1

14-00000



PERSONAL HISTORY STATEMENT

Instructions:
1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? YES (Yes or No)

SEC. 1. PERSONAL BACKGROUND

A. FULL NAME (Use No Initials) ~~Miss~~ Mr. ~~Mrs~~ LEE (First) HOBART (Middle) WIGREN (Last)

Telephone: Office: NONE Ext. NONE Home: 4402-W

PRESENT ADDRESS 218 BELMONT AV. (St. & No.), BROCKTON (City), MASSACHUSETTS (State) U.S.A. (Country)

PERMANENT ADDRESS 218 BELMONT AV. (St. & No.) BROCKTON (City) MASSACHUSETTS (State) U.S.A. (Country)

B. NICKNAME SONNY WHAT OTHER NAMES HAVE YOU USED? NONE

UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? NOT APPLICABLE

HOW LONG? — IF A LEGAL CHANGE, GIVE PARTICULARS —

NOT APPLICABLE (Where?) — (By What Authority)

C. DATE OF BIRTH DEC. 1, 1923 PLACE OF BIRTH BROCKTON (City), MASS. (State), U.S.A. (Country)

D. PRESENT CITIZENSHIP U.S.A. (Country) BY BIRTH? YES BY MARRIAGE? —

BY NATURALIZATION CERTIFICATE # — ISSUED — (Date) BY — (Court)

AT NOT APPLICABLE (City) — (State) (Country)

HAVE YOU HAD A PREVIOUS NATIONALITY? NO (Yes or No) — (Country)

HELD BETWEEN WHAT DATES? — TO — ANY OTHER NATIONALITY? — (Country)

GIVE PARTICULARS NOT APPLICABLE

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? NO GIVE PARTICULARS:

FORM NO. 38-1
SEP 1949

E. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? NOT APPLICABLE

PORT OF ENTRY? ——— ON PASSPORT OF WHAT COUNTRY? ———

LAST U.S. VISA ———
Number Type Place of Issue Date of Issue

SEC. 2. PHYSICAL DESCRIPTION

AGE 26 yrs; 11 mos SEX MALE HEIGHT 5'9" WEIGHT 150 lbs.

EYES BLUE HAIR LIGHT BROWN COMPLEXION FAIR SCARS NONE

BUILD MEDIUM OTHER DISTINGUISHING FEATURES MOLE ON LEFT ARM AT ELBOW

SEC. 3. MARITAL STATUS

A. SINGLE YES MARRIED ——— DIVORCED ——— WIDOWED ———

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS

NOT APPLICABLE

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE -- INCLUDE ANNULMENTS -- USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NOT APPLICABLE

NAME OF SPOUSE NOT APPLICABLE ———
First Middle Maiden Last

PLACE AND DATE OF MARRIAGE ———

HIS (OR HER) ADDRESS BEFORE MARRIAGE ———
St. & No. City State Country

LIVING OR DECEASED ——— DATE OF DECEASE ——— CAUSE ———

PRESENT, OR LAST, ADDRESS ———
St. & No. City State Country

DATE OF BIRTH ——— PLACE OF BIRTH ———
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY ———

CITIZENSHIP ——— WHEN ACQUIRED? ——— WHERE? ———
City State Country

OCCUPATION ——— LAST EMPLOYER ———

EMPLOYER'S OR BUSINESS ADDRESS ———
St. & No. City State Country

MILITARY SERVICE FROM ——— TO ——— BRANCH OF SERVICE ———
Date Date

COUNTRY ——— DETAILS OF OTHER GOV'T. SERVICE, U.S. OR FOREIGN

———

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents) NONE

NOT APPLICABLE

1. NAME NOT APPLICABLE RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — (St. & No., City, State, Country)

2. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — (St. & No., City, State, Country)

3. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — (St. & No., City, State, Country)

SEC. 5. FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME AUGUST (First) HERMAN (Middle) WIGREN (Last)

LIVING OR DECEASED LIVING DATE OF DECEASE — CAUSE —

PRESENT, OR, LAST, ADDRESS 218 BELMONT AV. (St. & No.), BROCKTON (City), MASS. (State), U.S.A. (Country)

DATE OF BIRTH 1889 PLACE OF BIRTH CHICAGO (City), ILLINOIS (State) U.S.A. (Country)

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOT APPLICABLE

CITIZENSHIP U.S.A. WHEN ACQUIRED? BIRTH WHERE? — (City, State, Country)

OCCUPATION HIGH SCHOOL TEACHER LAST EMPLOYER SCHOOL DEPT, BROCKTON, MASS.

EMPLOYER'S OR OWN BUSINESS ADDRESS HIGH SCHOOL (St. & No.), BROCKTON (City), MASS (State), U.S.A. (Country)

MILITARY SERVICE FROM JULY 1917 (Date) TO AUG. 1919 (Date) BRANCH OF SERVICE ARMY

COUNTRY U.S.A. DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

MASS. STATE GUARD, 1ST LIEUT., 1942-45.

SEC. 6. MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME IDA (First) CAROLINE (HALLQUIST) (Middle) WIGREN (Last)

LIVING OR DECEASED LIVING DATE OF DECEASE — CAUSE —

PRESENT, OR LAST, ADDRESS 218 BELMONT AV. (St. & No.), BROCKTON (City), MASS. (State) U.S.A. (Country)

DATE OF BIRTH 1892 PLACE OF BIRTH QUINCY, MASS.

CITIZENSHIP U.S.A. WHEN ACQUIRED? BIRTH WHERE? — (City, State, Country)

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOT APPLICABLE

OCCUPATION HOUSEWIFE LAST EMPLOYER ______

EMPLOYER'S OR OWN BUSINESS ADDRESS ______
St. & No. City State Country

MILITARY SERVICE FROM ______ TO ______ BRANCH OF SERVICE ______

COUNTRY ______ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

______

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)

1. FULL NAME RUSSELL HERMAN WIGREN AGE 20.
First Middle Last
PRESENT ADDRESS 218 BELMONT AV., BROCKTON, MASS. U.S.A.
St. & No. City State Country Citizenship

2. FULL NAME ______ AGE ______
First Middle Last
PRESENT ADDRESS ______
St. & No. City State Country Citizenship

3. FULL NAME ______ AGE ______
First Middle Last
PRESENT ADDRESS ______
St. & No. City State Country Citizenship

4. FULL NAME ______ AGE ______
First Middle Last
PRESENT ADDRESS ______
St. & No. City State Country Citizenship

5. FULL NAME ______ AGE ______
First Middle Last
PRESENT ADDRESS ______
St. & No. City State Country Citizenship

SEC. 8. FATHER-IN-LAW NOT APPLICABLE

FULL NAME ______
First Middle Last

LIVING OR DECEASED ______ DATE OF DECEASE ______ CAUSE ______

PRESENT, OR LAST, ADDRESS ______
St. & No. City State Country

DATE OF BIRTH ______ PLACE OF BIRTH ______

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY ______

______

CITIZENSHIP ______ WHEN ACQUIRED? ______ WHERE? ______
City State Country

OCCUPATION ______ LAST EMPLOYER ______

14-00000

SEC. 9. MOTHER-IN-LAW NOT APPLICABLE

FULL NAME ______ First ______ Middle ______ Last

LIVING OR DECEASED ______ DATE OF DECEASE ______ CAUSE ______

PRESENT, OR LAST, ADDRESS ______ St. & No. ______ City ______ State ______ Country

DATE OF BIRTH ______ PLACE OF BIRTH ______

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY ______

CITIZENSHIP ______ WHEN ACQUIRED? ______ WHERE? ______ City ______ State ______ Country

OCCUPATION ______ LAST EMPLOYER ______

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES: NONE

1. NAME NONE ______ RELATIONSHIP ______ AGE ______

CITIZENSHIP ______ ADDRESS ______ St. & No. ______ City ______ State ______ Country

2. NAME ______ RELATIONSHIP ______ AGE ______

CITIZENSHIP ______ ADDRESS ______ St. & No. ______ City ______ State ______ Country

3. NAME ______ RELATIONSHIP ______ AGE ______

CITIZENSHIP ______ ADDRESS ______ St. & No. ______ City ______ State ______ Country

SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT.

1. NAME STEPHEN P. ANDERSEN RELATIONSHIP HUSBAND OF MY FATHER'S COUSIN AGE c. 55.

CITIZENSHIP U.S. ADDRESS 4509 7th ST. NW, WASHINGTON D.C. St. & No. ______ City ______ State

TYPE AND LOCATION OF SERVICE (IF KNOWN) U.S. DEPT. OF COMMERCE

2. NAME ______ RELATIONSHIP ______ AGE ______

CITIZENSHIP ______ ADDRESS ______ St. & No. ______ City ______ State

TYPE AND LOCATION OF SERVICE (IF KNOWN) ______

3. NAME ______ RELATIONSHIP ______ AGE ______

CITIZENSHIP ______ ADDRESS ______ St. & No. ______ City ______ State

TYPE AND LOCATION OF SERVICE (IF KNOWN) ______

SEC. 12 EDUCATION

ELEMENTARY SCHOOL WHITMAN SCHOOL ADDRESS BROCKTON, MASS. U.S.A.
City State Country

DATES ATTENDED 1928-1937 GRADUATE? YES

HIGH SCHOOL BROCKTON HIGH SCHOOL ADDRESS BROCKTON, MASS. U.S.A.
City State Country

DATES ATTENDED 1937-1941 GRADUATE? YES

[illegible] PAGES 13-14

COLLEGE YALE UNIVERSITY ADDRESS NEW HAVEN, CONN. U.S.A.
City State Country

DATES ATTENDED DEGREE A.B. (1947)

COLLEGE HARVARD UNIVERSITY ADDRESS CAMBRIDGE, MASS. U.S.A.
City State Country

DATES ATTENDED 1947-1950 DEGREE A.M. (1948) AND WORK TOWARD PhD

SEC. 13. MILITARY, NAVAL OR OTHER GOV'T SERVICE — U.S. OR FOREIGN

U.S.A.	ARMY	S/SGT	17 FEB 1943 to 11 FEB 1946
Country	Service	Rank	Dates of Service
CAMP PICKETT, VA	ASN 11-127-072		HONORABLE
Last Station	Serial No.		Type of Discharge

REMARKS: WAS MEMBER OF ARMY ENLISTED RESERVE FROM NOV. 1942 TO 17 FEB 1943

SELECTIVE SERVICE BOARD NUMBER 28 ADDRESS COURT HOUSE, BROCKTON, MASS.

IF DEFERRED GIVE REASON NOT APPLICABLE

INDICATE MEMBERSHIP IN MILITARY RESERVE ORGANIZATIONS NONE

SEC. 14 CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.

SEE EXTRA SHEET FIRST

1. FROM MARCH 1946 TO SEPTEMBER 1950

SINCE MY DISCHARGE FROM THE ARMY, (11 FEB. 1946), I HAVE BEEN A STUDENT AT YALE (UNTIL JUNE 1947) AND AT HARVARD (SEPT 1947 - SEPT 1950) UNDER PROVISIONS OF P.L. #346 - THE G.I. BILL. DETAILS OF MY STUDY ARE TO BE FOUND UNDER ITEM #12 OF THIS FORM.

2. FROM SEPT. 1946 TO JUNE 1947

EMPLOYING FIRM OR AGENCY EDITORIAL STAFF, YALE EDITION OF THE CORRESPONDENCE OF HORACE WALPOLE (YALE UNIVERSITY)

ADDRESS Sterling Memorial Library, New Haven, Conn. U.S.A.
St. & No. City State Country

KIND OF BUSINESS Scholarly Research NAME OF SUPERVISOR Mr. Warren Smith

TITLE OF JOB Indexer (Part-time work) SALARY $ [illegible] PER Per week (Total 12 hrs)

YOUR DUTIES Part-time to earn part of board at college. I indexed + catalogued letters in connection with Yale Edition of Horace Walpole's Correspondence

REASONS FOR LEAVING Graduation

3. FROM August 1944 TO February 1946

EMPLOYING FIRM OR AGENCY U. S. Army

ADDRESS Information-Education Office, Camp Pickett Va. U.S.A.
St. & No. City State Country

KIND OF BUSINESS Information-Education (Military) NAME OF SUPERVISOR Capt. J. W. Yowell, Jr.

TITLE OF JOB Information-Education Enlisted Specialist (MOS 2274) SALARY $ up to 96 PER Mo.

YOUR DUTIES Organizing + administering information and non-military education program

REASONS FOR LEAVING Discharge from service

Details on pages 14, 15, 16.

Details of this work are on pages 14, 15, 16 of this form

4. FROM June 1941 TO December 1942

EMPLOYING FIRM OR AGENCY Great Atlantic + Pacific Tea Co.

ADDRESS Main Street Brockton Mass. U.S.A.
St. & No. City State Country

KIND OF BUSINESS Grocery NAME OF SUPERVISOR Frank Pivero[illegible]s

TITLE OF JOB Produce Clerk (Part-time) SALARY $ .65 PER Hr

YOUR DUTIES Sold vegetables + fruit (Fridays, Saturdays, and summer vacations)

REASONS FOR LEAVING To enter Army

5. FROM c. October 1940 TO June 1941

EMPLOYING FIRM OR AGENCY Kennedy Butter + Egg Co.

ADDRESS [illegible] Main Street, Brockton Mass U.S.A.
St. & No. City State Country

KIND OF BUSINESS Retail Grocery NAME OF SUPERVISOR A. M. Jacobs

TITLE OF JOB Clerk (Part-time) SALARY $ .31 PER Hr.

YOUR DUTIES Selling coffee, tea, butter, etc. (Saturdays)

REASONS FOR LEAVING Summer reduction of help - (I had been on a part-time basis only)

ITEM #1a (Form 38-1)

EXTRA SHEET

LEE HARVEY [illegible]
[illegible] BELMONT AVE.
BROCKTON, MASS.

The following material is meant to [illegible] the information given in this Form 38-1 under Item #14. Please use it first.

OUTLINE HISTORY OF EMPLOYMENT, INCLUDING CASUAL EMPLOYMENT AND UNEMPLOYMENT. ONLY MAJOR ITEMS (WHICH ARE MARKED BELOW WITH *) ARE INCLUDED ON REGULAR FORM. DETAILS ON OTHERS WILL BE SUPPLIED IF NECESSARY

DATES	WHERE	NATURE OF WORK
SEPT. – NOV. 1950	AT HOME	- SEEKING EMPLOYMENT - TICKET SELLING FOOTBALL GAMES, BROCKTON HIGH SCHOOL
SEPT. 1947 to SEPT. 1950	HARVARD UNIV. STUDENT (UNDER G.I. B) [FALL, SPRING, SUMMER TERMS, 1947-8, 1948-9, 1949-50]	* - STUDYING - CHAUFFEURING - [illegible]MMER, 1948 - SUMMER, 1949 } 2 weeks each. [FOR MR. C.E. CHAMBERLAIN, 220 BELMONT ST. BROCKTON, MASS.]
MAR. 1946 to JUNE 1947	YALE UNIV. STUDENT (UNDER G.I. BILL) [SPRING + SUMMER, 1946 FALL + SPRING, 1946-7]	- STUDYING * - INDEXER (Part-Time) FOR YALE EDITION OF HORACE WALPOLE CORRESPONDENCE, [illegible]-'47 - OFFICE WORK FOR SECRETARY TO DEAN OF YALE COLLEGE (Part-Time) - SUMMER, 194[illegible]
FEB. 17, 1943 to FEB. 11, 1946	U.S. ARMY	(1) CAMP LEE, VA. – BASIC TRAINING – FEB - JUNE 1943 (2) YALE UNIV. (ARMY SPECIALIZED TRAINING PROGRAM) - JUNE 1943 - MAR. 1944 (3) CAMP PICKETT, VA. - 310th INFANTRY, 78th DIVISION – APRIL + MAY 1944 - SUPPLY SECTION, 1315 S.C.U. – MAY - JULY, 1944 * - INFO. + EDUCATION OFFICE - JULY 1944 - FEB. 1946 (4) CAMP MEADE, MD. - DISCHARGE - FEB. 11, 1946
SEPT. 1941 to FEB. 17, 1943	BOSTON UNIV. STUDENT	- STUDYING * - CLERK, A+P GROCERY STORE, MAIN + CALMAR STREETS, BROCKTON – (Part-Time) - JUNE 1941 - DEC. 1942
1935 to 1941	JUNIOR HIGH SCHOOL AND HIGH SCHOOL STUDENT	- CLERK, KENNEDY BUTTER STORE, MAIN ST., BROCKTON (PART TIME) - OCT. 1940 – JUNE 1941 - PAPER ROUTE

STARRED ITEMS ARE DETAILED ON FORM 38-1

SEC. 15. HAVE YOU EVER BEEN DISCHARGED OR ASKED TO RESIGN FROM ANY POSITION? HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO EXPLAIN? GIVE DETAILS:

NONE —

SEC. 16. GIVE FIVE CHARACTER REFERENCES — IN THE U.S. — WHO KNOW YOU INTIMATELY — (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE POSSIBLE.)

		Street and Number	City	State
1. REV. J. MANLEY SHAW	BUS. ADD.	CENTRAL METHODIST CHURCH,	BROCKTON,	MASS.
	RES. ADD.	258 W. ELM ST,	BROCKTON	MASS.
2. MR. C. WESLEY WILLIAMS	BUS. ADD.	41 ARLINGTON ST,	BROCKTON	MASS.
	RES. ADD.	32 GIFFORD ST,	BROCKTON	MASS.
3. MISS LYDIA A. GIBBS	BUS. ADD.	HIGH SCHOOL	BROCKTON	MASS.
	RES. ADD.	78 BURNSIDE AV,	BROCKTON	MASS.
4. REV. PAUL STOPENHAGEN	BUS. ADD.	HARVARD-EPWORTH METHODIST CHURCH	CAMBRIDGE	MASS.
	RES. ADD.	30 LANGDON ST,	CAMBRIDGE	MASS.
5. MR. H. B. FISHER	BUS. ADD.			
	RES. ADD.	SEYMOUR RD,	WOODBRIDGE	CONN.
6. MR. CLARENCE A. McLAUGHLIN	BUS. ADD.	(?) —		
	RES. ADD.	8806 LOWELL PLACE,	BETHESDA,	MARYLAND

SEC. 17. NAMES OF FIVE PERSONS WHO KNOW YOU SOCIALLY IN THE UNITED STATES — NOT REFERENCES, SUPERVISORS OR EMPLOYERS — (Give residence and business addresses where possible.)

		Street and Number	City	State
1. MR. KENNETH G. RYLER	BUS. ADD.	CAMBRIDGE JR. COLLEGE,	CAMBRIDGE,	MASS.
	RES. ADD.	BOWKER ST,	LEXINGTON	MASS.
2. MR. ROLAND J. GIBSON	BUS. ADD.			
	RES. ADD.	ADAMS A-33	CAMBRIDGE	MASS.
3. MR. HERMAN CARR	BUS. ADD.	PHYSICS DEPT. HARVARD UNIV.	CAMBRIDGE	MASS.
	RES. ADD.	HARVARD UNIV.	CAMBRIDGE	MASS.
4. MR. HUTSON K. HOWELL	BUS. ADD.	OPTICAL LABORATORY BOSTON UNIV.	BOSTON	MASS.
	RES. ADD.	14 MORSE AV	BROCKTON	MASS.
5. MR. JOHN D. SHOVE, JR.	BUS. ADD.			
	RES. ADD.	[illegible] ST. (?)	CAZENOVIA	NEW YORK

SEC. 18. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S. — (Give residence and business addresses where possible.)

		Street and Number	City	State
1. MISS ELBA E. HERRICK	BUS. ADD.			
	RES. ADD.	232 BELMONT AV,	BROCKTON	MASS.
2. MRS. FRANK B. YATES [and family]	BUS. ADD.			
	RES. ADD.	246 BELMONT AV,	BROCKTON	MASS.
3. MR. EDWARD HENNESSY (Neighbor for many years)	BUS. ADD.	238 FOREST AV,	BROCKTON	MASS.
	RES. ADD.	40 BOUVE AV,	BROCKTON	MASS.

SEC. 19. FINANCIAL BACKGROUND

A. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES IF NOT, STATE SOURCES OF OTHER INCOME ______

B. NAMES AND ADDRESSES OF BANKS WITH WHICH YOU HAVE ACCOUNTS PEOPLE'S SAVINGS BANK, 221 MAIN ST, BROCKTON, MASS.

C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? NO
GIVE PARTICULARS, INCLUDING COURT: ______

D. GIVE THREE CREDIT REFERENCES — IN THE U.S.

	NAME	ADDRESS (St. & No.)	City	State
1.	MR. PAUL C. BENNETT	282 GREEN ST,	BROCKTON,	MASS.
2.	MR. HARDING E. PORTER	106 HILLBERG AV,	BROCKTON,	MASS.
3.	MR. WILLIAM C. NYE	39 CARLYNN RD,	BROCKTON,	MASS.

SEC. 20. RESIDENCES FOR THE PAST 15 YEARS

FROM	TO	St. No.	City	State	Country
1923	1927	128 MENLO ST,	BROCKTON,	MASS.	U.S.A.
1927	1943	44 BOUVE AV,	BROCKTON,	MASS.	U.S.A.
1943	1946	U.S. ARMY			
1946	1950	219 BELMONT AV,	BROCKTON,	MASS.	U.S.A.
MAR 1946	JE 1947	YALE UNIV.	NEW HAVEN	CONN	U.S.A.
1947	1950 (SEPT. TO MAY EACH YEAR)	26 MELROSE ST,	ARLINGTON,	MASS.	U.S.A.

School Residences (during school periods only)

SEC. 21. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES NONE

	FROM	TO	City or Section	Country	Purpose
A.					

FROM ________ TO ________ City or Section ________ Country ________ Purpose ________

FROM ________ TO ________ City or Section ________ Country ________ Purpose ________

FROM ________ TO ________ City or Section ________ Country ________ Purpose ________

B. LAST U.S. PASSPORT — NUMBER, DATE, AND PLACE OF ISSUE: NONE

HOW MANY OTHER U.S. PASSPORTS HAVE YOU HAD? NONE GIVE APPROXIMATE DATES: ________

PASSPORTS OF OTHER NATIONS: NOT APPLICABLE

SEC. 22. CLUBS, SOCIETIES AND OTHER ORGANIZATIONS

LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES, EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUPPORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FOREIGN COUNTRY) TO WHICH YOU BELONG OR HAVE BELONGED:

1. CENTRAL METHODIST CHURCH (Name and Chapter) — BROCKTON (City) — MASS. (State) — U.S.A. (Country)
DATES OF MEMBERSHIP: ATTENDED SINCE BIRTH; MEMBER SINCE C. 1935

2. HISTORY CLUB, BROCKTON HIGH SCHOOL (Name and Chapter) — BROCKTON (City) — MASS (State) — U.S.A. (Country)
DATES OF MEMBERSHIP: 1937–1941

3. DRAMATIC CLUB, BROCKTON HIGH SCHOOL (Name and Chapter) — BROCKTON (City) — MASS. (State) — U.S.A. (Country)
DATES OF MEMBERSHIP: 1939–1941

4. OSAMEQUIN CHAPTER ORDER OF DEMOLAY (Name and Chapter) — MAIN ST. (St. & No.) — BROCKTON (City) — MASS (State) — U.S.A. (Country)
DATES OF MEMBERSHIP: ca. 1940-42 (no exact records)

5. BOSTON UNIVERSITY WESLEY CLUB (Name and Chapter) — BOSTON (City) — MASS (State) — U.S.A. (Country)
DATES OF MEMBERSHIP: 1942-43 [Methodist Student Club]

6. AXA FRATERNITY (Name and Chapter) — BOSTON UNIVERSITY (St. & No.) — BOSTON (City) — MASS. (State) — U.S.A. (Country)
DATES OF MEMBERSHIP: 1942-43 [Pledged, but didn't complete membership]

7. YALE WESLEY FOUNDATION (Name and Chapter) — FIRST METHODIST CHURCH (St. & No.) — NEW HAVEN (City) — CONN. (State) — U.S.A. (Country)
DATES OF MEMBERSHIP: 1943-44; 1946-47.

[CONTINUED ... 16 ...]

14-00000

SEC. 23. GENERAL QUALIFICATIONS

A. FOREIGN LANGUAGES (STATE DEGREE OR PROFICIENCY AS "SLIGHT" "FAIR" OR "FLUENT")

LANGUAGE FRENCH SPEAK FAIR READ FLUENT WRITE FAIR

LANGUAGE SPANISH SPEAK SLIGHT READ FAIR WRITE SLIGHT

LANGUAGE RUSSIAN SPEAK FAIR READ SLIGHT WRITE SLIGHT

SWEDISH — SLIGHT — SLIGHT — SLIGHT

B. LIST ALL SPORTS AND HOBBIES WHICH INTEREST YOU: INDICATE DEGREE OF PROFICIENCY IN EACH:

BICYCLING; SWIMMING; HIKING

STAMP COLLECTING; PROPAGANDA STUDY

C. HAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION?

YES. (1) MY MILITARY DUTIES AS INFORMATION AND EDUCATION ENLISTED SPECIALIST (MOS 2274) IN POST INFO + EDUCATION OFFICE, CAMP PICKETT, VA. [SEE SEC. #14(3)]
(2) PUBLIC SPEAKING

D. LIST BELOW THE NAMES OF GOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1939:

1. TENNESSEE VALLEY AUTHORITY (1950) (application not yet complete)

2. CIVIL SERVICE — APPLIED FOR POSITION OF HISTORY AND LITERATURE PROFESSOR AT COAST GUARD ACADEMY, NEW LONDON, CONN. (1950)

E. IF, TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

– UNCERTAIN. MAY HAVE BEEN INVESTIGATED FOR HISTORY TEACHING POSITION (AUGUST, 1950).

SEC. 24. MISCELLANEOUS

A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OR, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES?

IF "YES", EXPLAIN: NO

B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? NO IF SO, TO WHAT EXTENT? NEVER USED THEM.

C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: NO

D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

NO

SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME AUGUST H. WIGREN RELATIONSHIP FATHER

ADDRESS 218 BELMONT AV., BROCKTON, MASS. U.S.A.
(St. & No.) (City) (State) (Country)

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

NO

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT BROCKTON, MASSACHUSETTS (City and State) DATE NOVEMBER 1, 1950

[illegible] (Witness) Lee H. Wigren (Signature of Applicant)

[illegible]

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

SEC. 12 - EDUCATION (continued from p. 6)

COLLEGES ATTENDED:

(1) Boston University, College of Liberal Arts, Boston, Mass.
- -Attended: Sept.1941 to Feb.1943.
- -Completed 3 semesters of work, majoring in History.
- -Called to active duty with U.S.Army, Feb.17,1943.

Subjects:

- -History of Western Civilization
- -United States History
- -American Government
- -Comparative Government
- -General Economics
- -Psychology
- -Astronomy
- -English Composition
- -English Bible
- -French
- -Spanish

(2) Yale University, New Haven, Conn. - Army Specialized Training Program: Russian Area & Language Course (curriculum #71)
- Attended: June 1943 to March 31, 1944 (sent by the U.S.Army)
- Completed course, received certificate and one year of academic credit.

Subjects:

- -Russian History____2 terms
- -Russian Geography____2 terms
- -Russian Literature and Customs____1 term
- -Russian Language____3 terms (intensive; 17 class hours per wk.)
- -European History___2 terms
- -Far East History___1 term

(3) Yale University, New Haven, Connecticut
- Attended: March 1946 to June 1947
- * A.B.degree awarded in 1947 - majored in History

Subjects:

- -United States History
- -American Thought & Civilization
- -U.S.Diplomatic History
- -History of Contemporary World
- -Moral and Political Philosophy
- -American Govt. in Transition
- -Senior Essay: "The Interchurch World Movement and the Steel Strike of 1919"
- -American Immigration
- -Greek Classics
- -English Literature
- -New Testament
- -Public Opinion & Propaganda
- -German

U. S. GOVERNMENT PRINTING OFFICE : 1950 O - [illegible]

(OVER)

STARRED ITEMS ARE DETAILED ON FORM 57

(c) [illegible] School of Arts and Sciences, Cambridge, Massachusetts

- Attended: Sept.1947 to Sept.19[illegible]
- A.M. degree awarded, [illegible] (in History)
- Completed residence requirements toward Ph.D. in History

Subjects:

- -Ancient Greek History
- -U.S.Colonial History
- -English History from [illegible]
- -History of the Westward Mvt.
- -American Literature
- -Seminar on the New Deal: "The Communist Party in the New Deal Period".
- -Seminar on the West: "The Attitude of Massachusetts Democracy toward Populism in the 1890's."
- -Directed reading in American and English History.

In addition, I audited the following courses:

- -The Immigrant in American History
- -Government Regulation of Industry
- -U.S.Intellectual History
- -American Social and Cultural History
- -The British Empire
- -European Intellectual History in the 18th & 19th Centuries.

I also attended a lecture course on college teaching.

Educational recommendations may be obtained from Miss Florence Leetch, Graduate Placement Office, Farlow House, Cambridge, Massachusetts)

SEC. 14 -(3) - (continued from p. 7)

WORK AS INFORMATION-EDUCATION SPECIALIST (MILITARY), (1944-46)

(1) After completing the ASTP course at Yale, I was assigned to the [illegible] Infantry, [illegible] Division, Camp Pickett, Va. While there, I conducted "orientation" lectures covering world news and background material on the war (April-May 1944)

(2) Because of my limited-service status, I was transferred to the Supply Section, 1312 SCU, at Camp Pickett. I performed the duties of a unit Info & Education lecturer -- lecturing on history and current events, maintaining maps and bulletins on battle areas, and enrolling soldiers in USAFI correspondence courses (May-July 1944). As a result of this work, I was promoted to the Post Info & Education Office.

(3) The Post Information & Education Office had to plan, produce, and disseminate war information and non-military education for all troops permanently stationed at Camp Pickett, and for a hospital on the grounds. The purpose of that program was to help troops to understand why and what we were fighting, and to understand their role in that fight. It was morale building through information.

As Non-Commissioned Officer for the Info & Education Office, I performed both administrative and functional duties. I aided in the development and execution of the policies and content of the education program, and was in immediate charge of the weekly instructional program.

The following are the duties I performed:

A) Prepared [illegible]
[illegible]
- Info & [illegible] in Washington supplied series for use in these classes. I [illegible], revised, or amplified them to suit them to the needs of our [illegible].

B) Trained men to conduct lectures in each of [illegible] units; briefed them on use of the prepared material each week; and inspected their classes.
- Each company or unit was required to have one or more men with suitable education or experience to conduct weekly classes on history and current events under direction of the Info & Education Office. At briefing conferences, I discussed with them the topic for the next week, suggesting means of presentation, and [illegible] general policies to be followed. I made periodic inspection visits to classes led by these men.

C) Lectured or conducted several discussions each week.
- The topics of these classes were the same as those used by the other men: basic U.S. history; current world events; background material on the war; the relation of the U.S. to its allies; the enemy; and the role of the individual soldier. Classes contained 75 to 100 men each, with all levels of education represented in them.

D) Designed and prepared displays for War Information Centers in camp libraries and the post headquarters. Developed visual aids for classroom use.
- Displays consisted of pictures, posters, maps, and explanatory material dealing with various topics, such as: "The German Army", "Growth of the Japanese Empire", "Fascism", "The United Nations", etc. The purpose was to give a graphic presentation of background information concerning the war. The display in the post headquarters had maps and news items dealing with battle areas.

E) Compiled and edited daily news sheet; broadcast daily news summaries; wrote articles on current events for camp newspaper.
- At my suggestion, the news-dissemination media at Camp Pickett were expanded by establishment of the news sheet and news broadcasts. The news sheet contained late news bulletins, factual background material, and some editorials. The news sheet and broadcasts were necessitated by the remoteness of the camp.

F) Did educational counselling and encouraged enrollments in correspondence courses offered by U.S. Armed Forces Institute.

G) Maintained close cooperation with camp newspaper staff, the Public Relations Office, Special Services Office, and the Intelligence Officer.

To be better prepared for work in the Post Info & Education Office I was sent to the School for Personnel Services, Washington & Lee University, Lexington, Va., for a one-month course for Info & Education Enlisted Specialists, (October-November 1944)

This course was prepared by the War Department and conducted by military personnel. It presented material to be used in preparing Info & Education programs in camps, it suggested methods of presentation, and it provided practical experience in assessing and dealing with orientation problems.

(OVER)

STARRED ITEMS ARE DEFINED ON FORM 35-1

Some of the topics covered in lectures and discussions in
this course were:

- -Ideas as Weapons
- -Group Leadership Principles
- -Morale Factors
- -Global Warfare
- -Know the Enemy
- -Know our Allies
- -Know the U.S.A.
- -Teaching Methods
- -Movies and Visual Aids

Upon completion of this course (with a grade of "Excellent"),
I received a certificate, and a Military Occupational Specialty
Classification of <u>MOS 1274</u> (Information-Education Enlisted Specialist).

\- - - - - - -

I believe my work as Non-Commissioned Officer in the Post Info &
Education Office at Camp Pickett would be valuable to Central Intel-
ligence. The job was given to me as a promotion. I received special
training for it at the School for Personnel Services. While performing
the job, I received promotions in rank from Private first class to
Staff Sergeant. During the closing months of my service, I was in
complete charge of the office in the absence of any full-time Info &
Education Officer.

As the result of my work, I was invited to attend a conference of
the Info & Education officers and non-commissioned officers of the
Third Service Command at Edgewood Arsenal, Maryland, and to address
that conference on educational and counselling problems. Since my
discharge was in process at that time, I was unable to attend. Upon
discharge, I received a special commendation from Colonel F.G. Paullin,
Commanding Officer of Camp Pickett, and a letter of recommendation
from my superior.

(Copies of these letters, orders, and commendations will be
submitted if necessary)

<u>SEC. 22 - CLUBS, ETC.</u> (Continued from p. 10)

8. <u>NEW ENGLAND METHODIST STUDENT MOVEMENT COUNCIL</u>
   - OFFICE OF CHAPLAIN, BOSTON UNIVERSITY, BOSTON, MASS.
   - DATES: 1946-1947
9. <u>HARVARD WESLEY FOUNDATION</u> {1556 MASSACHUSETTS AVE, CAMBRIDGE, MASS. / 38 LANGDON ST., CAMBRIDGE, MASS.
   - DATES: 1947-1950
10. <u>GRADUATE HISTORY CLUB</u>, HARVARD UNIVERSITY, CAMBRIDGE, MASS.
    - DATES: 1948-1950 (irregular attendance).
11. <u>HENRY ADAMS CLUB</u> (FOR GRADUATE STUDENTS IN AMERICAN HISTORY)
    - HARVARD UNIVERSITY, CAMBRIDGE, MASS.
    - DATES: 1947-1950
12. <u>POST #35, AMERICAN LEGION</u>, WEST ELM STREET, BROCKTON, MASS.
    - DATES: 1946-1948.

THE FOREGOING ADDED MATERIAL IS TRUE TO THE BEST OF MY KNOWLEDGE:

14-00000

P.C. 2674 ab.

File

SECURITY APPROVAL

CONFIDENTIAL

To : Chief, Covert Personnel Division ~~Personnel Officer~~

From : Chief of Inspection and Security

Date: 23 March 1951

Subject: WIGREN, Lee Hobart

Number: 44732

1. Note "X" below:

[X] Security approval is granted subject for access to classified information contingent upon the receipt of derogatory information at some future date.

[ ] Provisional clearance for full duty with CIA is granted under the provisions of paragraph 4, Administrative Instruction 10-2, which provides for a temporary appointment pending the completion of full security investigation.

[X] Unless the applicant enters upon duty within 60 days from above date this approval becomes invalid.

2. Memorandum dated 16 November 1950 stated subject is being considered for employment in OSO.

GKW

SHEFFIELD P. GRISWOLD
Chief, Personnel Security ~~Division~~ BRANCH

CONFIDENTIAL

FORM NO. 38-101
MAY 1949

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CONFIDENTIAL

CONFIDENTIAL
OFFICE MEMORANDUM

TO : Chief, Covert Personnel Branch   Date: 26 February 1951

FROM : Security Officer, CIA

SUBJECT: WIGREN, Lee Hobart - 44732

Reference is made to your memorandum dated 16 November 1950 which requested that subject be granted security clearance.

This is to advise that this office interposes no objection from a security standpoint to a temporary appointment of the subject to the Processing Pool, pending completion of further security action, upon the condition that subject (1) not have access to classified material, (2) not have access to CIA secure areas, (3) not be issued a CIA badge or credential. The subject may not be assigned for duty in any CIA staff or office without further authority from the Security Officer, CIA. This clearance does not include assignment to unclassified duties outside the immediate supervision of the Pool supervisor.

It is requested that this office be notified immediately when subject enters on duty so that final security processing may be scheduled.

FOR THE SECURITY OFFICER, CIA:

C. V. Broadley
C. V. BROADLEY mw
Chief, Security Division

19 Mar
Kw

Miss Heber notified 5 Mar 8th. Cat

CONFIDENTIAL